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## MEETING MINUTES

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Board of Directors Meeting

Date: 2025.11.26

Location: Hybrid (TEAMS/2A-310-2)

Time: 6:30PM-8:30PM

|                           |   |
|---------------------------|---|
| <b>Meeting called by:</b> | <b>BOD</b>  |
| <b>Type of Meeting</b>    | Board Meeting   |
| <b>Call to order</b>      |   |
| <b>Attendees</b>          | CSI BOD, Alex Oestreicher, Rajveer Singh, Shubham Savalia, Hayden Park Douglas Stewart, Gopu Kiran Surendran, Kirsh Mistry, Kimberly Brown, Diana Mutoni, Brandi-Rae Tibishkogijig, Bisman Kaur, Szymon Pelczar, Monil Jethva, Janie Renwick, Monica Suljovic |
| <b>Proxy</b>              |   |
| <b>Regrets</b>            | Sheena Witzel   |
| <b>Adjournment</b>        |   |
| <b>Absent</b>             | Brandi-Rae Tibishkogijig  |

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## AGENDA TOPICS

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### ITEM: CALL TO ORDER

### PROCEDURAL

Presenter: Monil Jethva

Meeting called to order at: 6:34 PM

### ITEM: LAND ACKNOWLEDGEMENT

### PROCEDURAL

Presenter: Krish Mistry

We wish to acknowledge the lands where we live, learn, work & organize hold the ancestral connections and stories of Indigenous peoples. As we all know, colonization has orchestrated the displacement of Indigenous peoples from their ancestral lands which has hindered their ability to be in good relations with the land. Indigenous peoples are actively maintaining and strengthening their relationships with the land, which are grounded in respect, reciprocity, and resiliency.

The land our Brantford, Kitchener, Waterloo, and Cambridge campuses are located on represents the unceded territory of the Neutral, Haudenosaunee (Ho-deh-no-show-nee) and Anishinaabe (Ah-nish-nah-bay) peoples. This land was promised to the Haudenosaunee (Ho-deh-no-show-nee) people of Six

Nations, which includes six miles on each side of the Grand River, known as the Haldimand Tract. We also wish to acknowledge and recognize that the lands our Stratford, Ingersoll, Guelph & Milton campuses are located on represent the ancestral and treaty lands of the Anishinaabe (Ah-nish-nah-bay) peoples.

Our acknowledgement of the land is our declaration of our collective responsibility to this place and its peoples' histories, rights, and presence. We extend our respect, friendship & solidarity to all Indigenous peoples for their past, present & future contributions to this land and our community, and in their past, present and future struggles.

## TIME TO ADJOURN

## PROCEDURAL

Presenter: Chair- Monil Jethva

Time to adjourn will be 8:30PM

## APPROVAL OF AGENDA

## DECISION

Presenter: Chair- Monil Jethva

Attachment: Board Meeting Agenda – [BOD Meeting Agenda 2025.11.26.docx](#)

### Motion to approve the agenda as presented

Forward: Hayden Stewart

Second: Krish Mistry

Abstain: None

Opposed: None

In Favor: All

Motion: Carried

## ITEM: APPROVAL OF MINUTES

## DECISION

Presenter: Chair- Monil Jethva

Attachment: Board Meeting Minutes – [BOD Meeting Minutes 2025.10.01.docx](#)

### Motion to approve the minutes from October 1, 2025, as presented

Forward: Bisman Kaur

Second: Krish Mistry

Abstain: None

Opposed: None

In Favor: All  
Motion: Carried

## ITEM: CSI FEES

## DECISION

Presenter: Alex Ostreicher & Janie Renwick

Attachment: [CSI Fees](#)

- Janie and Alex presented the proposed 2026-2027 CSI Fees.
- This file should have already been seen by all
- This file contains current fees, and proposed fees for 2026
  
- Welcome Kit Fee: No change
- Programming Fee: No change
- Clubs Fee: Removed; incorporated into the Association Fee
- CSI Legal Fee: Unchanged
- U-Pass Fees: Slight increases for Guelph and Brantford
- Advocacy Fee: Increase from \$8.16 to \$10.00 to cover OSV/CASA membership
- Association Fee: Adjusted upward due to consolidation of the Clubs Fee and minor increases
- Overall Increase: Approx. 3%
  
- Additional notes:
  - Health Plan fees are received later in the year (March/April).
  - Fees must still go to the College Board of Governors for final approval.
  - The college prefers fee changes in the 2-5% range
  
- Hayden asks if we can increase the fees higher than 3%
  - Janie indicates the range is typically kept between 2%-5%
  - Alex indicates there is a ministry cap of 20%

### Motion to approve the CSI 2026/2027 Fees as presented

Forward: Hayden Stewart  
Second: Bisman Kaur  
Abstain: None  
Opposed: None  
In Favor: All  
Motion: Carried

## ITEM: CSI/CSSI FINANCIALS

UPDATE

Presenter: Shubham Savaliya

Attachment: [Finance Reporting.2025.10.31.xlsx](#)

- Shubham goes over the financial report attached. Some highlights include:
- **Food Services Overview**
  - Catering revenue significantly lower than previous year
  - Pita Pit steady
  - Reuter Market improved over last year
  - The Venue is similar to prior year

## ITEM: CSI INQUIRY REPORT

UPDATE

Presenter: Shubham Savaliya

Attachment: [Inquiry Report](#)

- Top inquiry area: Affordable Produce Market
- High inquiry volumes across social media, general email, student services
- Emergency Pantry, extended health/dental, and new club sign-ups were top categories in respective channels.

## ITEM: CSI SERVICE COUNTS

UPDATE

Presenter: Shubham Savaliya

Attachment: [Service Counts](#)

- Shubham went over the service count document, explained how it is created, and how it should be read.

## ITEM: INCIDENTAL REPORTS

UPDATE

Presenter: Alex Oestreicher

Attachment: [Incidental Report](#)

- Attended CSI Soccer Takeover and AGM
- Vacation October 16–26

- Prepared AGM materials, chaired the AGM, and handled presentation updates
- Completed monthly reports and performance review tasks
- Completed strike briefing document (now finalized and uploaded)
- Coordinated internal reimbursement process improvements
- Advocacy activities included Bill 33 briefings, monitoring legislative changes, and participation in advocacy committees
- Responded to student inquiries across events and academic concerns
- Reduced external committee involvement for capacity management

**Presenter:** Rajveer Singh

**Attachment:** [Incidental Report](#)

- Campus visits (Doon, Waterloo, Cambridge)
- Attended Waterloo Soccer Takeover, Multicultural Fest, Convocation, AGM
- Assisted with October Board Newsletter
- Advocacy Week preparation with Justin
- Led Bill 33 advocacy work and joined a press conference
- Participated in multiple municipal town & gown committees
- CASA and OSV-related work, including surveys, meetings, and workshop participation
- Reviewed ED contract amendments and advocacy documentation

**Presenter:** Shubham Savaliya

**Attachment:** [Incidental Report-](#)

- Campus visits and event attendance (Convocation, AGM)
- Prepared October newsletter and September incidental report
- Completed Policy Committee agenda guide
- Compiled list of missing meeting minutes from website (2024-2025)
- Completed Convocation report
- Managed AGM and retreat reimbursement uploads
- Completed Board Evaluation Feedback Report
- Participated in advocacy prep with Rajveer
- Attended Policy Committee, roundtable, monthly meeting

## ITEM: POLICY COMMITTEE REPORT

UPDATE

**Presenter:** Shubham Savaliya

**Attachment:** [Policy Committee Report](#)

- Committee did not meet in October due to planning sessions and roundtables
- No updates or recommendations at this time

## ITEM: NEW BUISNESS

## DISCUSSION

Presenter: Chair- Monil Jethva

- No new business brought forward

## ITEM: BOARD MONITORING IN CAMERA

Presenter: Chair - Monil Jethva

### Motion to enter In Camera at 7:12 PM

Forward: Hayden Stewart  
Second: Krish Mistry  
Abstain: None  
Opposed: None  
In Favor: All  
Motion: Carried

### Motion to exit In Camera at 7:40 PM

Forward: Gopu Surendran  
Second: Hayden Stewart  
Abstain: None  
Opposed: None  
In Favor: All  
Motion: Carried

## ITEM: ADJOURNMENT

## PROCEDURAL

Presenter: Chair- Monil Jethva

**Motion to adjourn at 7:40 PM**

Forward: Hayden Stewart  
Second: Kimberly Brown  
Abstain: None  
Opposed: None  
In Favor: All  
Motion: Carried

*Alex Oestreicher*

01/16/25

President

Date

*Brandi Rae Tyshkezyjg*

01/13/25

Secretary

Date