
MEETING MINUTES

Board of Directors Meeting
2023.02.14
Zoom
12:02PM – 1:06PM

Meeting called by:	BOD
Type of Meeting	Board Meeting
Call to order	12:02PM
Attendees	Sana Banu, Sheena Witzel, Janie Renwick, Amelia Baty, Kartik Pahwa, Nelson Chukwuma, Anusha Mukesh, Brandi Bilodeau, Vaibhavi Patel, Sam Jemison, Lynn Courville, Adam Holland, Justin McLaughlin
Proxy	
Regrets	
Adjournment	1:06 PM

AGENDA TOPICS

CALL TO ORDER

PROCEDURAL

Meeting called to order at 12:02PM

LAND ACKNOWLEDGEMENT

PROCEDURAL

Presenter: Kyle Magalhaes, Chair

We would like to acknowledge that Conestoga Students Inc is located and operates on the lands of neutral, Anishinaabe, and Haudenosaunee peoples.

TIME TO ADJOURN

PROCEDURAL

Presenter: Kyle Magalhaes, Chair

Time to adjourn will be 1:30 PM

APPROVAL OF AGENDA

DECISION

Presenter: Kyle Magalhaes, Chair
Attachment: Board Meeting Agenda – 2023.02.14

Sana requests moving Compliance Report to follow Strategic Plan Financial approval in order to allow time for her to check in for her flight

Motion to approve the agenda 2023.02.14 with amendments

Forward: Anusha Mukesh
Second: Brandi Bilodeau
Abstain: None
Opposed: None
In Favor: All
Motion: Carried

APPROVAL OF MINUTES

DECISION

Presenter: Kyle Magalhaes, Chair
Attachment: Board Meeting Minutes 2023.01.19

Motion to approve the minutes 2023.01.19

Forward: Kartik Pahwa
Second: Brandi Bilodeau
Abstain: None
Opposed: None
In Favor: All
Motion: Carried

URBAN PARKS

PRESENTATION

Presenter: Adam Holland

- Intention to build a partnership in designing spaces on campus, designed and built by students
- There are four design requirements
- Looking for a multi-year monetary partnership to help fund the projects
- Other departments and administration at the college is interested

- Kartik – Are there plans for these to be on all campuses? Adam – Hopefully, however priority sequence of build has not been determined yet. These spaces are not actual “parks” but areas that can include seating, exterior wifi, connection to buildings, etc and will be AODA compliance
- Sana – as there seems to be interest and questions from the board a full discussion could be held at a future round table meeting with a more in depth presentation

ONTARIO STUDENT VOICES (OSV)

PRESENTATION

Presenter: Sam Jemison, Chair, Secretary, OSV
Lynn Courville, Vice-Chair, OSV

- OSV is the newly registered provincial advocacy organization
- Organizationally consists of a Board of Directors, Executive Director, Communications and Operations Coordinator and Research and Policy Analyst
- Five advocacy priorities: OSAP and Student Debt, Mental Health, Food Insecurity, International Student Issues, Housing
- The OSV website has been created and is looking for feedback. Social media channels being used
- If approved, CSI would be one of the first members
- Sana – the CSI board has been informed of the process of creation of OSV throughout the Implementation Committee work
- Sana – initially CSI put some money into the work of the Implementation Committee through the advocacy budget, remainder would be transferred to OSV
- Brandi – is this a competitor of Casa? Sana – no, CASA is national, OSV is provincial
- Intention to build a partnership in designing spaces on campus, designed and built by students
- Kartik – what other colleges are considering joining? Sana – Cambrian, Niagara, Centennial and Fanshawe were all foundational members

FINANCIAL APPROVAL OF STRAT PLAN ALLOCATION

PRESENTATION

Presenter: Sana Banu, President

- Recommendations from the Operations Team for allocation was discussed at the January meeting
- If approved management will send to departments to put in place operationally
- Final budget will be approved in April

COMPLIANCE REPORT

UPDATE

Presenter: Sana Banu, President
Attachment: EL #3.2

- EL #3.2 Treatment of Clients
- Sana reports compliance

CSSI FINANCIALS

UPDATE

Presenter: Nelson Chukwuma, Vice President

- Pita Pit wasn't open first week of January and closed 16th and 24th due to equipment issue
- Approximately \$4000/week
- Food Costs up due to inflation, but YTD is as predicted
- Reuter Market is doing well, in particular catering
- Team is working on more affordable options
- The Venue has significant catering revenue
- Incorrect food costs from initial report have been corrected
- CSSI is still have wages for part time staff subsidized. Budgeted \$300000 for the year and at \$151000 currently

CSI FINANCIALS

UPDATE

Presenter: Nelson Chukwuma, Vice President

- Received revenue from winter fees which has been allocated to GLs
- Some event ticket sales revenue
- Student Care has not invoiced for the Health Plan yet
- No other items of significance to report

CASA UPDATE

UPDATE

Presenter: Nelson Chukwuma, Vice President

- Preparing for AGM in March
- Holding consultations with Policy Committee to form EDI strategy

PEO REPORT

UPDATE

Presenter: Amelia Baty, PEO

- Received two applications for President position, deadline is Friday at 2:00pm
- Have received many requests for VP application, deadline is Friday at 2:00pm
- Selection meeting will be held February 23 at 6:00pm in The Venue
- Emails with selection meeting details will be sent by Tuesday, Feb 21
- General Elections awareness campaign has begun in advance of March nominations

PRESIDENT/VICE PRESIDENT UPDATES

UPDATE

Presenter: Nelson Chukwuma, Vice President

- President
- Report is in Sharepoint
- Vice-President
- CASA EDI consultation, policy review and looking into financial aid policy
- Looking at ways to communicate to students and improve awareness for SNAP and the Venue
- CSI 50th birthday
- Indigenous Pow Wow
- Emails, student meetings

ADJOURNMENT

PROCEDURAL

Presenter: Kyle Magalhaes, Chair

Motion to adjourn at 1:06 PM

Forward: Brandi Bilodeau
Second: Anusha Mukesh
Abstain: None
Opposed: None
Approve: All
Motion: Carried

Sana Banu 2023, March 15th

President Date

Vaibhavi Patel 2023, March 20th

Secretary Date