

## MEETING MINUTES

Board of Directors Meeting

2022.11.16

Zoom

12:03PM – 1:24PM

Meeting called by:	BOD
Type of Meeting	Board Meeting
Call to order	12:03PM
Attendees	Sana Banu, Sheena Witzel, Janie Renwick, Amelia Baty, Kartik Pahwa, Vaibhavi Patel, Nelson Chukwuma, Arjun Sharma, Anusha Mukesh, Fatir Raza, Shaun Bajracharya, Brandi Bilodeau, Kyle Magalhaes, Trish Weigel Green, Tim Fricker, Dwayne Taylor
Proxy	
Regrets	
Adjournment	1:24 PM

## AGENDA TOPICS

### CALL TO ORDER

### PROCEDURAL

Meeting called to order at 12:03 PM

### LAND ACKNOWLEDGEMENT

### PROCEDURAL

Presenter: Kyle Magalhaes, Chair

We would like to acknowledge that Conestoga Students Inc is located and operates on the lands of neutral, Anishinaabe, and Haudenosaunee peoples.

### TIME TO ADJOURN

### PROCEDURAL

Presenter: Kyle Magalhaes, Chair

Time to adjourn will be 1:20 PM

# BOARD OF DIRECTORS /// MEETINGS

CONESTOGA  
STUDENTS INC

## APPROVAL OF AGENDA

## DECISION

Presenter: Kyle Magalhaes, Chair  
Attachment: Board Meeting Agenda - 2022.11.16

- Add Care Team Presentation as first item following approval of minutes.

### Motion to approve the agenda 2022.11.16 with amendments

Forward: Anusha Mukesh  
Second: Vaibhavi Patel  
Abstain: None  
Opposed: None  
In Favor: All  
Motion: Carried

## APPROVAL OF MINUTES

## DECISION

Presenter: Kyle Magalhaes, Chair  
Attachment: Board Meeting Minutes 2022.10.12

### Motion to approve the minutes 2021.10.12

Forward: Kartik Pahwa  
Second: Brandi Bilodeau  
Abstain: None  
Opposed: None  
In Favor: All  
Motion: Carried

## CARE TEAM PRESENTATION

## PRESENTATION

Presenter: Trish Weigel Green, Associate Vice President, Student Affairs  
Tim Fricker, Dean Student Affairs  
Dwayne Taylor, Manager Student Affairs  
Attachment: Care Team Presentation

- Student Services at the college are part of this team, including library, coop, medical clinic, career services. About 30 units employing 300 and hundreds of students
- Groups are working together to support students with consistency and equity

- Over the past two years have launched the Care Team to provide good processes and ensuring minimizing of risks
- The team meets weekly, guided by National Association for Behavioral Intervention and Threat Assessment
- When to make a referral? Anytime you don't feel good about a situation and are unsure how to help
- A care report is completed and kept in a formal data base
- After a referral data is gathered, concerns assessed within a standardized rubric and interventions deployed
- Follow up is provided to the person who made the referral
- Brandi – what is the range of issues for referrals? Anytime you feel concerned regardless of the issue
- Janie – how many referrals have been made since the launch? Over 200
- Fatir – once referral is done, does the team go ensure resolution? Dedicated case manager is provided so there is an ongoing relationship to ensure students get what they need

## CSI FEE DISCUSSION

## DISCUSSION

Presenter: Sana Banu, President

- The college needs an estimate of CSI fees for next year in advance of their Board of Governor's meeting in December so they can post estimates on their website
- CSI has been asked to provide more details on fees
- No proposed changes to fees for next year, with possible exception of Health Plan which is dependent on usage and will be presented to the board at winter retreat
- Sana will ask for board email approval prior to December

ACTION: Sana to send email to board

## CSSI FINANCIALS

## UPDATE

Presenter: Nelson Chukwuma, Vice President

- There are two sets of reports September and October
- Haven't hit projections in Food Services
- Sana – Some student employees are not getting adequate hours as it is difficult to justify staying open longer. Part time wages can be put in CSI GLs as it supports their

employment in a service. Operations is ensuring intentional scheduling for income predictability for students employed in Food Services and this will be seen in the CSI budget revision in December

- Looking to fill the Chiropractic service
- Fatir – have interventions been taken at The Venue? Looking into ways to make this better (eg Uber Eats), less expensive smaller portions, expanding catering requests if possible. Other SAs are having similar impacts in the different post-pandemic climate
- Sana – Food Services Student Advisory Committee will look into type of food and costs. Get more insight and provide direction.

## CSI FINANCIALS

## UPDATE

Presenter: Nelson Chukwuma, Vice President

- There are two sets of reports September and October
- Received funds from the college in September which have been distributed across services
- CIHIP Refunds – emails have been sent to students and payment process to begin over next few weeks
- Student Care – paid deposit but haven't received final invoice
- Haven't hit projections in Food Services
- Sana – Some student employees are not getting adequate hours as it is difficult to justify staying open longer. Part tie wages can be put in CSI GIs as it supports their employment in a service. Operations is ensuring intentional scheduling for income predictability for students employed in Food Services and this will be seen in the CSI budget revision in December
- Looking to fill the Chiropractic service

## CASA UPDATE

## UPDATE

Presenter: Nelson Chukwuma, Vice President

- Next week is Advocacy Week with Sana, Nelson and Brandi attending in Ottawa
- Will bring back advocacy document and provide information

## PROVINCIAL ADVOCACY GROUP

UPDATE

Presenter: Sana Banu, President

- Has been incorporated into Ontario Student Voices
- A lot of work is being done by sub-committees with professional staff supporting (Janie and Sheena assisting with policies and referendum)
- Sana on hiring committee
- Looking to get a high level update from all committees

## INTERNATIONAL TUITION EQUITY CAMPAIGN

UPDATE

Presenter: Sana Banu, President

- Need or Greed Campaign launched last week with a lot of traction in the media
- Amplifying student concerns and bringing those to decision makers
- Tomorrow is a peaceful rally at Queen's Park

## COMPLIANCE REPORT

UPDATE

Presenter: Sana Banu, President

Attachment: EL #3.5, Compensation and Benefits

- Sana reports compliance

## PRESIDENT/VICE PRESIDENT UPDATES

UPDATE

Presenter: Sana Banu, President

Nelson Chukwuma, Vice President

- President
- International Tuition Equity Campaign, media requests
- Executive meetings
- January retreat planning
- Fee discussions
- Advocacy Week CASA
- College meetings
- Board of Governors meeting
- Committee meetings

- Vice-President
- Free Food Market
- Media training,
- Emails to MPPs
- CASA
- Budget revision meeting

## ADJOURNMENT

Presenter: Kyle Magalhaes, Chair

## PROCEDURAL

### Motion to adjourn at 1:24 PM

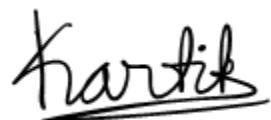
Forward: Fatir Raza  
Second: Arjun Sharma  
Abstain: None  
Opposed: None  
Approve: All  
Motion: Carried



12-12-22

President

Date



Secretary

Date