
MEETING MINUTES

Board of Directors Meeting

Date: 2025.29.07

Location: Hybrid (TEAMS/2A-310-2)

Time: 4:30 PM – 6:30 PM

Meeting called by:	BOD
Type of Meeting	Board Meeting
Call to order	
Attendees	CSI BOD, Rajveer Singh, Bisman Kaur, Hayden Stewart, Ibukunoluwa Adedoyin Alaba, Kimberly Brown, Sarah Hallgren, Giyazlahi Olamide Olayiwola, Om Patel, Shubham Savaliya, Sheena Witzel, Monica Suljovic
Proxy	Jadah Guerra-Kokyrtsa
Regrets	Janie Renwick, Brandi-Rae Tibishkogijig
Adjournment	

AGENDA TOPICS

ITEM: CALL TO ORDER

PROCEDURAL

Meeting called to order at: **4:37 PM**

Presenter: Rajveer Singh

ITEM: LAND ACKNOWLEDGEMENT

PROCEDURAL

Presenter: Hayden Stewart

We wish to acknowledge the lands where we live, learn, work & organize hold the ancestral connections and stories of Indigenous peoples. As we all know, colonization has orchestrated the displacement of Indigenous peoples from their ancestral lands which has hindered their ability to be in good relations with the land. Indigenous peoples are actively maintaining and strengthening their relationships with the land, which are grounded in respect, reciprocity, and resiliency.

The land our Brantford, Kitchener, Waterloo, and Cambridge campuses are located on represents the unceded territory of the Neutral, Haudenosaunee (Ho-deh-no-show-nee) and Anishinaabe (Ah-nish-nah-bay) peoples. This land was promised to the Haudenosaunee (Ho-deh-no-show-nee) people of Six Nations, which includes six miles on each side of the Grand River, known as the Haldimand Tract. We also wish to acknowledge and recognize that the lands our Stratford, Ingersoll,

Guelph & Milton campuses are located on represent the ancestral and treaty lands of the Anishinaabe (Ah-nish-nah-bay) peoples.
Our acknowledgement of the land is our declaration of our collective responsibility to this place and its peoples' histories, rights, and presence. We extend our respect, friendship & solidarity to all Indigenous peoples for their past, present & future contributions to this land and our community, and in their past, present and future struggles.

ITEM: TIME TO ADJOURN

PROCEDURAL

Presenter: Rajveer Singh

Time to adjourn will be **6:30 PM**

ITEM: APPROVAL OF AGENDA

DECISION

Presenter: Rajveer Singh

Attachment: [BOD Meeting Agenda 2026.29.07.docx](#)

Motion that the agenda be amended to appoint Rajveer Singh as the chair for the July 29, 2026, Board of Directors meeting due to Brandi's absence.

Forward: Giyazlahi Olamide Olayiwola

Second: Sarah Hallgren

Abstain: None

Opposed: None

In Favor: All

Motion: Carried

Motion to approve the July 29, 2026 agenda as amended

Forward: Giyazlahi Olamide Olayiwola

Second: Sarah Hallgren

Abstain: None

Opposed: None

In Favor: All

Motion: Carried

ITEM: APPROVAL OF MEETING MINUTES

DECISION

Presenter: Rajveer Singh

Attachment: [Board Meeting Minutes 2026.24.06.pdf](#)

Motion to approve the June 24, 2026 Meeting Minutes

Forward: Sarah Hallgren
Second: Ibukunoluwa Adedoyin Alaba
Abstain: None
Opposed: None
In Favor: All
Motion: Carried

ITEM:CSI/CSSI FINANCIAL REPORT

UPDATE

Presenter: Hayden Stewart

Attachment: [Finance Report.2026.06.30.xlsx](#)

- Hayden provides the financial report for June 2026
- He indicates that the summer months are quiet and there won't be too many things to report
- Hayden highlights the following lines on the balance sheet:
- CSI
 - Current Assets
 - Operating Fund Reserves
 - Account Receivables
 - Liabilities
- CSSI
 - Cash Assets
 - Chequing Account Amount
 - Accounts Receivables
 - Pre-Paid Expenses
 - Total Inventory Assets
 - Liabilities
 - HST Owing Amt

ITEM: CONFERENCE REPORTS

UPDATE

Presenter: Bisman Kaur

Attachment: [Conference Report CASA](#)

- Bisman provides a report on the conferences that were attended by both herself and Rajveer last month.
- She provides details on discussions that were had, and on the topics that were covered.

- Bisman indicates that they were there advocating on behalf of CC students, and provided suggestions on changes that can be made that would benefit our students

ITEM: ALUMO CONFERENCE REPORT

UPDATE

Presenter: Rajveer Singh

Attachment: [Conference Report Alumo](#)

- Purpose is to collaborate from school leaders all over the country
- Rajveer indicates which sessions he enjoyed the most, and what he found held the most value, including round table sessions, student impact funding and the Alumo panel

ITEM: SERVICE COUNTS

UPDATE

Presenter: Hayden Stewart

Attachment: [Service Counts 2026 \(Jan-Dec\).xlsx](#)

- Hayden goes over the service counts for the welcome kits for the month of June
- Hayden indicates that campus was quite slow last month due to the summer holidays

ITEM: INQUIRY REPORT

UPDATE

Presenter: Hayden Stewart

Attachment: [F. June 2026 Inquiry Report.pdf](#)

- Hayden goes over the service hub traffic at each campus
- Hayden indicates that the summer months are quiet, and the numbers he reports will be low compared to the fall and winter terms.

ITEM: COMPLIANCE REPORT

UPDATE

Presenter: Rajveer Singh

Attachment: [2026 July Compliance Report.docx](#)

- Rajveer provides a report on the policy that he reviewed this month
- He indicates that compliance has been met by CSI

ITEM: INCIDENTAL REPORTS

UPDATE

Presenter: Rajveer Singh

Attachment: [Rajveer June EXECUTIVE MONTHLY INCIDENTAL REPORT.docx](#)

- Rajveer shares his incidental report for the month of June and highlights the following things:
 - Campus visits
 - Meetings with the executive teams
 - Advocacy Committee meetings
 - Completed the CASA and Compliance report for the month

Presenter: Bisman Kaur

Attachment: [EXECUTIVE MONTHLY INCIDENTAL REPORT.docx](#)

- Bisman shares her incidental report for the of June and highlights the following things:
- Working with OSV and CASA
- Participated in discussions at the conferences she attended
- Participated in planning Sessions
- She indicates some of the committee positions she was elected into
- Completed her incidental reports

Presenter: Hayden Stewart

Attachment: [AVP EXECUTIVE June INCIDENTAL REPORT.docx](#)

- Hayden shares his incidental report from June and highlights some of the tasks he completed this month:
 - Worked with CC staff
 - Attended Doon Campus almost every day
 - Team Meetings
 - On going committee representation

ITEM: POLICY COMMITTEE REPORT

DECISION

Presenter: Hayden Stewart

Attachment: [AGENDA 2026.6.15 Hayden.docx](#)

- Hayden provides the report that he created from the last policy committee meeting.
- When reviewing policy 4.12.0, the committee has suggested the following change:

Motion to approve the amended Policy 4.12.0 – Board Committee Structure, consolidating the President, Vice President, and Associate Vice President Performance Review Committees into one Executive Performance Review Committee, as presented;

Forward: Ibukunoluwa Adedoyin Alaba

Second: Sarah Hallgren

Abstain: Shubham Savaliya

Opposed: None

In Favor: Rajveer Singh, Bisman Kaur, Hayden Stewart, Ibukunoluwa Adedoyin Alaba, Kimberly Brown, Sarah Hallgren, Giyazlahi Olamide Olayiwola, Om Patel

Motion: Carried

ITEM: NEW BUSINESS

PROCEDURAL

Presenter: Rajveer Singh

- Rajveer opens the floor to any new business that would like to be discussed
- No topics are brought to the floor

ITEM: BOARD MONITORING / IN CAMERA

PROCEDURAL

Presenter: Chair – Rajveer Singh

Motion to enter In Camera at 5:30 PM

Forward: Sarah Hallgren

Second: Om Patel

Abstain: Shubham Savaliya

Opposed: None

In Favor: All
Motion: Carried

Motion to exit In Camera at 6:02 PM

Forward: Giyazlahi Olamide Olayiwola
Second: Sarah Hallgren
Abstain: Shubham Savaliya
Opposed: None
In Favor: Rajveer Singh, Bisman Kaur, Hayden Stewart, Ibukunoluwa Adedoyin Alaba, Kimberly Brown, Sarah Hallgren, Giyazlahi Olamide Olayiwola, Om Patel
Motion: Carried

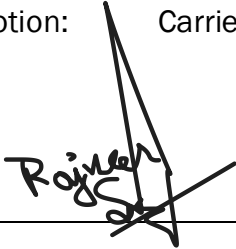
ITEM: ADJOURNMENT

PROCEDURAL

Presenter: Rajveer Singh

Motion to adjourn at 6:05 PM

Forward: Ibukunoluwa Adedoyin Alaba
Second: Sarah Hallgren
Abstain: Shubham Savaliya
Opposed: None
In Favor: Rajveer Singh, Bisman Kaur, Hayden Stewart, Ibukunoluwa Adedoyin Alaba, Kimberly Brown, Sarah Hallgren, Giyazlahi Olamide Olayiwola, Om Patel
Motion: Carried



President

09/15/2026

Date



Secretary

09/10/2026

Date

BOARD OF DIRECTORS /// MEETING



Secretary

Date