
MEETING MINUTES

Board of Directors Meeting

Date: 2025.02.18

Location: Microsoft Teams

Time: 8:01PM

Meeting called by:	BOD
Type of Meeting	Board Meeting
Call to order	8:01PM
Attendees	Nelson Chukwuma, Alexandra Oestreicher, Hayden Stewart, Amandeep Singh Saini, Vinayak Baiju, Amal Jeevan, Janelle Gordon, Shubham Savaliya, Daniel Olusi, Brandi-Rae Tibishkogijig, Janie Renwick, Sheena Witzel, Monil Jethva, Amelia Baty
Proxy	
Regrets	
Adjournment	9:58PM

AGENDA TOPICS

CALL TO ORDER

PROCEDURAL

Presenter: Monil Jethva, Chair

- Meeting called to order at 8:01PM

LAND ACKNOWLEDGEMENT

PROCEDURAL

Presenter: Daniel Olusi, Director

We wish to acknowledge the lands where we live, learn, work & organize hold the ancestral connections and stories of Indigenous peoples. As we all know, colonization has orchestrated the displacement of Indigenous peoples from their ancestral lands which has hindered their ability to be in good relations with the land. Indigenous peoples are actively maintaining and strengthening their relationships with the land, which are grounded in respect, reciprocity, and resiliency.

The land our Brantford, Kitchener, Waterloo, and Cambridge campuses are located on represents the unceded territory of the Neutral, Haudenosaunee (Ho-deh-no-show-nee) and Anishinaabe (Ah-nish-nah-bay) peoples. This land was promised to the Haudenosaunee (Ho-deh-no-show-nee) people of Six Nations, which includes six miles on each side of the Grand River, known as the Haldimand

Tract. We also wish to acknowledge and recognize that the lands our Stratford, Ingersoll, Guelph and Milton campuses are located on represent the ancestral and treaty lands of the Anishinaabe (Ah-nish-nah-bay) peoples.

Our acknowledgement of the land is our declaration of our collective responsibility to this place and its peoples' histories, rights, and presence. We extend our respect, friendship & solidarity to all Indigenous peoples for their past, present & future contributions to this land and our community, and in their past, present and future struggles.

TIME TO ADJOURN

PROCEDURAL

Presenter: Monil Jethva, Chair

- Time to adjourn will be 9:50PM

APPROVAL OF AGENDA

DECISION

Presenter: Monil Jethva, Chair

Attachment: Board Meeting Agenda 2025.02.18

Motion to approve the agenda 2025.02.18 as presented

Forward: Janelle Gordon

Second: Vinayak Baiju

Abstain: None

Opposed: None

In Favor: All

Motion: Carried

APPROVAL OF MINUTES

DECISION

Presenter: Monil Jethva, Chair

Attachment: Board Meeting Minutes 2025.01.28

Motion to approve the minutes 2025.01.28 as presented

Forward: Shubham Savaliya

Second: Vinayak Baiju

Abstain: None

Opposed: None

In Favor: All

Motion: Carried

COMMITTEE REPORTS

UPDATE

Policy Committee – Hayden Stewart, Chair of Policy Committee

- The committee prepared a recommendation to remove the ED and AED as voting members in executive selection in the President, VP and AVP Selection policies
- Full report provided with board documents
- No questions or concerns

Finance – Hayden Stewart, AVP

- Report provided with board documents
- No questions or concerns

PEO Report

- Recommendation from the PEO to allow the Chair of the Board to be the tie-breaking vote in executive selection
- Full report provided with board documents
- No questions or concerns

Compliance Report – Nelson Chukwuma, President

- EL #3.1 Global Executive Restraints
- Report provided with board documents
- Nelson reports compliance

EXECUTIVE SELECTION – VOTING PANEL

DECISION

Presenter: Monil Jethva. Chair

- The Policy Committee looked into the composition of the voting panel in executive selections at the board's request
- With input from directors and committee members the recommendation from the committee is to remove the ED and AED as voting members in executive selection

Motion to approve changes to Policies 4.18.0 Elections: President Selection, section 5.3.5; 4.19.0 Elections: Vice President Selection section 5.3.5; 4.20.0 Elections: Associate Vice President (Internal) Selection section 5.3.5; removing the Executive Director and Associate Executive Director as voting members in each policy.

Forward: Janelle Gordon

Second: Daniel Olusi

Abstain: None

Opposed: None

In Favor: All

Motion: Carried

EXECUTIVE SELECTION – TIE-BREAKING VOTE

DECISION

Presenter: Monil Jethva, Chair

- The PEO recommends that the Chair of the Board be designated as the tie-breaking vote, if necessary, in any executive selection meeting

Motion to amend Section 5.3.10 of Policy 4.18.0 Elections: President Selection; Policy 4.19.0 Elections: Vice President Selection and Policy 4.20.0 Elections: Associate Vice President (Internal) Selection, to read as the following:

5.3.10 The board Chair shall take part in voting, with their vote being kept separate from the voting panel, and with their vote only being counted in the event of a tie.

5.3.10.1 The use of the Chair's vote in a tie-breaking event will not be announced to the panelists or candidates.

Forward: Amandeep Singh Saini

Second: Janelle Gordon

Abstain: None

Opposed: None

In Favor: All

Motion: Carried

EXECUTIVE UPDATES

UPDATE

Presenter: Nelson Chukwuma, President

Alex Oestreicher, Vice President

Hayden Stewart, Associate Vice President

Attachments: February Incidental Report – Nelson

Alex FEB BOD Updates

Nelson

- Finalized 2025/2026 fee proposal
- Setting up student centre focus groups
- Black history month events
- College academic approval committee
- HR executive meetings, Brantford Chamber of Commerce, Beh Da Bin Gamek, College President meetings
- CASA work
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Alex

- CASA – policy committee, student mobility, student jobs publication, provided feedback to member relations committee, hosting event with international student working group, municipal advocacy
- OSV – reviewed policy paper, support in developing OSV, governance policies, board transition package, operational policies, ED hiring, Town Hall with UW for provincial election on Feb 24
- Internal – strat planning with execs, board networking session with other boards, working with Pres and AVP with projects, visited Doon, Waterloo, Cambridge, DTK

FUTURE POSITIONING

DISCUSSION

Presenter: Nelson Chukwuma, President
Alex Oestreicher, Vice President
Hayden Stewart, AVP

Strategic Planning Next Steps – Nelson

- First draft of strategies for board review and feedback on March 1
- Looking to have final approval in April
- Vinayak – what will be the focus at the March 1 meetings? Nelson – the board will be looking at strategies and metrics that the execs create to ensure they align with board vision

Finance; Information Requirements – Alex and Hayden

- Finance reports are taking a different approach with directors reviewing reports independently prior to meetings
- Hayden is looking to create a more visual report and would like director suggestions about how they would like to receive the information?

ACTION: Directors to let Hayden know how they would like the information report to look, which visuals they would like to see, etc.

BOARD MONITORING

IN CAMERA

Presenter: Monil Jethva, Chair

Motion to enter In Camera at 8:28PM

Forward: Amandeep Singh Saini
Second: Silvanus Fernando
Abstain: None
Opposed: None
In Favor: All
Motion: Carried

Motion to exit In Camera at 9:58PM

Forward: Brandi-Rae Tibishkogijig
Second: Shubham Savaliya
Abstain: None
Opposed: None
In Favor: All
Motion: Carried

ADJOURNMENT

Presenter: Monil Jethva, Chair

PROCEDURAL

Motion to adjourn at 9:58PM

Forward: Amal Jeevan
Second: Janelle Gordon
Abstain: None
Opposed: None
In Favor: All
Motion: Carried

Okwuchukwu Nelson Chukwuma

April 14, 2025

President

Date



April 14, 2025

Secretary

Date