MEETING MINUTES

Board of Directors Meeting
Date: 2026.27.08
Location: In Person: 2A-206, DMB
Time: 1:45PM-3:45PM

Meeting called by:	**BOD**
Type of Meeting	Board Meeting
Call to order	
Attendees	CSI BOD, Rajveer Singh, Bisman Kaur, Hayden Stewart, Ibukunoluwa Adedoyin Alaba, Kimberly Brown, Krystle McGuire, Sarah Hallgren, Jadah Guerra-Kokyrtsa, Giyazlahi Olamide Olayiwola, Om Patel, Brandi-Rae Tibishkogijig, Janie Renwick, Sheena Witzel, Silvana Slavik (BDO, Financial Advisor Team), Monica Suljovic
Proxy	Shubham Savaliya
Regrets	
Adjournment	

AGENDA TOPICS

ITEM: CALL TO ORDER — PROCEDURAL

Meeting called to order at: **1:51 PM**
Presenter: Rajveer Singh

ITEM: LAND ACKNOWLEDGEMENT — PROCEDURAL

Presenter: Ibukunoluwa Alaba

We wish to acknowledge the lands where we live, learn, work & organize hold the ancestral connections and stories of Indigenous peoples. As we all know, colonization has orchestrated the displacement of Indigenous peoples from their ancestral lands which has hindered their ability to be in good relations with the land. Indigenous peoples are actively maintaining and strengthening their relationships with the land, which are grounded in respect, reciprocity, and resiliency.

The land our Brantford, Kitchener, Waterloo, and
Cambridge campuses are located on represents the unceded territory of the Neutral,

Haudenosaunee (Ho-deh-no-show-nee) and Anishinaabe (Ah-nish-nah-bay) peoples. This land was promised to the Haudenosaunee (Ho-deh-no-show-nee) people of Six Nations, which includes six miles on each side of the Grand River, known as the Haldimand Tract. We also wish to acknowledge and recognize that the lands our Stratford, Ingersoll, Guelph & Milton are located on represent the ancestral and treaty lands of the Anishinaabe (Ah-nish-nah-bay) peoples.

Our acknowledgement of the land is our declaration of our collective responsibility to this place and its peoples' histories, rights, and presence. We extend our respect, friendship & solidarity to all Indigenous peoples for their past, present & future contributions to this land and our community, and in their past, present and future struggles.

ITEM: TIME TO ADJOURN — PROCEDURAL

Presenter: Rajveer Singh

Time to adjourn will be **3:45PM**

ITEM: APPROVAL OF AGENDA — DECISION

Presenter: Rajveer Singh
Attachment: BOD Meeting Agenda 2026.27.08.docx

Motion to amend the agenda to replace Rajveer Singh with Brandi- Rae Tibishkogijig as the chair for today's board of director meeting being held on Aug 27, 2026

Forward: Giyazlahi Olamide Olayiwola
Second: Sarah Hallgren
Abstain: None
Opposed: None
In Favor: All
Motion: Carried

Motion to approve the amended agenda for August 27, 2026 as presented

Forward: Ibukunoluwa Adedoyin Alaba
Second: Om Patel
Abstain: None
Opposed: None
In Favor: All
Motion: Carrie

ITEM: APPROVAL OF MEETING MINUTES — DECISION

Presenter: Chair: Brandi-Rae Tibishkogijig
Attachment: Board Meeting Minutes 2026.29.07.pdf

Motion to approve the meeting minutes from July 29, 2026 as presented

Forward: Sarah Hallgren
Second: Jadah Guerra-Kokyrtsa
Abstain: None
Opposed: None
In Favor: All
Motion: Carried

ITEM: AUDITED FINANCIALS — DECISION

Presenter: Silvana Slavik (BDO)
Attachment: Conestoga Students Incorp. TCWG letter April 30, 2026.pdf
Conestoga Students Incorporated April 30, 2026 Draft FS.pdf

- Major changes in budget due to changes in enrolment numbers
- Lower number of students, means lower budget numbers
- Assessment of all assets were done
- Liability amounts have decreased
- Net assets were just over 22.7M
- Total expenses for the year roughly 27M
- Able to still come in with some profit given all the challenges of last year in the amount of roughly 300,000

Motion to approve the 2025/2026 Audited Financials, as presented

Forward: Jadah Guerra-Kokyrtsa
Second: Sarah Hallgren
Abstain: None
Opposed: None
In Favor: All
Motion: Carried

ITEM: PERFORMANCE REVIEW COMMITTEE — DECISION

Presenter: Rajveer Singh
Attachment: Performance Evaluation Committee.docx

- Rajveer shares his document with an explanation of how this committee works
- He explains the number of hours/time that would need to be committed
- He explains what the purpose of the committee would be
- Janie provides further context on what the expectation of the committee would be
- Toby asks how often the review process takes place
    - Janie explains it happens 2x/year
- Rajveer explains that 2 people are required, and 3 people would be the maximum amount

Motion to appoint Jadah Guerra-Kokyrtsa to the 2026-2027 CSI Performance Review Committee

Forward: Giyazlahi Olamide Olayiwola
Second: Om Patel
Abstain: None
Opposed: None
In Favor: All
Motion: Carried

Motion to appoint Sarah Hallgren to the 2026-2027 CSI Performance Review Committee

Forward: Om Patel
Second: Jadah Guerra-Kokyrtsa
Abstain: None
Opposed: None
In Favor: All
Motion: Carried

Motion to appoint Krystle McGuire to the 2026-2027 CSI Performance Review Committee

Forward: Ibukunoluwa Adedoyin Alaba
Second: Sarah Hallgren
Abstain: None
Opposed: None
In Favor: All

Motion: Carried

ITEM: RESTRUCTURING PROJECT — DECISION

Presenter: Janie Renwick
Attachment: Board Briefing - Stability Fund.pdf

- Janie explains why they are asking for approval of funds to be transferred from the stability fund.
- Due to the restructure that happened, we are looking for approval of the final amount of funds that need to be transferred to complete the process.
- Toby asks for clarification on the amount that is requested, and expresses his thoughts that this had already been done
    - Sheena explains that the board had approved the plan, but a formal motion was never passed because the total amount kept changing due to organizational changes that continued to happen
- Kim asks for confirmation that all restructuring from this phase has been completed and we should not expect to use any additional funds
    - Sheena confirms that this is correct

Motion to approve the allocation of $391,018.42 from the Stability Fund to cover severance costs incurred as a result of the 2025–2026 organizational restructuring project.

Forward: Giyazlahi Olamide Olayiwola
Second: Sarah Hallgren
Abstain: None
Opposed: None
In Favor: All
Motion: Carried

ITEM: CSI/CSSI FINANCE REPORTS — UPDATE

Presenter: Hayden Stewart
Attachment: Finance Report.2026.07.31.xlsx

- Hayden shares and explains the finance report
- He goes over operating reserve fund amounts
- Hayden indicates that CSSI doesn't have much to present for the month of July due to their operations being put on hold.

ITEM: INQUIRY REPORT — UPDATE

Presenter: Hayden Stewart
Attachment: G. July 2026 Inquiry Report.xlsx

- Hayden shares and presents the inquiry report and indicates what topics students had the most questions about.
- He indicates that CSI services have the highest number of inquiries.

ITEM: SERVICE COUNTS — UPDATE

Presenter: Hayden Stewart
Attachment: Service Counts 2026 (Jan-Dec).xlsx

- Hayden shares and provides a high-level overview of the July service counts that were provided.
- Hayden highlights the SNAP, CSI Health Plan, and GRT numbers.

ITEM: COMPLIANCE REPORT — UPDATE

Presenter: Rajveer Singh
Attachment: 2026 AUGUST Compliance Report.docx

- Rajveer shares his completed compliance report
- He shares his interpretation of the policy, and reports compliance

ITEM: NEW BUSINESS — PROCEDURAL

Presenter: Chair- Brandi-Rae Tibishkogijig

- Brandi opens the floor to any new business that would like to be discussed
- No new business was brought forward

ITEM: BOARD MONITORING/ IN CAMERA — PROCEDURAL

Presenter: Chair - Brandi-Rae Tibishkogijig

Motion to enter In Camera at 2:53 PM

Forward:	Sarah Hallgren
Second:	Giyazlahi Olamide Olayiwola
Abstain:	None
Opposed:	None
In Favor:	All
Motion:	Carried

Motion to exit In Camera at 3:04 PM

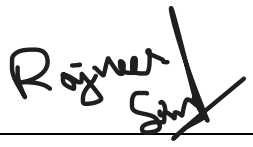
Forward:	Sarah Hallgren
Second:	Jadah Guerra-Kokyrtsa
Abstain:	None
Opposed:	None
In Favor:	All
Motion:	Carried

ITEM: ADJOURNMENT — PROCEDURAL

Presenter: Chair- Brandi-Rae Tibishkogijig

Motion to adjourn at 3:06 PM

Forward:	Sarah Hallgren
Second:	Ibukunoluwa Adedoyin Alaba
Abstain:	None
Opposed:	None
In Favor:	All
Motion:	Carried



09/29/2026

President — Date



09/25/2026

Secretary — Date