

MEETING MINUTES

Board of Directors Meeting

2022.01.26

Virtual Zoom

7:02PM – 8:28PM

Meeting called by:	BOD
Type of Meeting	Board Meeting
Call to order	7:02 PM
Attendees	Sana Banu, Kyle Magalhaes, Janie Renwick, Sheena Witzel, Amelia Baty, Paul Banks, Parneet Dhaliwal, Rupinder Kaur, Nelson Chukwuma, Harsh Singh, Harley Potter, Shawna Powell, Pranav Gandhi, Justin McLaughlin
Proxy	
Regrets	
Adjournment	8:28 PM

AGENDA TOPICS

CALL TO ORDER

PROCEDURAL

Meeting called to order at 7:02 PM

LAND ACKNOWLEDGEMENT

PROCEDURAL

Presenter: Paul Banks, Chair

We would like to acknowledge that we are on the lands of the Neutral, Anishinaabe and Haudenosaunee peoples.

TIME TO ADJOURN

PROCEDURAL

Presenter: Paul Banks, Chair

Time to adjourn will be 9:40 PM

APPROVAL OF AGENDA

DECISION

Presenter: Paul Banks, Chair

Attachment: Board Meeting Agenda - 2022.01.26

Sana – The board needs to formally accept the resignation of Richard Mitchell. Insert after Board Monitoring.

Motion to approve the agenda 2022.01.26 with amendments

Forward: Rupinder Kaur
Second: Shawna Powell
Abstain: None
Opposed: None
In Favor: All
Motion: Carried

APPROVAL OF MINUTES

DECISION

Presenter: Paul Banks, Chair

Attachment: Board Meeting Minutes 2021.12.06

Motion to approve the minutes 2021.12.06

Forward: Nelson Chukwuman
Second: Harley Potter
Abstain: None
Opposed: None
In Favor: All
Motion: Carried

COLLEGE UPDATE

UPDATE

Presenter: Sana Banu, President

- Jacinda is unable to attend this meetings
- She will respond to questions that were asked at the round table soon and these answers will be shared with the board

MANDATORY MEETINGS

DISCUSSION

Presenter: Shawna Powell

- Shawna was not aware that Policy Committee meetings were mandatory
- Would like to be part of this committee but has a restricted schedule
- Sana – this should be discussed in board monitoring. All agree.

COLLEGE COVID PROTOCOLS

DISCUSSION

Presenter: Shawna Powell

- Is there anything that can be done to have the college allow students to wear better masks than they are providing?
- Sana – Janie reached out to Jacinda as CSI has received multiple student emails around this. The policy will stay as the college is considered a low risk setting and the N95 masks are reserved for higher risk settings
- Kyle – can the college stop people from wearing N95 masks legally?
- Nelson – if this issue is about having a new masks when entering the college, could students open and use a new N95 mask upon arrival
- Could the college-provided surgical masks be used over an N95 mask?
- Parneet – can the college provide face shields?
- Sana – these questions will be brought up with the college. They released a statement on Jan 21 to let everyone know about their policies

APPROVAL OF REVISED BUDGET

DECISION

Presenter: Sana Banu, President

Attachment: Fall Revision CSI 2021-2022 Annual Budget
Budget Notes 2021-2022 Revised Annual Budget
CSSI Fall Revision 2021-2022 Annual Budget
CSSI Budget Notes 2021-2022 Revised Annual Budget

- CSI
- Changes in the budget revision reflect new enrollment numbers
- Programming and events through winter semester will be virtual with an emphasis on more student engagement through incentives
- The office refresh has a placeholder amount
- The expected loss of \$583,000 is meant to balance last year's surplus

- Details are included in the attachments

Motion to approve the CSI Revised Budget as presented

Forward: Harley Potter
Second: Nelson Chukwuma
Abstain: None
Opposed: None
In Favor: All
Motion: Carried

- CSSI
- Summary was presented
- Food services won't be starting as soon as the opening begins with possible exception of Tim Horton's and Starbucks
- Harley – other campuses don't have Tim Hortons, are there any options for those campuses? Sana – The operations team can look into how to fill those gaps

Motion to approve the CSSI Revised Budget as presented

Forward: Rupinder Kaur
Second: Harley Potter
Abstain: None
Opposed: None
In Favor: All
Motion: Carried

EXECUTIVE SELECTION

UPDATE

Presenter: Amelia Baty, PEO

- Nominations for President, VP will open Jan 31 and close Feb 11 at 2pm
- Nomination packages can be obtained from the PEO
- Executive Selection meeting will take place Feb 23

POLICY COMMITTEE

UPDATE

Presenter: Nelson Chukwuma, Chair of Policy Committee

- Discussion on governance policy and rewording
- Elections policy – looking at creating workshops as part of candidate information package
- Proposed Equity, Diversity and Inclusion Policy

EQUITY, DIVERSITY AND INCLUSION POLICY

APPROVAL

Presenter: Nelson Chukwuma, Chair of Policy Committee
Attachment: Equity, Diversity and Inclusion Policy Proposal

- Harley – should financial standing be included? Include that no one be discriminated against due to socioeconomic status

Motion to approve the Equity, Diversity and Inclusion Policy with amendments

Forward: Harley Potter
Second: Parneet Dhaliwal
Abstain: None
Opposed: None
In Favor: All
Motion: Carried

COMPLIANCE REPORT

UPDATE

Presenter: Sana Banu, President
Attachment: Monitoring Report EL 2b, Treatment of Staff

- The signed monitoring report is in Sharepoint
- Sana reports compliance

CSSI FINANCIALS

UPDATE

Presenter: Kyle Magalhaes, Vice President
Attachment: CSSI Budget to Actuals 2021.12.31
 CSSI Budget to Actuals Notes 2021.12.31

- There are no other items of significance to report

CSI FINANCIALS

UPDATE

Presenter: Kyle Magalhaes, Vice President
Attachment: CSI Budget to Actuals 2021.12.31
 CSI Budget to Actuals Notes 2021.12.31

- Have not received winter fees yet, no estimated time of when they will be received
- Waiting on overpayment invoice from the college

SERVICE COUNTS

UPDATE

Presenter: Kyle Magalhaes, Vice President

Attachment: Inquiry Report 2021.12.31
Service Counts 2021-2022

- The food bank usage has increased each month which is concerning
- Social media following growth continues

CASA UPDATE

UPDATE

Presenter: Sana Banu, President

- The SuperCon will be held virtually Feb 14-18
- Let Sana know if interested in attending and she will register
- Will focus on priorities for the year to present present MPs and Senators
- Block of the dates if attending

PRESIDENT/VICE PRESIDENT UPDATES

UPDATE

Presenter: Sana Banu, President

Kyle Magalhaes, Vice President

- President
- Meetings about winter semester and pivoting services and supports
- Budget revision
- Strategic planning with the board
- Link the Watershed initiative
- Added Equity, Diversity and Inclusion Policy; being implemented at an organizational level to ensure a diverse workplace
- Attended college meetings
- VP
- Board retreat, executive meetings, AVP meetings, CSSI clarification meeting, policy research

BOARD OF DIRECTORS /// MEETINGS

CONESTOGA
STUDENTS INC

BOARD MONITORING

IN-CAMERA

Motion to enter In-Camera at 8:13pm

Forward: Nelson Chukwuma
Second: Harley Potter
Abstain: None
Opposed: None
In Favor: All
Motion: Carried

Motion to exit In-Camera at 8:22pm

Forward: Harley Potter
Second: Rupinder Kaur
Abstain: None
Opposed: None
In Favor: All
Motion: Carried

RESIGNATION OF DIRECTOR

DECISION

Presenter: Sana Banu, President

Motion to accept the resignation of Richard Mitchell as a director of the CSI Board of Directors as of December 7, 2021

Forward: Harley Potter
Second: Shawna Powell
Abstain: None
Opposed: None
In Favor: All
Motion: Carried

ADJOURNMENT

PROCEDURAL

Presenter: Paul Banks, Chair

Motion to adjourn at 8:28 PM

Forward: Rupinder Kaur
Second: Nelson Chukwuma

BOARD OF DIRECTORS /// MEETINGS

CONESTOGA
STUDENTS INC

Abstain: None
Opposed: None
Approve: All
Motion: Carried



17th February 2022

President

Date

Parneet Dhaliwal

19th February 2022

Secretary

Date