

## MEETING MINUTES

Board of Directors Meeting

2022.02.16

Virtual Zoom

7:04PM – 7:47PM

Meeting called by:	BOD
Type of Meeting	Board Meeting
Call to order	7:04 PM
Attendees	Sana Banu, Kyle Magalhaes, Sheena Witzel, Amelia Baty, Paul Banks, Parneet Dhaliwal, Rupinder Kaur, Nelson Chukwuma, Harsh Singh, Harley Potter, Shawna Powell, Pranav Gandhi, Justin McLaughlin
Proxy	
Regrets	Janie Renwick
Adjournment	8:28 PM

## AGENDA TOPICS

### CALL TO ORDER

### PROCEDURAL

Meeting called to order at 7:04 PM

### LAND ACKNOWLEDGEMENT

### PROCEDURAL

Presenter: Paul Banks, Chair

We would like to acknowledge that we are on the lands of the Neutral, Anishinaabe and Haudenosaunee peoples.

### TIME TO ADJOURN

### PROCEDURAL

Presenter: Paul Banks, Chair

Time to adjourn will be 8:15 PM

# BOARD OF DIRECTORS /// MEETINGS

CONESTOGA  
STUDENTS INC

## APPROVAL OF AGENDA

## DECISION

Presenter: Paul Banks, Chair

Attachment: Board Meeting Agenda - 2022.02.16

**Motion to approve the agenda 2022.02.16**

Forward: Harley Potter  
Second: Rupinder Kaur  
Abstain: None  
Opposed: None  
In Favor: All  
Motion: Carried

## APPROVAL OF MINUTES

## DECISION

Presenter: Paul Banks, Chair

Attachment: Board Meeting Minutes 2022.01.26

**Motion to approve the minutes 2022.01.26**

Forward: Harley Potter  
Second: Pranav Gandhi  
Abstain: None  
Opposed: None  
In Favor: All  
Motion: Carried

## ELECTIONS

## UPDATE

Presenter: Amelia Baty, PEO

- There is one candidate each for the President and VP positions
- Selection will take place Feb 23
- General elections awareness campaign will begin next week with nominations open March 7-11

## POLICY COMMITTEE

## UPDATE

Presenter: Nelson Chukwuma, Chair of Policy Committee

- At Feb 2<sup>nd</sup> meeting intra board position changes for Secretary and Chair, adding term limits
- Change made to selection process working for intent to run for chair position
- Proposal from Kyle re: multi-year director positions was heard with a formal proposal to come

## APPROVAL OF SPRING 2022 BUDGET

## DECISION

Presenter: Sana Banu, President

Attachment: 2022-2023 Draft Budget  
Budget Notes Spring 2022

- It was suggested last year that this board approve the spring budget so the operations team has clarity about financials for program planning
- In April this board will look to approve fall, winter and spring 2023 budget; therefore approving 4 semesters. Next year's board will approve three
- When final enrollment numbers are in a revision will be done; projected enrollment and expense numbers are in the Budget Notes document
- Rupinder – Emergency funding has been reduced and will be referral based. How will that work?
- Sana – Operations is still working on the process; relevant stakeholders will assist with referrals. As we open up we need to reallocate some of this funding to meaningful programming and employment opportunities for students

### Motion to approve the Spring 2022 Budget as presented

Forward: Nelson Chukwuma  
Second: Rupinder Kaur  
Abstain: None  
Opposed: None  
In Favor: All  
Motion: Carried

## CSSI FINANCIALS

UPDATE

Presenter: Kyle Magalhaes, Vice President  
Attachment: CSSI Budget to Actuals 2022.01.31  
                  CSSI Budget to Actuals Notes 2022.01.31

- There are no other items of significance to report

## CSI FINANCIALS

UPDATE

Presenter: Kyle Magalhaes, Vice President  
Attachment: CSI Budget to Actuals 2022.01.31  
                  CSI Budget to Actuals Notes 2022.01.31

- Approvals of last month's budget revision are being implemented
- Winter fees are \$4.7 million, including the Health Plan
- Overpayment from a few semesters ago is still outstanding but will probably be resolved when the college convenes for the budget meeting in March

## SERVICE COUNTS

UPDATE

Presenter: Kyle Magalhaes, Vice President  
Attachment: Inquiry Report 2022.01.31  
                  Service Counts 2021-2022

- Some items have changed. Kyle is looking into this and will send counts in an email to the board

## COMPLIANCE REPORT

UPDATE

Presenter: Sana Banu, President  
Attachment: Monitoring Report EL 2a, Treatment of Members

- The signed monitoring report is in Sharepoint; Sana corrected the date
- Sana reports compliance

## CASA UPDATE

## UPDATE

Presenter: Sana Banu, President

- This week Sana is attending Advocacy Week 2022; meeting with MPs and Senators to discuss student issues
- Priorities for this year are
  - Continuing student grants after 2023
  - Creating national strategy for a minimum standard of mental health supports
  - Advocating for international students not having to apply for a separate oc-op work permit
  - Increasing grant funding and reviewing how it is administered
  - Bill 66 Call to Action from Truth and Reconciliation document. Establishing multi-year funding for community youth

## PRESIDENT/VICE PRESIDENT UPDATES

## UPDATE

Presenter: Sana Banu, President  
Kyle Magalhaes, Vice President

- President
- Working with management to create interpretation of the strat plan
- AVP interviews, preliminary CSI rebranding discussions, chairing ISAC and Student Rep meetings, orientation events
- Met with student leaders as organized by Colleges Ontario about the importance of having a provincial advocacy group to amplify the student voice
- CSI is ready to invest tie and resources to help create a rewarding provincial group
- Discussing a framework for this and whether it includes CSA
- Colleges Ontario offered to host an in-person meeting of student leaders in Ontario
- VP
- Policy meeting, AVP update meetings, executive meetings, policy action items, policy proposal work to be brought to next meeting, AVP selection
- Potentially meeting with City of Waterloo about municipal elections to better reach our students

# BOARD OF DIRECTORS /// MEETINGS

CONESTOGA  
STUDENTS INC

## ADJOURNMENT

## PROCEDURAL

Presenter: Paul Banks, Chair

**Motion to adjourn at 7:47 PM**

Forward: Harley Potter  
Second: Rupinder Kaur  
Abstain: None  
Opposed: None  
Approve: All  
Motion: Carried

*Sana Banu*

President

*24<sup>th</sup> March 2022*

Date

Parneet Dhaliwal

Secretary

*24<sup>th</sup> March 2022*

Date