

## MEETING MINUTES

Board of Directors Meeting

2023.12.01

Microsoft Teams

12:05PM – 1:05PM

Meeting called by:	BOD
Type of Meeting	Board Meeting
Call to order	12:05PM
Attendees	Nelson Chukwuma, Sheena Witzel, Janie Renwick, Amelia Baty, Jay Patel, Alex Oestreicher, Prince Mendpara, Aiswarya Raj, Harnain Singh Banga, Sai Shubham Anmula, Juby Mathew, Trish Weigel, Joerg Dallmeier, Carissa Kieffer
Proxy	
Regrets	Monil Jethva
Adjournment	1:05PM

## AGENDA TOPICS

### CALL TO ORDER

### PROCEDURAL

Meeting called to order at 12:05PM

### LAND ACKNOWLEDGEMENT

### PROCEDURAL

Presenter: Jay Patel, Director

We wish to acknowledge the lands where we live, learn, work & organize hold the ancestral connections and stories of Indigenous peoples. As we all know, colonization has orchestrated the displacement of Indigenous peoples from their ancestral lands which has hindered their ability to be in good relations with the land. Indigenous peoples are actively maintaining and strengthening their relationships with the land, which are grounded in respect, reciprocity, and resiliency.

The land our Brantford, Kitchener, Waterloo, and Cambridge campuses are located on represents the unceded territory of the Neutral, Haudenosaunee (Ho-deh-no-show-nee) and Anishinaabe (Ah-nish-nah-bay) peoples. This land was promised to the Haudenosaunee (Ho-deh-no-show-nee) people of Six Nations, which includes six miles on each side of the Grand River, known as the Haldimand Tract. We also wish to acknowledge and recognize that the lands our Stratford, Ingersoll,

# BOARD OF DIRECTORS /// MEETINGS

CONESTOGA  
STUDENTS INC

Guelph & our future campus in Milton are located on represent the ancestral and treaty lands of the Anishinaabe (Ah-nish-nah-bay) peoples.

Our acknowledgement of the land is our declaration of our collective responsibility to this place and its peoples' histories, rights, and presence. We extend our respect, friendship & solidarity to all Indigenous peoples for their past, present & future contributions to this land and our community, and in their past, present and future struggles.

## TIME TO ADJOURN

## PROCEDURAL

Presenter: Sheena Witzel, Chair

Time to adjourn will be 1:50PM

## APPROVAL OF AGENDA

## DECISION

Presenter: Sheena Witzel, Chair

Attachment: Board Meeting Agenda – 2023.12.01

- Nelson – Policy Committee item will be an update, not a decision
- Nelson – Service counts and financials for November will be presented at the December 18<sup>th</sup> meeting

**Motion to approve the agenda with amendments 2023.12.01**

Forward: Sai Shubham Anmula

Second: Jay Patel

Abstain: None

Opposed: None

In Favor: All

Motion: Carried

## APPROVAL OF MINUTES

## DECISION

Presenter: Sheena Witzel, Chair

Attachment: Board Meeting Minutes 2023.10.27

- Add Janie Renwick to attendance

**Motion to approve the minutes with amendments 2023.10.27**

Forward: Prince Mendpara

Second: Aiswarya Raj

Abstain: None

Opposed: None

# BOARD OF DIRECTORS /// MEETINGS

CONESTOGA  
STUDENTS INC

In Favor: All

Motion: Carried

## TECHNOLOGY FEE PRESENTATION

UPDATE

Presenter: Trish Weigel, VP Students

Joerg Dallmeier, Director, Information Technology Systems

Carissa Kieffer, Project Manager, Information Technology Systems

- Trish Weigel works closely with CSI on establishing fees, some mandatory, some elective. The Technology Fee is a mandatory college fee and is presented to the CSI board yearly to show how this fee was spent and plans for the future
- Joerg and Carissa – Currently, growth is a large component and the college looks to ensure consistent, safe and secure delivery
- An annual survey is sent to student to determine what is important to them with equity being a priority
- Outdoor wifi is being retrofitted and expanded, modernizing data transfer between SIS and econestoga for real time registration
- Covid reduced printing by 95% and this is important to students. Goal is to centralize printers and provide tap stations on each device for accessibility to everyone
- The investment is as follows: software upgrades 34%, labs 18%, wifi, backup internet etc 16%, VPN, firewalls 16%, tech enhancements, support etc 13%, payroll 4%
- The presentation is filed in the board's Sharepoint
- Shubham – is the college investing in new hardware or just software? Joerg – both; hardware is a capital expenditure, software is a recurring expense
- Shubham – had a question about a laptop given to a student for a specific course but it was not up to spec for that course. Joerg – wasn't aware of this, would appreciate feedback.

**ACTION:** Nelson to send email to Joerg outlining the issue with School of Business laptop

## POLICY COMMITTEE

UPDATE

Presenter: Prince Mendpara, Policy Committee Chair

- Prince provided a brief update of Policy 4.9.0

# BOARD OF DIRECTORS /// MEETINGS

CONESTOGA  
STUDENTS INC

- Along with Policy 4.9.0; 4.10.0 and 4.11.0 will be brought for approval at the December meeting

## FEES APPROVAL

## DECISION

Presenter: Nelson Chukwuma, President

- A fee presentation was made in the last meeting and directors were given time to think about that information. That presentation of fees is up for approval at this meeting

### Motion to approve 2024-2025 Fees as presented

Forward: Prince Mendpara

Second: Aiswarya Raj

Abstain: None

Opposed: None

In Favor: All

Motion: Carried

## CASA UPDATE

## UPDATE

Presenter: Nelson Chukwuma, President

- CASA Advo Conference was last week with Nelson, Monil and Michelle attending
- Our delegates attended a total of 15 meetings including with Mike Morrice, Bardish Chaggar and Shawn Frasier
- Delegates attended Question Period
- CASA determined five monetary asks and two regulatory asks
- Jay – is there more information about the cap on working hours of international students? Nelson – the ask was for this to be permanently lifted. No update currently but will let the board know when an answer is received

## OSV UPDATE

## UPDATE

Presenter: Nelson Chukwuma, President

- Nelson is currently at the OSV Conference
- Working on an action plan for the rest of the year which includes internal processes

- Ensuring the ED receives proper support
- Hiring an administrative and advocacy coordinator in January
- Focus on ensuring policies and bylaws are set in place so future boards can focus on advocacy

## PRESIDENT UPDATE

## UPDATE

Presenter: Nelson Chukwuma, President

Attachment: September Incidental Report - Nelson  
September Incidental Report - Monil

- Kitchener city council delegation for Doon area rezoning. High rises with commercial space across Homer Watson Blvd, low rises in Lower Doon
- Guelph City Council – working towards a Upass. Council wanted to cut transit budget so Nelson and others delegated at council and ultimately council did not approve cuts
- Toronto Star interview about food insecurity. Highlighted \$900,000 for food security program

## BOARD MONITORING

## IN CAMERA

Presenter: Sheena Witzel, Chair

**Motion to enter In Camera at 12:41pm**

Forward: Harnain Singh Banga  
Second: Jay Patel  
Abstain: None  
Opposed: None  
In Favor: All  
Motion: Carried

**Motion to exit In Camera at 1:04pm**

Forward: Prince Mendpara  
Second: Aiswarya Raj

# BOARD OF DIRECTORS /// MEETINGS

CONESTOGA  
STUDENTS INC

Abstain: None  
Opposed: None  
In Favor: All  
Motion: Carried

## ADJOURNMENT

## PROCEDURAL

Presenter: Sheena Witzel, Chair

**Motion to adjourn at 1:05 PM**

Forward: Harnain Singh Banga  
Second: Prince Mendpara  
Abstain: None  
Opposed: None  
In Favor: All  
Motion: Carried

Okwuchukwu Nelson Chukwuma

January 4, 2024

President

Date

Sai Shubham Anmula

January 16, 2024

Secretary

Date