
MEETING MINUTES

Board of Directors Meeting
2023.06.19
Microsoft Teams
12:02PM – 1:45PM

Meeting called by:	BOD
Type of Meeting	Board Meeting
Call to order	12:02PM
Attendees	Sana Banu, Nelson Chukwuma, Sheena Witzel, Janie Renwick, Amelia Baty, Justin McLaughlin, Jay Patel, Sai Shubham Anmula, Alex Oestreicher, Prince Mendpara, Monil Jethva, Aiswarya Raj, Harnain Singh Banga, Trish Weigel Green
Proxy	Juby Mathew
Regrets	Kassidy Rousselle
Adjournment	1:45 PM

AGENDA TOPICS

CALL TO ORDER

PROCEDURAL

Meeting called to order at 12:02PM

LAND ACKNOWLEDGEMENT

PROCEDURAL

Presenter: Sana Banu, Chair

We would like to acknowledge that Conestoga Students Inc is located and operates on the lands of neutral, Anishinaabe, and Haudenosaunee peoples.

TIME TO ADJOURN

PROCEDURAL

Presenter: Sana Banu, Chair

Time to adjourn will be 1:50 PM

APPROVAL OF AGENDA

DECISION

Presenter: Sana Banu, Chair
Attachment: Board Meeting Agenda – 2023.06.19

Motion to approve the agenda 2023.06.19

Forward: Prince Mendpara
Second: Alex Oestreicher
Abstain: None
Opposed: None
In Favor: All
Motion: Carried

APPROVAL OF MINUTES

DECISION

Presenter: Sana Banu, Chair
Attachment: Board Meeting Minutes 2023.05.15

Motion to approve the minutes 2023.05.11

Forward: Harnain Singh Banga
Second: Jay Patel
Abstain: None
Opposed: None
In Favor: All
Motion: Carried

COLLEGE PRESENTATION

UPDATE

Presenter: Trish Weigel Green, VP Students, Conestoga College

- Background – grew up in Kitchener area, Masters from Western. Working at McMaster library, KPL, Conestoga library Variety of roles at Conestoga College into the current VP Students role
- Most services provided to students outside of academics fall into the VP Students portfolio. Approximately 400 employees providing services and supports to contribute to student success
- Four categories within this portfolio: Academics and Learning (library services, tutoring, academic integrity, student success advisors; Health and Wellness (medical care clinic, nurse practitioners as part of the college team, counselors, peer wellness navigators, recreation and athletics); Career and Employment (advisors, placement

advisors); Inclusive Community (experience on campus and virtually including activities, leadership opportunities, co-curricular, Indigenous initiatives)

- Trish is the liaison between CSI and the college, collaborating and aligning to ensure the best experience for students

POLICY COMMITTEE

DECISION

Presenter: Prince Mendpara, Policy Committee Chair

Attachment: Board Policy Changes and Recommendations

- Policy 4.21.0 Conference Selection: Revision 2.1.0 OSV has been added with criteria, 2.1.2 If the Indigenous Director is unable to attend the Indigenous AVP may attend
- Policy 4.13.0, 5.1.3 President Performance Evaluation: Each year performance evaluation will be done for the President in the month of February prior to executive selection meeting. The board will establish a performance evaluation committee comprising of maximum 3 Directors, Executive Director, Associate Executive Director & HR to conduct same
- Policy 4.8.0, 2.3 VP Performance Evaluation: The Vice President is subject to performance evaluations pertaining to their attendance at events deemed mandatory by the BOD and the executive team, and their moral obligations to act in the best interest of students. Performance evaluation will be done for the Vice President twice a year in November and March. The board will establish a performance evaluation committee comprising of maximum 3 Directors, President, Executive Director, Associate Executive Director & HR to conduct the same
- Looking toward implementing a Board Evaluation Policy. A round table will be help where all board members can participate in creation of the policy. A governance specialist will be brought in to facilitate this. Board self-evaluation is important and valuable feedback for directors

Motion to approve revision of Policy 4.21.0 Conference Selection as presented

Forward: Shubham Anmula
Second: Harnain Singh Banga
Abstain: None
Opposed: None
In Favor: All
Motion: Carried

Motion to approve revision of Policy 4.13.0, 5.1.3 President Performance Evaluation as presented

Forward: Harnain Singh Banga
Second: Shubham Anmula

Abstain: None
Opposed: None
In Favor: All
Motion: Carried

Motion to approve revision of Policy 4.8.0, 2.3 VP Performance Evaluation

Forward: Prince Mendpara
Second: Harnain Singh Banga
Abstain: None
Opposed: None
In Favor: All
Motion: Carried

HEALTH PLAN ADDITIONS

DECISION

Presenter: Nelson Chukwuma, President

- The two options were presented in the round table and include:
 - Option A, Empower Me (mental health supports)
 - Option B, Empower Me and Gender Affirmation Care
- Nelson recommends Option B in order to benefit all students collectively

Motion to approve health plan additions which include Empower Me and Gender Affirmation Care, as a pilot for 2023-2024

Forward: Harnain Singh Banga
Second: Alex Oestreicher
Abstain: None
Proposed: Sai Shubham Anmula
In Favor: Jay Patel, Prince Mendpara, Aiswarya Raj, Harnain Singh Banga, Alex Oestreicher
Motion: Carried

- There was confusion about the motion and it was voted on a second time in order that each director was able to vote as they intended
- Directors were reminded to ask any questions prior to the vote on any motion

FEE STRUCTURE

DISCUSSION

Presenter: Prince Mendpara, Director

- Students have approached Prince with issues regarding fees
- Prince created a survey about fees and received 55 responses
- The results of the survey have prompted Prince to ask to advocate for a reduction in fees and more flexible fee deadlines
- Nelson – appreciating Prince’s work, however soliciting feedback is an operational task
- Nelson – CSI works with the college on fees in general. Last year CSI was involved with the International Tuition Equity Campaign, we have made submissions to the provincial government for next year’s budget, and CSI has not raised our fee for the past six years
- There are government mandates that restrict what can be done around this issue
- International students are required to prove their financial ability to pay tuition and support themselves before receiving a visa.
- Aiswarya – other provinces have the option to pay fees by installments, could we request the college allow this? Nelson – we can look into it
- Sheena – understanding the current policy would be helpful (understanding accommodation plans and requirements)

ACTION: Sheena to look into policy around extenuating circumstances and report back to the board

COMPLIANCE REPORT

UPDATE

Presenter: Nelson Chukwuma, President

Attachment: June 2023 Monitoring Report EL 3.10 Emergency Executive Succession

- Nelson reports compliance

CSSI AND CSI FINANCIALS

UPDATE

Presenter: Monil Jethva, Vice President

Attachment: CSSI April 2023
CSSI May 2023
CSI April 2023
CSI May 2023

- The final April numbers did not change much
- Venue and Food Truck sales were lower, Reuter and catering did well
- Will be starting chiropractic and massage services next month
- In May there was a food bank donation of \$1210.50 from the college
- Venue food costs were high due to replenishing inventory at the beginning of the semester
- Annual comparatives show the Venue did better, catering and Pita Pit are both up
- A new powerpoint presentation will be provided each month to more easily display and digest the numbers. The numbers will be the same as the spreadsheet but will be broken down visually to allow easy understanding
- Jay – What is Jobs on Campus funding? Monil – it is a program where the college reimburses CSI the amount we pay students wages (work study program)
- Shubham – Are there any financial trends to report? Monil – No, overall we were very close to budgeted amounts
- Thanks to the Finance Team for the new format for presenting financials

CASA UPDATE

UPDATE

Presenter: Nelson Chukwuma, President

- Everyone who attended has uploaded reports to Sharepoint
- Combined reports will be posted to the website
- Conference included an Elder opening, “how to get stuff done in advocacy” session, question period in parliament, meeting with Minister of Health, cultural competency training and elections for BOD and Committee positions
- Nelson joined the Federal Policy Committee and Governance Internal Review Committee
- There are now 26 members and 10 new observer schools
- Shubham – what is the focus for this year? Nelson – To be determined. A survey has been sent and priorities will be determined based on submissions

ONTARIO STUDENT VOICES (OSV)

UPDATE

Presenter: Nelson Chukwuma, President

- Monil and Nelson attended the Transition Retreat in May
- New ED has been hired who is passionate and has experience
- Working to ensure the foundation set by previous board is built on

- Nelson will be Vice Chair for the next year
- Governance Specialist attended with an informative presentation to educate the board on how to perform their duties
- Possibly future conferences this year

PRESIDENT/VICE PRESIDENT UPDATES

UPDATE

Presenter: Nelson Chukwuma, President
Monil Jethva, Vice President
Attachment: June Incidental Report - Nelson
June Incidental Report - Monil

- Vice President
- Conference reports
- Compilation of CASA, Student Care and OSV reports
- Safe Talk Training
- Finance meetings
- Executive meeting
- VP/Pres meeting
- Town and Gown Working Group
- Upass referendum working meeting
- Housing meeting
- President
- Town and Gown meetings
- Student unions in region discussion of Town and Gown strategy
- College update meeting
- Student meetings
- Convocation
- Guelph Upass meeting
- Introductory meetings with college departments
- OSV Board meeting
- Union meeting
- Indigenous Resources council meeting
- Ontario Town and Gown meeting to observe then debrief with local student unions

ADJOURNMENT

PROCEDURAL

Presenter: Sana Banu, Chair

Motion to adjourn at 1:45 PM

Forward: Shubham Anmula
Second: Harnain Singh Banga
Abstain: None
Opposed: None
Approve: All
Motion: Carried

	Nelson Chukwuma	August 1, 2023
President		Date
	Sai Shubham Anmula	August 1, 2023
Secretary		Date