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## MEETING MINUTES

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Board of Directors Meeting  
2022.12.07  
Zoom  
12:01PM – 12:52PM

Meeting called by:	BOD
Type of Meeting	Board Meeting
Call to order	12:01PM
Attendees	Sana Banu, Sheena Witzel, Amelia Baty, Kartik Pahwa, Vaibhavi Patel, Nelson Chukwuma, Arjun Sharma, Anusha Mukesh, Fatir Raza, Shaun Bajracharya, Brandi Bilodeau, Kyle Magalhaes, Wasiimah Joomun
Proxy	
Regrets	Janie Renwick
Adjournment	12:52 PM

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## AGENDA TOPICS

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### CALL TO ORDER

PROCEDURAL

Meeting called to order at 12:01 PM

### LAND ACKNOWLEDGEMENT

PROCEDURAL

Presenter: Kyle Magalhaes, Chair

We would like to acknowledge that Conestoga Students Inc is located and operates on the lands of neutral, Anishinaabe, and Haudenosaunee peoples.

### TIME TO ADJOURN

PROCEDURAL

Presenter: Kyle Magalhaes, Chair

Time to adjourn will be 1:35 PM

## APPROVAL OF AGENDA

## DECISION

Presenter: Kyle Magalhaes, Chair  
Attachment: Board Meeting Agenda – 2022.12.07

**Motion to approve the agenda 2022.12.07 with amendments**

Forward: Fatir Raza  
Second: Arjun Sharma  
Abstain: None  
Opposed: None  
In Favor: All  
Motion: Carried

## APPROVAL OF MINUTES

## DECISION

Presenter: Kyle Magalhaes, Chair  
Attachment: Board Meeting Minutes 2022.11.16

**Motion to approve the minutes 2021.11.16**

Forward: Kartik Pahwa  
Second: Vaibhavi Patel  
Abstain: None  
Opposed: None  
In Favor: All  
Motion: Carried

## CASA PRESENTATION

## PRESENTATION

Presenter: Wasiimah Joomun

- As a follow up to the CASA presentation in the summer, Wasiimah is providing updates and taking any questions
- Last week was Advocacy Week in Ottawa with Sana, Nelson and Brandi attending from CSI
- 130+ meetings were held with MPs, senators and 8 meetings with Ministers
- Sana met with Prime Minister Trudeau
- In follow up process with letters of support today
- January campaign launch with theme of student financial aid which wraps up at the AGM
- CASA was mentioned in the House of Commons during Advocacy Week

## CSI BUDGET REVISION

## DECISION

Presenter: Sana Banu, President

Attachments: Budget Notes 2022-2023 Revised  
Draft Revision 2022-2023 Annual Budget

- Overall net loss of \$200,000
- Have been successful in projecting enrollment thus far. Projecting another 5000 students for winter semester
- No change in Programming and Events, Frosh packages increased due to enrollment
- No change in Leadership and Career Development, received funding for Jobs on Campus from the college
- No change to programming for CSI Support Services, salaries increased, revenue increased due to Jobs on Campus funding
- No change to operations of CSI Student Transportation, increase in full time salaries and enrollment revenue increase
- Increase to CSI Student Advocacy to account for meetings, conferences etc (budget was maxed due to conference attendance throughout the year). Decrease in full time salaries and increase in revenue due to enrollment
- No change to CSI Health and Wellness Support
- Operational Spaces increase for furniture, equipment, supplies. Budget line added for future capital projects. Decrease to full time salaries (late new hires). Revenue increase from enrollment, interest income, Health Plan administration fees (due to enrollment)
- Fatir – A Wing plans – is CSI collaborating on this? Sana – there is a cost for CSI to operate within college space, any renovation we want requires our own money
- Shaun – What renos are planned? Sana – at this point the college hasn't explicitly stated plans but have started to collect feedback from students about vision for SLC

### Motion to approve the CSI Budget Revision 2022-2023

Forward: Vaibhavi Patel

Second: Fatir Raza

Abstain: None

Opposed: None

In Favor: All

Motion: Carried

## CSI FEES

## DECISION

Presenter: Sana Banu, President

- The fees proposal was circulated after last month's meeting; looking for formal approval today
- No changes to fees are proposed
- Health Plan – the provider gives an estimate based on usage. They require about six months of data and CSI should receive the estimate in January
- Arjun – why approve the health plan fee prior to receiving estimate? Sana – we approve fees in advance of the Board of Governors meeting of the college. The health plan is “money in, money out” so won't present a problem

### Motion to approve the CSI Fees 2022-2023

Forward: Fatir Raza  
Second: Brandi Bilodeau  
Abstain: None  
Opposed: None  
In Favor: All  
Motion: Carried

## CSSI FINANCIALS

## UPDATE

Presenter: Nelson Chukwuma, Vice President

- Pita Pit had a good month, recent promotions and fairly low food costs
- Reuter Campus has opened with a good month, averaging about \$1000/day with revenue from catering as well (catering numbers will be separated in the next report)
- Some food costs from Reuter were charged to the Venue and will be fixed next month
- The Venue – free food market costs were shown in the report
- Wages for part time staff will be coming from CSI

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## CSI FINANCIALS

UPDATE

Presenter: Nelson Chukwuma, Vice President

- Did not originally budget for interest income which resulted in additional income for CSI
- No other items of significance

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## CASA UPDATE

UPDATE

Presenter: Nelson Chukwuma, Vice President

- Sana, Nelson and Brandi attended Advocacy Week in Ottawa last week
- Met with several MPs who seemed receptive to asks
- Brandi noted it was beneficial to have an Indigenous lens on all asks
- AGM will take place in March

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## PROVINCIAL ADVOCACY GROUP

UPDATE

Presenter: Sana Banu, President

- Ontario Student Voices has been incorporated
- Janie and Sheena have volunteered to help with bylaws and referendum policy
- Hiring committee has contracted a third party recruitment company and hope to have ED position posted by early next year
- Moving quickly in order to have a solid foundation prior to handoff in four months

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## INTERNATIONAL TUITION EQUITY CAMPAIGN

UPDATE

Presenter: Sana Banu, President

- Sana met with presidents and colleagues who were involved
- Two MPPs from Toronto connected during the protest at Queen's Park
- There has been some confusion with students thinking the protest resulted in refunds for them. This is a learning opportunity to ensure full understanding of students in the future
- Feedback on the campaign was okay with some comments on Tik Tok not necessarily supportive

## POLICY COMMITTEE MEETING TIME

## DISCUSSION

Presenter: Sana Banu, President

- Haven't met recently but should be meeting monthly
- Require catch-up from October, November and December. Looking for a date when the board can meet for three hours
- Sana will help Fatir facilitate a meeting and send directors a variety of days to choose from
- Sana met with presidents and colleagues who were involved

## PRESIDENT/VICE PRESIDENT UPDATES

## UPDATE

Presenter: Sana Banu, President  
Nelson Chukwuma, Vice President

- President
  - Planning January retreat
  - Budget revisions
  - Campus visits for CASA
  - Videos for Orientation
  - Farewell videos
  - CSI meetings
  - College Board of Governors
  - Student meetings
  - Town and Gown meetings
- Vice-President
  - CASA retreat
  - Budget revision meeting
  - Finance meetings
  - AVP Spill the Tea at Waterloo and Cambridge
  - Esports grand opening

## ADJOURNMENT

## PROCEDURAL

Presenter: Kyle Magalhaes, Chair

### Motion to adjourn at 12:52 PM

Forward: Arjun Sharma  
Second: Fatir Raza  
Abstain: None  
Opposed: None  
Approve: All  
Motion: Carried



20<sup>th</sup> Jan 2023

President

Date



8<sup>th</sup> Feb 2023

Secretary

Date