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## MEETING MINUTES

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Board of Directors Meeting

Date: 2025.10.15

Location: Hybrid (TEAMS/2A-310-2)

Time: 6:30PM-8:30PM

Meeting called by:	BOD
Type of Meeting	Board Meeting
Call to order	Monil Jethva
Attendees	CSI BOD, Alex Oestreicher, Rajveer Singh, Shubham Savalia, Hayden Park Douglas Stewart, Gopu Kiran Surendran, Krish Mistry, Kimberly Brown, Diana Mutoni, Brandi-Rae Tibishkogjig, Szymon Pelczar, Monil Jethva, Justin McLaughlin, Janie Renwick, Monica Suljovic
Proxy	
Absent	Bisman Kaur
Regrets	Sheena Witzel
Adjournment	

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## AGENDA TOPICS

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### ITEM: CALL TO ORDER

### PROCEDURAL

Presenter: Monil Jethva

**Meeting called to order at 6:35 PM**

### ITEM: LAND ACKNOWLEDGEMENT

### PROCEDURAL

Presenter: Kimberly Brown

We wish to acknowledge the lands where we live, learn, work & organize hold the ancestral connections and stories of Indigenous peoples. As we all know, colonization has orchestrated the displacement of Indigenous peoples from their ancestral lands which has hindered their ability to be in good relations with the land. Indigenous peoples are actively maintaining and strengthening their relationships with the land, which are grounded in respect, reciprocity, and resiliency.

The land our Brantford, Kitchener, Waterloo, and Cambridge campuses are located on represents the unceded territory of the Neutral, Haudenosaunee (Ho-deh-no-show-nee) and Anishinaabe (Ah-nish-nah-bay) peoples. This land was promised to the Haudenosaunee (Ho-deh-no-show-nee) people of Six

Nations, which includes six miles on each side of the Grand River, known as the Haldimand Tract. We also wish to acknowledge and recognize that the lands our Stratford, Ingersoll, Guelph & Milton are located on represent the ancestral and treaty lands of the Anishinaabe (Ah-nish-nah-bay) peoples.

Our acknowledgement of the land is our declaration of our collective responsibility to this place and its peoples' histories, rights, and presence. We extend our respect, friendship & solidarity to all Indigenous peoples for their past, present & future contributions to this land and our community, and in their past, present and future struggles.

## TIME TO ADJOURN

## PROCEDURAL

Presenter: Chair- Monil Jethva

Time to adjourn will be **8:30PM**

## APPROVAL OF AGENDA

## DECISION

Presenter: Chair- Monil Jethva

Attachment: Board Meeting Agenda - [BOD Meeting Agenda 2025.10.15.docx](#)

**Motion to approve the agenda as presented**

Forward: Gopu Surendran

Second: Krish Mistry

Abstain: None

Opposed: None

In Favor: All

Motion: Carried

## ITEM: APPROVAL OF MINUTES

## DECISION

Presenter: Chair- Monil Jethva

Attachment: Board Meeting Minutes - [BOD Meeting Minutes 2025.09.24.docx](#)

**Motion to approve the minutes from September 24, 2025, as presented**

Forward: Hayden Stewart

Second: Gopu Surendran

Abstain: None

Opposed: None

In Favor: All  
Motion: Carried

## ADVOCACY PRIORITIES SELECTION PROCESS

## DECISION

Presenter: Justin McLaughlin & Alex Oestreicher

Attachment: [Advocacy Priority Process for BOD Approval - 10.07.2025.pdf](#)

- Justin provided background on the development of the Advocacy Priorities Process, noting it was initiated at the request of a previous Board and Executive Team to enhance focus and continuity in advocacy efforts.
- The process is designed to create multi-year advocacy priorities (three-year cycles) to ensure persistence, flexibility, and alignment with student needs.
- Student feedback will be gathered annually through the CSI year-end survey (or equivalent survey), and data will be analyzed by the Advocacy Committee to identify key themes and issues.
- The Committee will then present a priority document to the Board for approval. Once approved, action plans will be developed, and progress will be reported each semester.
- An annual student check-in will ensure continued relevance of the priorities.
- Justin emphasized that this structure will facilitate smoother transitions between Boards and strengthen student-based decision-making.
- Committee members include: Justin McLaughlin (Senior Manager of Advocacy), Lisa (Director of Operations), Alexandra Oestreicher, Rajveer Singh, and Shubham Savaliya.
- Others such as Communications, Janie, or Sheena may be invited as needed.
- The process strengthens student participation and ensures that advocacy efforts are based on consistent student feedback and multi-year planning.

### Motion to approve the Advocacy Priorities Process as presented

Forward: Hayden Stewart  
Second: Krish Mistry  
Abstain: None  
Opposed: None  
In Favor: All  
Motion: Carried

## ITEM: CSI & CSSI FINANCIAL REPORT

## UPDATE

Presenter: AVP- Shubham Savaliya

Attachment: [Finance Reporting.2025.09.30.xlsx](#)

[Finance Reporting- REVISED.xlsx](#)

- **CSI Financial Overview**
  - Total collected fees: \$14,588.12 (to be paid to Transit).
  - Health Plan Operating Account: \$8 million
  - CSI Operating Account: \$717,000
  - Operating Reserve Fund: \$3.3 million
  - Health Plan Reserve Fund: \$3.3 million
  - CHIP Plan Reserve Fund: \$306,043
  - Prepaid Expenses: \$95,969.94 (insurance & software)
  - Inventory: \$1.3 million (Frosh Kits, etc.)
  - Liabilities: \$60,743 (accounts payable)
  - Deferred Revenue: \$5.1M (Health Plan), \$3.6M (CHIP), \$461,835 (Legal Plan Fees)
- **CSSI Financial Overview**
  - Cash on hand: \$126,428
  - Accounts Receivable: \$54,984
  - Inventory: \$43,867
  - Liabilities: \$34,817
- Notes: September's sales figures were corrected to reflect accurate data— significant sales from catering (\$35,000), and steady performance across most outlets except for reduced sales from the food truck.
- No questions were raised.

## ITEM: INQUIRY REPORT & SERVICE COUNTS

UPDATE

Presenter: Shubham Savaliya

Attachment: [Inquiry Report](#)

[Service Counts 2025 \(Jan-Dec\).xlsx](#)

- Total interactions (September): 4,834
- Top category: Affordable Produce
- Majority of social media inquiries were related to CSI events.
- The Service Count report provided a detailed daily breakdown of service use.
- No questions were raised.

## ITEM: COMPLIANCE REPORT

UPDATE

Presenter: Alexandra Oestreicher

Attachment:[Monitoring Report of EL #3.5- Compensation and Benefits .docx](#)

- Looking at the Compensation with Benefits Policy.
- Confirmed compliance with policy requirements ensuring all compensation and benefits decisions are fiscally responsible, transparent, equitable, and market aligned.
- No independent changes to executive compensation occurred.
- Compensation benchmarking remains aligned with comparable organizations.
- Commitments are sustainable within projected revenues.
- Equitable benefits continue to be maintained for all full-time employees.
- **Result:** Policy found to be in compliance.
- No questions were raised.

## ITEM: EXECUTIVE REPORTS

UPDATE

Presenter: Alexandra Oestreicher

Attachment:[September - Incidental Report - Alex.docx](#)

- Campus visits: Dune, Guelph, and Cambridge
- Attended and supported Welcome Week and soccer events.
- Completed August incidental report and various administrative tasks (job description review, team meeting scheduling, SharePoint organization).
- Engaged in strike contingency planning and communications with OPSU and Conestoga College.
- Participated in advocacy initiatives with CASA and OSV, reviewed multiple policy documents, and attended advocacy meetings.
- Began internal SWOT analysis and reprioritized workload to focus on internal projects.

Presenter: Rajveer Singh

Attachment:[Rajveer September EXECUTIVE MONTHLY INCIDENTAL REPORT.docx](#)

- Campus visits: Doon and Stratford.
- Attended various events including the *Indian Horse* film screening and AGM promotion.
- Participated in CASA and OSV meetings, including the *CASA on the Road* campaign (53 participants).
- Attended multiple MP meetings (Dominico and Mike Schreiner) and advocacy working groups (Bill 33, Rapid Transit).

- Continued leadership within the Bill 33 Coalition.

Presenter: Shubham Savaliya

Attachment: [Executive Report- Associate Vice President](#)

- Campus visits: Ingersoll, Doon, Waterloo.
- Attended Welcome Week and Kickoff Fest.
- Created August incidental report and newsletter, policy tracker tool, and reimbursement guide.
- Updated CSI website with new reports and summaries.
- Participated in Policy and Advocacy Committee meetings and provided input on the Advocacy Priority Process.

## ITEM: POLICY REPORT

UPDATE

Presenter: Shubham Savaliya

Attachment: [Policy Committee October Report - Shubham.docx](#)

- Meeting Date: October 1
- Reviewed Policy 4.3 (Board Job Products), 4.7 (Board Gear Requirements), and 4.12 (Board Committee Structure).
- Additional time required for refinement and research.
- Introduced a policy tracker tool to record review dates and ensure regular updates.
- No recommendations at this time.
- No questions were raised.

## ITEM: ANNUAL REPORT

UPDATE

Presenter: Alex Oestreicher

Attachment: [Annual Report.pdf](#)

- Presented the draft CSI Annual Report, scheduled for presentation to students at the AGM.
- Highlights included:
  - Over 2,000 year-end survey responses
  - 494 students supported through academic appeals
  - 9,000 new social media followers
  - Launch of the Guelph U-Pass
  - Student employment and leadership growth across departments

- Advocacy wins through CASA and OSV (funding extensions, mental health investment, student housing initiatives)
- Included sections on food services, student wellness, cultural celebrations, and organizational partnerships.
- No questions were raised.

## ITEM: STRIKE UPDATE

UPDATE

Presenter: Alex Oestreicher

Attachment: [Student Strike Feedback Report - 10.07.2025.pdf](#)

[Briefing Note - OPSEU Strike.docx](#)

[Briefing Note - OPSEU Strike.docx.url](#)

- Following the October 14 tentative agreement between Ontario Colleges and OPSEU full-time staff, picket lines ended and services resumed October 16.
- GRT service expected to resume normal operations, though paving around Ring Road may delay drop-offs until late October (update from Janie Renwick).
- The Advocacy Department collected student feedback on strike impacts.
- Board discussed whether to share the compiled Strike Impact Report with the college and union; consensus was to share the report with contextual edits.

## ITEM: BILL 33

UPDATE

Presenter: Rajveer Singh

Attachment: [Briefing Note Bill 33 – Supporting Children and Students Act, 2025.docx](#)

- The Bill 33 Letter Writing Campaign has officially launched. A link to the campaign was shared with attendees.
- Students are encouraged to participate by submitting letters to their local Members of Provincial Parliament (MPPs).
- The letter template is pre-formatted participants only need to enter their address and contact details.
- The platform automatically directs the message to the correct MPP based on the provided address.
- As of September 30, 2025, a total of 536 letters have been sent through the campaign.
- The Coalition supporting the campaign includes:
  - CSA (College Student Alliance)
  - COSV (College Ontario Student Voices)
  - CASA (Canadian Alliance of Student Associations)

- NUSA (National Undergraduate Student Alliance)

## ITEM: NEW BUSINESS

UPDATE

Presenter: Monil Jethva

- No new business to discuss

## ITEM: BOARD MONITORING IN CAMERA

Presenter: Chair - Monil Jethva

### Motion to enter In Camera at 7:35 PM

Forward: Gopu Surendran  
Second: Brandi Rae Tibishkogijig,  
Abstain: None  
Opposed: None  
In Favor: All  
Motion: Carried

### Motion to exit In Camera at 7:46 PM

Forward: Krish Mistry  
Second: Gopu Surendran  
Abstain: None  
Opposed: None  
In Favor: All  
Motion: Carried

## ITEM: ADJOURNMENT

PROCEDURAL

Presenter: Chair- Monil Jethva

Motion to adjourn at 7:47 PM

Forward: Kimberly Brown  
Second: Krish Mistry  
Abstain: None  
Opposed: None  
In Favor: All  
Motion: Carried



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President



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Secretary