

MEETING MINUTES

Board of Directors Meeting
Wednesday, July 24, 2019
Kitchener, Conestoga College, A111
7:08 PM-8:32 PM

Meeting called by:	BOD
Type of Meeting	Board Meeting
Call to order	7:08 PM
Attendees	Scot Wyles, Andrew Sammut, Harshpreet Singh, Sana Banu, Brent Parke, Erin Reid, Nikhil Nisangi, Megha James, Heather Firlotte, Mehar Hundal, Janie Renwick, Sheena Witzel
Proxy	
Adjournment	8:32 PM

AGENDA TOPICS

CALL TO ORDER

PROCEDURAL

Meeting called to order at 7:08 PM

Forward: Nikhil Nisangi
Second: Heather Firlotte
Abstain: None
In Favor: All
Motion: Carried

LAND ACKNOWLEDGEMENT

PROCEDURAL

We would like to acknowledge that we are on the lands of the Neutral, Anishinaabe and Haudenosaunee peoples.

TIME TO ADJOURN

PROCEDURAL

Presenter: Scot Wyles, President

Time to adjourn will be 8:30 PM

APPROVAL OF AGENDA

DECISION

Presenter: Scot Wyles, President
Attachment: July Board Meeting Agenda.docx

Motion to approve the agenda with amendments.

Forward: Harshpreet Singh
Second: Mehar Hundal
Abstain: None
In Favor: All
Motion: Carried

APPROVAL OF MINUTES

DECISION

Presenter: Scot Wyles, President, President
Attachment:

Amendments: Update start and finish time.

Motion to approve the minutes from the month of June with amendments.

Forward: Brent Parke
Second: Mehar Hundal
Abstain:
In Favor: All
Motion: Carried

CSSI FINANCIALS

UPDATE

Presenter: Sana Banu, VPE
Attachment: Finance.CSSI Budget to Actual.2019.06.30.xlsx
Financial Report CSSI - June.docx
Finance.Service Hub Sales Report.2019.06.30.pdf
Finance.Wellness Sales Report.2019.06.30.pdf
Finance.Venue Sales Report.2019.06.30.pdf
Finance.Pita Pit Sales Report.2019.06.30.pdf

- Some updates are being made to the Financial Reports come August
- CSSI is performing as expected for the summer months
- Overall CSSI is in good financial standing

CSI FINANCIALS

UPDATE

Presenter: Andrew Sammut, VPI

Attachment: CSI Financial Report.docx

Finance.CSI Health Plan Budget to Actuals.2019.06.30 - Copy.xlsx

Finance.CSI Budget to Actuals.2019.06.30.xlsx

- Overall CSI is in good financial standing
- There are no issues of concern for this month
- CSI is up \$300 YTD

PRIORITY FEE APPROVAL

DECISION

Presenter: Sheena Witzel

Attachment:

- The priority fee is planned to be used to help upgrade the Doon lower atrium AV equipment
- The cost of the upgrades to the lower atrium are estimated at \$85 000

Motion to approve the use of the priority fee:

Forward: Heather Firlotte

Second: Nikhil Nisangi

Abstain: None

In Favor: All

Motion: Carried

PRESIDENT COMPLIANCY

UPDATE

Presenter: Scot Wyles, President

Attachment: Monitoring Report EL 2h - Emergency Executive Succession.docx

- The president has reported compliancy for the Month of July

IN-CAMERA

PROCEDURAL

Presenter: Scot Wyles, President

Motion to enter In-Camera at 7:59 PM:

Forward: Nikhil Nisangi

Second: Megha James

Abstain: None
In Favor: All
Motion: Carried

Motion to exit In-Camera 8:31 PM:

Forward: Nikhil Nisangi
Second: Harshpreet Singh
Abstain: None
In Favor: All
Motion: Carried

ADJOURNMENT

PROCEDURAL

Presenter: Scot Wyles, President, President
Attachment: N/A

Motion to adjourn at 8:32 PM

Forward: Erin Reid
Second: Harshpreet Singh
Abstain: None
In Favor: All
Motion: Carried

APPROVAL



September 24, 2020

President, Chair

Date



September 24th 2020

Vice-President, Secretary

Date