

## MEETING MINUTES

Board of Directors Meeting

2021.12.06

Virtual Zoom

6:02PM – 7:47PM

Meeting called by:	BOD
Type of Meeting	Board Meeting
Call to order	6:02 PM
Attendees	Sana Banu, Kyle Magalhaes, Janie Renwick, Sheena Witzel, Amelia Baty, Paul Banks, Parneet Dhaliwal, Rupinder Kaur, Nelson Chukwuma, Harsh Singh, Harley Potter, Shawna Powell, Pranav Gandhi, Richard Mitchell, Jacinda Reitsma, Kirsty Bradley-McMurtrie
Proxy	
Regrets	
Adjournment	8:00 PM

## AGENDA TOPICS

### CALL TO ORDER

### PROCEDURAL

Meeting called to order at 6:02 PM

### LAND ACKNOWLEDGEMENT

### PROCEDURAL

Presenter: Paul Banks, Chair

We would like to acknowledge that we are on the lands of the Neutral, Anishinaabe and Haudenosaunee peoples.

### TIME TO ADJOURN

### PROCEDURAL

Presenter: Paul Banks, Chair

Time to adjourn will be 8:00 PM

# BOARD OF DIRECTORS /// MEETINGS

CONESTOGA  
STUDENTS INC

## APPROVAL OF AGENDA

## DECISION

Presenter: Paul Banks, Chair

Attachment: Board Meeting Agenda – 2021.12.06

### **Motion to approve the agenda 2021.12.06**

Forward: Nelson Chukwuma  
Second: Rupinder Kaur  
Abstain: None  
Opposed: None  
In Favor: All  
Motion: Carried

## APPROVAL OF MINUTES

## DECISION

Presenter: Paul Banks, Chair

Attachment: Board Meeting Minutes 2021.11.15

### **Motion to approve the minutes 2021.11.15**

Forward: Rupinder Kaur  
Second: Parneet Dhaliwal  
Abstain: None  
Opposed: None  
In Favor: All  
Motion: Carried

## COLLEGE UPDATE

## UPDATE

Presenter: Jacinda Reitsma, Vice President, Finance and Corporate Services

Kirsty Bradley-McMurtrie, Director, Security Services

- Jacinda – Kirsty will present the re-opening plan which has been shared with various departments
- Changes may occur depending on Public Health directives
- Kirsty – January will be similar to now
- There will be approved access doors, proof of vaccination with green bar code (Security will assist with screening at doors), personal masks can be worn as long as it adheres to college policy, no capacity within classrooms while still distancing
- Code of Conduct policies will be followed for all non-compliant individuals
- February – plan to relax requirements throughout the semester dependent on Public Health, Ministry requirements and behavior on campus

- There will be random checks, mandatory check locations and some closed locations
- The Venue and Pita Pit will require mandatory checks
- Any questions can be gathered and submitted to Jacinda

## RESOURCES FOR STUDENTS – FACULTY STRIKE

## DISCUSSION

Presenter: Kyle Magalhaes

Attachment: Strike Funding Proposal for Board

- A strike vote will take place December 9-11
- The housing market in Waterloo Region is difficult for students and it will be difficult. The proposal (in Sharepoint) is to be considered in the event of a strike requesting allocation of \$620,000 in supports for students affected by a possible strike
- These allocations could change based on needs
- An FAQ document will be posted on CSI website
- Nelson – what is the time duration? Anticipate 5-7 weeks but could be discussed if the strike lasts longer
- Sana – executive has discussed that there is an operating surplus due to high enrollment so this would not have to come from reserves, therefore the board is not required to vote on this
- Kyle – there is a budget revision being presented in January and the executive will discuss where funding allocation comes from

## FEES 2022-2023

## DECISION

Presenter: Sana Banu, President

Attachment: Master CSI Fees 2022-2023

- Last year the board changed to covid fees
- The 2022-2023 proposal is to retain the fees
- Health Plan fees mentioned in the document will stay the same with any price adjustment being absorbed by the Health Plan Reserve
- During strategic planning in January the fees for 2023-2024 could be adjusted if the board requires more funding for supports

## CSSI FINANCIALS

## UPDATE

Presenter: Kyle Magalhaes, Vice President

Attachment: CSSI 2020-2021 Budget to Actuals 2021.11.30

- Planning for beginning operations in February
- There are no other items of significance to report

## CSI FINANCIALS

## UPDATE

Presenter: Kyle Magalhaes, Vice President  
Attachment: CSI Budget to Actuals 2021.11.30

- There had been a projected loss of almost \$600,000, however there is actually a \$1.8 million surplus
- Budget revision will be presented in January

## CASA UPDATE

## UPDATE

Presenter: Sana Banu, President

- February will have FebCon and will include the AGM (Feb 13-19)
- This is a week-long conference that can be attended in person
- CSI can send two representatives, however Sana will find out if we can send more delegates
- Sana to send more details as she receives them

## PRESIDENT/VICE PRESIDENT UPDATES

## UPDATE

Presenter: Sana Banu, President  
Kyle Magalhaes, Vice President

- President
- Sana will be taking some vacation time next week
- Incidental Report is in Sharepoint
- Attending meetings of the watershed group dealing with transit from GRT, Guelph and Brantford to link the regions
- There is 2 years of federal funding available, the regions need to determine how to sustain it
- Will be connecting with UW, Laurier and Guelph to advocate for this initiative which would help with CSIs transit strategic plan goals and help alleviate some housing issues
- Had discussions with the college about re-opening and alleviating some student concerns (earlier release of schedules and grouping on-campus classes on same day)
- VP
- Incidental report will be uploaded to Sharepoint
- AVP update meetings, VP updates, Finance meetings,

## BOARD MONITORING

## IN-CAMERA

### Motion to enter In-Camera at 6:42pm

Forward: Harley Potter  
Second: Rupinder Kaur  
Abstain: None  
Opposed: None  
In Favor: All  
Motion: Carried

### Motion to exit In-Camera at 7:40pm

Forward: Harley Potter  
Second: Pranav Gandhi  
Abstain: None  
Opposed: None  
In Favor: All  
Motion: Carried

### Motions Resulting From In-Camera Session:

#### Motion to install Nelson Chukwuma as Policy Committee Chair

Forward: Harley Potter  
Second: Rupinder Kaur  
Abstain: None  
Opposed: None  
In Favor: All  
Motion: Carried

#### Motion to hold a Meeting of Members regarding the removal of a director on January 31, 2022

Forward: Harley Potter  
Second: Nelson Chukwuma  
Abstain: None  
Opposed: None  
In Favor: All  
Motion: Carried

# BOARD OF DIRECTORS /// MEETINGS

CONESTOGA  
STUDENTS INC

## ADJOURNMENT

## PROCEDURAL

Presenter: Paul Banks, Chair

**Motion to adjourn at 7:47 PM**

Forward: Harley Potter  
Second: Rupinder Kaur  
Abstain: None  
Opposed: None  
Approve: All  
Motion: Carried



President

1st February 2022

Date

Secretary Parneet Dhaliwal

Date Jan.28<sup>th</sup>/2022