

MEETING MINUTES

Board of Directors Meeting

2021.06.23

Virtual Zoom

1:00PM – 2:30PM

Meeting called by:	BOD
Type of Meeting	Board Meeting
Call to order	1:04 PM
Attendees	Janie, Renwick, Sheena Witzel, Amelia Baty, Paul Banks, Parneet Dhaliwal, Rupinder Kaur, Harsh Singh, Nelson Chukwuma, Richard Mitchell, Shawna Powell, Pranav Gandhi
Proxy	Harley Potter
Regrets	
Adjournment	2:31 PM

AGENDA TOPICS

CALL TO ORDER

PROCEDURAL

Meeting called to order at 1:04 PM

LAND ACKNOWLEDGEMENT

PROCEDURAL

Presenter: Paul Banks, Chair

We would like to acknowledge that we are on the lands of the Neutral, Anishinaabe and Haudenosaunee peoples.

TIME TO ADJOURN

PROCEDURAL

Presenter: Paul Banks, Chair

Time to adjourn will be 2:30 PM

APPROVAL OF AGENDA

DECISION

Presenter: Paul Banks, Chair

Attachment: Board Meeting Agenda – 2021.06.23

BOARD OF DIRECTORS /// MEETINGS

CONESTOGA
STUDENTS INC

Insertion of Board Monitoring prior to adjournment,

Motion to approve the agenda 2021.06.23 with amendments

Forward: Rupinder Kaur
Second: Shawna Powell
Abstain: None
Opposed: None
In Favor: All
Motion: Carried

APPROVAL OF MINUTES

DECISION

Presenter: Paul Banks, Chair
Attachment: Board Meeting Minutes 2021.05.18

Motion to approve the minutes 2021.05.18

Forward: Nelson Chukwuma
Second: Richard Mitchell
Abstain: None
Opposed: None
In Favor: All
Motion: Carried

POLICY CHAIR APPOINTMENT

DECISION

Presenter: Sana Banu, President

- Richard Mitchell has volunteered for the position

Motion to approve the appointment of Richard Mitchell as Policy Committee Chair for 2021-2022

Forward: Nelson Chukwuma
Second: Shawna Powell
Abstain: None
Opposed: None
In Favor: All
Motion: Carried

INTRABOARD POSITION POLICY REVISION

DECISION

Presenter: Richard Mitchell, Policy Committee Chair

- Policy 2.4.1 and 2.4.2 compensation sections were updated

Motion to approve the Intraboard Position Policy as presented

Forward: Richard Mitchell
Second: Rupinder Kaur
Abstain: None
Opposed: None
In Favor: All
Motion: Carried

VICE PRESIDENT POLICY REVISION

DECISION

Presenter: Richard Mitchell, Policy Committee Chair

- Addition to the policy is information about work hours and remuneration
- 4.1.5 added to ensure the Vice President is provided adequate remuneration should they be required to assume the presidency

Motion to approve the Vice President Policy as presented

Forward: Shawna Powell
Second: Richard Mitchell
Abstain: None
Opposed: None
In Favor: All
Motion: Carried

CSI FINANCIALS

UPDATE

Presenter: Kyle Magalhaes, Vice President

Attachment: CSI Budget to Actuals 2021.05.31

- Some students were overcharged the association fee. Finance has held these in a separate temporary account from which fees will be returned to students
- Frosh Kits were under-billed, CSI will receive an approximately \$13,000 credit from the college

- Revenue is shown as it is received

CSSI FINANCIALS

UPDATE

Presenter: Kyle Magalhaes, Vice President

Attachment: CSSI 2020-2021 Budget to Actuals 2021.05.31

- Some insurance and licencing fees are recorded as expected
- No other items of significance

SERVICE COUNTS

UPDATE

Presenter: Kyle Magalhaes, Vice President

Attachment: Inquiry Report 2021.05.31

Service Counts 2021.05.31

- There was some confusion about the dates reflected on the Service Counts report, therefore Kyle will send an email update following this meeting
- Policy changes and enrollment play a role in what monthly foodbank counts reflect
- A semesterly report is provided at the end of each semester which will connect to the goals in the Strategic Plan for a more comprehensive report

CASA UPDATE

UPDATE

Presenter: Sana Banu, President

- Foundation Conference was held last month; two staff members attended with Sana
- If anyone is interested in sitting on a committee (Advocacy, Policy and Governance, Equity, Diversity and Inclusion, or Finance) let Sana know
- Sana will forward a documents about CASA priorities and focus when available

PRESIDENT/VICE PRESIDENT UPDATES

UPDATE

Presenter: Sana Banu, President

Kyle Magalhaes, Vice President

- Advocacy Plan around international tuition was created, from which meetings with the college produced solutions including \$1000 bursary for Level 1 and 2 students beginning in March, May and September
- International students will receive \$1000 bursary to continue studies out of country
- The college has pledged \$12million overall towards bursaries to aid these students

- Plan to advocate to the Province to have funding and support increases so post secondary institutions are less reliant on international tuition
- Collaborated on the Sacred Fire event, with the Aboriginal Office, honouring the 215 child victims of residential schools in BC
- Potential new legal service for victims of sexual assault. This service will provide legal council and resources from beginning to end of the process. Kyle will provide more information to the board

BOARD MONITORING

IN-CAMERA

Motion to enter in-camera 2:02 PM

Forward: Harsh Singh
Second: Richard Mitchell
Abstain: None
Opposed: None
Approve: All
Motion: Carried

Motion to exit in-camera 2:09 PM

Forward: Harsh Singh
Second: Richard Mitchell
Abstain: None
Opposed: None
Approve: All
Motion: Carried

NEW BUSINESS

UPDATE

- An informal WhatsApp group can be created for board members to keep posted on meeting times, however this does not replace a board meeting for any decisions
- Proxies can be submitted in case of emergency absence from a board meeting
- Discussion about what the role of the Board Chair should look like and the expectations of the Chair

BOARD OF DIRECTORS /// MEETINGS

CONESTOGA
STUDENTS INC

ADJOURNMENT

PROCEDURAL

Presenter: Paul Banks, Chair

Motion to adjourn at 2:31 PM

Forward: Richard Mitchell
Second: Nelson Chukwuma
Abstain: None
Opposed: None
Approve: All
Motion: Carried



21st July 2021

President

Date

Parneet Dhaliwal

21st July 2021

Secretary

Date