

MEETING MINUTES

Board of Directors Meeting
2022.06.21
Virtual Zoom
3:04PM – 4:01PM

Meeting called by:	BOD
Type of Meeting	Board Meeting
Call to order	3:04 PM
Attendees	Sana Banu, Kyle Magalhaes, Sheena Witzel, Amelia Baty, Justin McLaughlin, Kartik Pahwa, Vaibhavi Patel, Nelson Chukwuma, Raaga Vignesh, Arjun Sharma, Anusha Mukesh, Fatir Raza, Shaun Bajracharya,
Proxy	
Regrets	Janie Renwick
Adjournment	4:40 PM

AGENDA TOPICS

CALL TO ORDER

PROCEDURAL

Meeting called to order at 3:04 PM

LAND ACKNOWLEDGEMENT

PROCEDURAL

Presenter: Kyle Magalhaes, Chair

We would like to acknowledge that we are on the lands of the Neutral, Anishinaabe and Haudenosaunee peoples.

TIME TO ADJOURN

PROCEDURAL

Presenter: Kyle Magalhaes, Chair

Time to adjourn will be 4:40 PM

APPROVAL OF AGENDA

DECISION

Presenter: Kyle Magalhaes, Chair
Attachment: Board Meeting Agenda – 2022.06.21

Motion to approve the agenda 2022.06.21

Forward: Fatir Raza
Second: Arjun Sharma
Abstain: None
Opposed: None
In Favor: All
Motion: Carried

APPROVAL OF MINUTES

DECISION

Presenter: Kyle Magalhaes, Chair
Attachment: Board Meeting Minutes 2022.05.24

Motion to approve the minutes 2021.05.24

Forward: Fatir Raza
Second: Raagha Vignesh
Abstain: None
Opposed: None
In Favor: All
Motion: Carried

CSI SERVICE STANDARDS AT ALL CAMPUSES

DISCUSSION

Presenter: Vaibhavi Patel

- A number of students have complained that they pay the same amount but do not have the same level of service as larger campuses
- Sana – there is a differential fee structure for different campuses however we acknowledge that work needs to be done to bring equitable service standards
- Only Cambridge and Doon campus pay the rec fee, but students from other campuses can sign up for it

- Fatir – location plays a role. Why is the rec centre not available to other campus students?
- Sheena – Doon and Cambridge are charged a separate athletic fee which is not automatically charged to all students, however, students can choose to pay the fee for access
- Shaun – Could shuttle from other campuses to Doon be introduced?
- Sana – we deploy the shuttle for special events. Partnering with athletic facilities near other campuses is possible (eg. Waterloo with Goodlife, Brantford with YMCA). Will ask operations team for viable and efficient solutions
- Sana – there are transit goals in the strat plan including a Upass and Link the Watershed . Encourage students to reach out to Sana, will look to provide communications to all students

CSSI FINANCIALS

UPDATE

Presenter: Nelson Chukwuma, Vice President
Attachment: CSSI May 2022

- CSSI food services are open and operating
- The documents show revenue for only 5 days as the opening was May 25
- Expenses are higher in food services due to increased costs of food and initial inventory purchases
- Discovered overcharge from the bank which will be returned
- Billed \$500 in error for the POS system which will be refunded and shown in next month's financials

CSI FINANCIALS

UPDATE

Presenter: Nelson Chukwuma, Vice President
Attachment: CSI May 2022

- Revenue from enrollment is collected and separated into different services
- \$549,000 is being refunded to out of country students who paid for the health plan but never arrived in Canada so couldn't use it. The college will be providing a list of those students
- There is not much change for this statement and no other items of significance

SERVICE COUNTS

UPDATE

Presenter: Nelson Chukwuma, Vice President
Attachment: May 2022 Inquiry Report
Service Counts 2022-2023

- Virtual interactions have reduced as more students are on campus, in-person interactions increased by almost 1000, especially in the CSI office and Service Hub

CASA UPDATE

UPDATE

Presenter: Sana Banu, President

- CASA Foundations Conference took place in person during the first week of June
- CSI sent five delegates (Sana, Nelson, Fatir, Kartik and Arjun)
- Cast votes for board elections and committees and interacted with other student leaders from across Canada
- Sana was elected Director of Membership; wants to work towards more Ontario representation
- Will be receiving information about upcoming round tables and information sessions – Directors to let Sana know if they are available
- Nelson – great experiences with other passionate advocates and excellent professional development
- Arjun – very important for students to have this federal connection
- Kartik – very diverse and informative
- Fatir – inspiring conference and good professional development
- Sana – conference reports have been created. Will be summarized and filed on Sharepoint for director's perusal; then made available on the website

PROVINCIAL ADVOCACY GROUP UPDATE

UPDATE

Presenter: Sana Banu, President

- Last year's board approved pursuing an implementation committee of 10 colleges to create a sustainable structure for provincial advocacy
- This group is working on fees, roles of executives, voting, honorariums that will withstand time
- There was a meeting at Centennial college on May 30 which Sana attended and meetings are scheduled for July 8 at Fanshawe and August 3 at Conestoga. Directors to let Sana know if they would like to take on a hosting role (tours of spaces, etc)

- Goal is to have structure in place within 4 months. Want to explore if the created structure is amenable to CSA or if a new group will be established
- All information will be filed on Sharepoint and Sana can share the link

COMPLIANCE REPORT

UPDATE

Presenter: Sana Banu, President

Attachment: Monitoring Report EL #3.3 Equity, Diversity and Inclusion

- This policy was put in place by last year's board
- Sana reports compliance
- Fatir – suggested an addition to the policy of “visible and non-visible disabilities”
- Sana – this is a good suggestion and could be brought to the policy committee meeting

PRESIDENT/VICE PRESIDENT UPDATES

UPDATE

Presenter: Sana Banu, President

Nelson Chuikwuma, Vice President

- President
- CASA Foundations Conference
- Advocacy Transition Workshop
- EDI Training with the board
- Facilitated Sacred Fire conversation
- Board of Governors meeting
- M & E videos
- Meetings – Implementation Committee, Kitchener City Council, College and CSI, GRT (affordable/equitable transit on path to Upass), College Council, Waterloo Town and Gown, Waterloo Steering Committees
- Vice-President
- CASA – joined Members Relations Committee
- Met with AVPs, progressing well
- National Indigenous Committee
- Sacred Fire – attended
- Meetings with Sana, Finance Department

ADJOURNMENT

PROCEDURAL

Presenter: Kyle Magalhaes, Chair

Motion to adjourn at 4:01 PM

Forward: Kartik Pahwa
Second: Anusha Mukesh
Abstain: None
Opposed: None
Approve: All
Motion: Carried



28/07/2022

President

Date



28/07/2022

Secretary

Date