

## MEETING MINUTES

Board of Directors Meeting

2023.09.29

Microsoft Teams

12:05PM – 2:02PM

Meeting called by:	BOD
Type of Meeting	Board Meeting
Call to order	12:05PM
Attendees	Nelson Chukwuma, Sheena Witzel, Amelia Baty, Justin McLaughlin, Jay Patel, Alex Oestreicher, Prince Mendpara, Monil Jethva, Aiswarya Raj, Harnain Singh Banga, Cassidy Rousselle, Juby Mathew
Proxy	Sai Shubham Anmula
Regrets	Janie Renwick
Adjournment	2:02 PM

## AGENDA TOPICS

### CALL TO ORDER

### PROCEDURAL

Meeting called to order at 12:05PM

### LAND ACKNOWLEDGEMENT

### PROCEDURAL

Presenter: Juby Mathew, Director

We wish to acknowledge the lands where we live, learn, work & organize hold the ancestral connections and stories of Indigenous peoples. As we all know, colonization has orchestrated the displacement of Indigenous peoples from their ancestral lands which has hindered their ability to be in good relations with the land. Indigenous peoples are actively maintaining and strengthening their relationships with the land, which are grounded in respect, reciprocity, and resiliency.

The land our Brantford, Kitchener, Waterloo, and Cambridge campuses are located on represents the unceded territory of the Neutral, Haudenosaunee (Ho-deh-no-show-nee) and Anishinaabe (Ah-nish-nah-bay) peoples. This land was promised to the Haudenosaunee (Ho-deh-no-show-nee) people of Six Nations, which includes six miles on each side of the Grand River, known as the Haldimand Tract. We also wish to acknowledge and recognize that the lands our Stratford, Ingersoll, Guelph & our future campus in Milton are located on represent the ancestral and

treaty lands of the Anishinaabe (Ah-nish-nah-bay) peoples.

Our acknowledgement of the land is our declaration of our collective responsibility to this place and its peoples' histories, rights, and presence. We extend our respect, friendship & solidarity to all Indigenous peoples for their past, present & future contributions to this land and our community, and in their past, present and future struggles.

## TIME TO ADJOURN

## PROCEDURAL

Presenter: Sheena Witzel, Chair

Time to adjourn will be 2:00 PM

## APPROVAL OF AGENDA

## DECISION

Presenter: Sheena Witzel, Chair

Attachment: Board Meeting Agenda - 2023.09.29

### Motion to approve the agenda 2023.09.29

Forward: Prince Mendpara  
Second: Jay Patel  
Abstain: None  
Opposed: None  
In Favor: All  
Motion: Carried

## APPROVAL OF MINUTES

## DECISION

Presenter: Sheena Witzel, Chair

Attachment: Board Meeting Minutes 2023.08.23

### Motion to approve the minutes 2023.08.23

Forward: Alex Oestreicher  
Second: Prince Mendpara  
Abstain: None  
Opposed: None  
In Favor: All  
Motion: Carried

## APPROVAL OF MINUTES

## DECISION

Presenter: Sheena Witzel, Chair

Attachment: Board Meeting Minutes 2023.09.13

### Motion to approve the minutes 2023.09.13

Forward: Harnain Singh Banga  
Second: Jay Patel  
Abstain: None  
Opposed: None  
In Favor: All  
Motion: Carried

## CSI BYLAW AMENDMENTS

## DECISION

Presenter: Matthew Joseph, Lawyer, Arbique and Ahde

Attachment: CSI Bylaw Amendments 2023.09.23

- Any changes will be approved by members at next year's AGM
- If approved by this board they will temporarily be in effect until the next AGM when ratified
- Policy 9.4 and 9.5 are outdated and need removal. The provincial government attempted to put in place a policy around student union fees in 2019, however this policy change was taken to court and the government lost. Since the change did not come to pass this bylaw is irrelevant
- Policy 10.6 deals with voting and proxies. Under CNCA proxies are allowed but needs to be in bylaws to be effective.
- Matthew has added that proxies need to be given by 24 hours prior to the meeting but this can be changed, as long as timing is established
- Harnain – we have already had a few meetings where proxies were used, do these need to be redone? Matthew – no, just ensure we are using new policy going forward
- Nelson – we were informed that for board meetings proxies were not used and an absent director was considered to have voted yes. Matthew – will look into this

**ACTION:** Matthew to find out if proxies are used at board meetings or if absent directors are considered to have voted yes

### Motion to table decision until October board meeting

Forward: Alex Oestreicher

Second: Harnain Singh Banga  
Abstain: None  
Opposed: None  
In Favor: All  
Motion: Carried

## POLICY COMMITTEE

## UPDATE

Presenter: Prince Mendpara, Policy Committee Chair

- Policy Committee would like to introduce a six month trial of the compliance worksheet that Catherine provided, from November through April
- Nelson – this would be the method by which directors would determine compliance of the board to policy

**ACTION:** Nelson to distribute worksheet

## FOOD SECURITY POLICY POSITION

## DECISION

Presenter: Prince Mendpara, Policy Committee Chair

Attachment: Food Security Policy Position for Board Approval – September 2023

- The Advocacy Department completed a food security policy paper and would like approval from the board
- Policy position is attached and was reviewed by the board

**Motion to approve the Food Security Policy position as presented**

Forward: Harnain Singh Banga  
Second: Prince Mendpara  
Abstain: None  
Opposed: None  
In Favor: All  
Motion: Carried

## TRANSPORTATION AND CAMPUS CLEANLINESS CONCERNS

## DISCUSSION

Presenter: Aiswarya Raj, Director

- Mostly at Doon Campus, due to large September intake there is less availability of buses causing student and driver frustration
- Many buses have out of service signs
- Security has started getting involved and controlling the rush
- Aiswarya suggests presenting bus etiquette awareness for students, increasing frequency of buses and equal distribution of class time
- Harnain – Customers pay for this service which has not been adequate and there are concerns going into inclement weather
- Nelson – Working on Upass Referendum, provided GRT with projected numbers and they are planning service improvements.
- Nelson – budget approval in December should allow for some service improvements within the next year
- Sheena – there is a proposed bus shelter on Doon Campus which has been delayed due to neighbours protesting it. This hub would have climate controlled shelters, be well lit, safe, have washroom facilities, digital signage etc.
- Sheena – there is a link where it may be helpful for students to provide feedback about the hub. Construction would happen in 2025-26 so an interim solution is needed
- Nelson – will make stakeholders aware of this issue and discuss possible interim solutions with GRT
- Garbage (inside and outside) on campus, dirty washrooms (tissues and water on the floor),
- Aiswarya suggests awareness campaign on Instagram, notices on bulletin boards, notices in washrooms/corridors
- Nelson – will talk to Facilities about improving cleanliness especially during evening hours and provide an update at the next board meeting

## CSSI AND CSI FINANCIALS

## UPDATE

Presenter: Monil Jethva, Vice President  
Attachment: Monthly Finance Powerpoint 2023.08.31  
                  CSSI August 2023  
                  CSI August 2023

- Venue food costs have improved
- Reuter sales have gone up considerably
- Food Truck is not doing as well as hoped
- Pita Pit is consistent
- Catering – the Venue has the highest ordering

- Shubham – what are the expenses outside of food? Monil – this is outlined in the comprehensive financial documents which will be presented during this meeting
- CSI has not received Student Care billing yet but should receive soon
- Received 2 foodbank donations totalling \$3606 this month
- No other items of significance

## SERVICE COUNTS

## UPDATE

Presenter: Monil Jethva, Vice President

- Total interactions across all services at all campuses is 13820, most at Doon Main and Snap Office
- Received 2262 emails, almost half regarding Wellness

## VP/PRESIDENT EVALUATIONS

## UPDATE

Presenter: Nelson Chukwuma, President

- First meetings for VP and President evaluations was held
- These evaluations will take place twice a year
- There is room for one more director to sit on that committee
- Prince – prepared evaluations for directors and executives to fill and will be sending out the survey during student success week

## PRESIDENT/VICE PRESIDENT UPDATES

## UPDATE

Presenter: Nelson Chukwuma, President

Monil Jethva, Vice President

Attachment: August Incidental Report - Nelson

August Incidental Report - Monil

- Vice President
- Town and Gown
- CASA – plenary this week, approval of bylaws
- AVP – working on restructuring

  

- President

- Going forward will provide shortened updates as incidental reports are provided in advance
- Food Security Collective – had first meeting with college departments to address food security
- Guelph Downtown Campus stakeholder meeting – Nelson is trying to be in early conversations about the plans for this campus
- President State of the College Address – the President gave shoutouts to CSI for their work on the Upass Referendum and food security

## BOARD MONITORING

## IN CAMERA

Presenter: Sheena Witzel, Chair

**Motion to enter In Camera at 1:46pm**

Forward: Alex Oestreicher  
Second: Prince Mendpara  
Abstain: None  
Opposed: None  
In Favor: All  
Motion: Carried

**Motion to exit In Camera at 2:01pm**

Forward: Alex Oestreicher  
Second: Jay Patel  
Abstain: None  
Opposed: None  
In Favor: All  
Motion: Carried

## ADJOURNMENT

## PROCEDURAL

Presenter: Sheena Witzel, Chair

**Motion to adjourn at 2:02 PM**

Nelson Chukwuma

January 16, 2024

President

Date

# BOARD OF DIRECTORS /// MEETINGS

CONESTOGA  
STUDENTS INC

Sai Shubham Anmula

January 16, 2024

Secretary

Date