

MEETING MINUTES

Board of Directors Meeting
2024.04.18
Microsoft Teams
7:07PM – 7:41PM

Meeting called by:	BOD
Type of Meeting	Board Meeting
Call to order	7:07PM
Attendees	Nelson Chukwuma, Sheena Witzel, Janie Renwick, Jay Patel, Sai Shubham Anmula, Alex Oestreicher, Prince Mendpara, Monil Jethva, Aiswarya Raj, Harnain Singh Banga, Juby Mathew
Proxy	
Regrets	Amelia Baty
Adjournment	7:41PM

AGENDA TOPICS

CALL TO ORDER

PROCEDURAL

Meeting called to order at 7:07PM

LAND ACKNOWLEDGEMENT

PROCEDURAL

Presenter: Jay Patel, Director

We wish to acknowledge the lands where we live, learn, work & organize hold the ancestral connections and stories of Indigenous peoples. As we all know, colonization has orchestrated the displacement of Indigenous peoples from their ancestral lands which has hindered their ability to be in good relations with the land. Indigenous peoples are actively maintaining and strengthening their relationships with the land, which are grounded in respect, reciprocity, and resiliency.

The land our Brantford, Kitchener, Waterloo, and Cambridge campuses are located on represents the unceded territory of the Neutral, Haudenosaunee (Ho-deh-no-show-nee) and Anishinaabe (Ah-nish-nah-bay) peoples. This land was promised to the Haudenosaunee (Ho-deh-no-show-nee) people of Six Nations, which includes six miles on each side of the Grand River, known as the Haldimand Tract. We also wish to acknowledge and recognize that the lands our Stratford, Ingersoll, Guelph & our future campus in Milton are located on represent the ancestral and

treaty lands of the Anishinaabe (Ah-nish-nah-bay) peoples.

Our acknowledgement of the land is our declaration of our collective responsibility to this place and its peoples' histories, rights, and presence. We extend our respect, friendship & solidarity to all Indigenous peoples for their past, present & future contributions to this land and our community, and in their past, present and future struggles.

TIME TO ADJOURN

PROCEDURAL

Presenter: Sheena Witzel, Chair

Time to adjourn will be 7:45PM

APPROVAL OF AGENDA

DECISION

Presenter: Sheena Witzel, Chair

Attachment: Board Meeting Agenda – 2023.04.18

- Nelson – remove Motion 3 from that agenda as the UPass contract is not ready for approval

Motion to approve the agenda 2024.04.18 with amendments

Forward: Harnain Singh Banga
Second: Sai Shubham Anmula
Abstain: None
Opposed: None
In Favor: All
Motion: Carried

B

UDGET APPROVAL

DECISION

Presenter: Nelson Chukwuma, President

- Overall enrolment reduced 30% (40% for International)
- Projecting a deficit until there is a budget revision in the summer
- Request to use \$1million as a contingency for next year; \$350,000 of that will be going to reserves
- CSI received significant interest in our accounts last year (\$300,000)

Motion to approve the 2024-2025 budget as presented

Forward: Harnain Singh Banga
Second: Alex Oestreicher
Abstain: None
Opposed: None
In Favor: All
Motion: Carried

GET QUORUM CONTRACT APPROVAL

DECISION

Presenter: Janie Renwick, Executive Director

- Get Quorum provides the virtual AGM platform we use each year
- Two quotes were obtained, the third company did not respond
- They help us to meet all our legal requirements including proxies, document notice and distribution. They have been reliable and facilitated successful AGMs for us in the past
- Shubham – does the price change based on number of members? Janie – the quote says unlimited usage
- Shubham – could we use the Teams version? Alex – this would be difficult with our attendance requirements. Said – without our own IT department this could be difficult
- Shubham – it might be better to have a one-year term rather than a 3-year subscription

Motion to approve the Get Quorum contract for a three-year subscription

Forward: Sai Shubham Anmula
Second: Aiswarya Raj
Abstain: None
Opposed: None
In Favor: All
Motion: Carried

ADJOURNMENT

PROCEDURAL

Presenter: Sheena Witzel, Chair

Motion to adjourn at 7:41PM

Forward: Harnain Singh Banga
Second: Alex Oestreicher
Abstain: None
Opposed: None
Approve: All
Motion: Carried

Nelson Chukwuma
President

May 30, 2024

Date

May 31, 2024

Secretary

Date