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## MEETING MINUTES

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Board of Directors Meeting  
2021.07.21  
Virtual Zoom  
1:00PM – 3:05PM

Meeting called by:	BOD
Type of Meeting	Board Meeting
Call to order	1:06 PM
Attendees	Sana Banu, Kyle Magalhaes, Janie Renwick, Sheena Witzel, Amelia Baty, Paul Banks, Parneet Dhaliwal, Rupinder Kaur, Harsh Singh, Nelson Chukwuma, Richard Mitchell, Shawna Powell, Pranav Gandhi, Laurita Martynowski, Justin McLaughlin, Cisco Watson, Sam Rubi, Darcee Carnes, Zack Dodge, Tom Orendi, Frank Sonser, Lindsay Amorim, Cristina Picassinos, Elise Frangakis, Ryan Schouten, Sarah Evans, Andrea Kennedy, Kyle Hillis, Hayley Press, Nicole Richard, David Stalzer, Rachel McCullough, Christine Zandbelt, Carmen Fasan, James Garner
Proxy	Harley Potter
Regrets	
Adjournment	2:53 PM

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## AGENDA TOPICS

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### CALL TO ORDER

PROCEDURAL

Meeting called to order at 1:06 PM

### LAND ACKNOWLEDGEMENT

PROCEDURAL

Presenter: Paul Banks, Chair

We would like to acknowledge that we are on the lands of the Neutral, Anishinaabe and Haudenosaunee peoples.

### TIME TO ADJOURN

PROCEDURAL

Presenter: Paul Banks, Chair

Time to adjourn will be 3:05 PM

## APPROVAL OF AGENDA

## DECISION

Presenter: Paul Banks, Chair  
Attachment: Board Meeting Agenda – 2021.07.21

Insertion of Board Monitoring prior to adjournment

### Motion to approve the agenda 2021.07.21 with amendments

Forward: Nelson Chukwuma  
Second: Harsh Singh  
Abstain: None  
Opposed: None  
In Favor: All  
Motion: Carried

## APPROVAL OF MINUTES

## DECISION

Presenter: Paul Banks, Chair  
Attachment: Board Meeting Minutes 2021.06.23

- Change Harley Potter's attendance to Proxy
- Correct spelling of inclusion on Page 3
- Correct spelling of Sana Banu on Page 3

### Motion to approve the minutes 2021.06.23 with amendments

Forward: Richard Mitchell  
Second: Harsh Singh  
Abstain: None  
Opposed: None  
In Favor: All  
Motion: Carried

## CSI FULL TIME STAFF MEET AND GREET

## UPDATE

Presenter: Laurita Martynowski, Interim Operations Manager

- Full time CSI staff provided an introduction of themselves and brief outline of each of their roles to the Board

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## BOARD CALENDAR CONSIDERATIONS

UPDATE

Presenter: Sana Banu, President

- The Board Calendar can be found in Sharepoint
- This calendar will assist in keeping the board on track to fulfill the strategic vision set out by previous year's BOD
- Monthly goals and checkpoints are included to assist in keep in the board on track

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## CSI FINANCIALS

UPDATE

Presenter: Kyle Magalhaes, Vice President

Attachment: CSI Budget to Actuals 2021.06.30

- Line 43 – Student Awards – Last year's board increased this amount and left it to the Executive Team to evaluate and present back to this Board
- These awards are distributed through the general application as multiple application processes were a barrier to students; students are notified if they meet the award's criteria and can fill out additional information for CSI
- Conestoga College distributes these awards on CSI's behalf
- Most enrollment revenue has been received
- Waiting for Frosh Kit overcharges from the College

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## CSSI FINANCIALS

UPDATE

Presenter: Kyle Magalhaes, Vice President

Attachment: CSSI 2020-2021 Budget to Actuals 2021.06.30

- Some insurance and licensing fees are recorded as expected
- No other items of significance

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## SERVICE COUNTS

UPDATE

Presenter: Kyle Magalhaes, Vice President

Attachment: Inquiry Report 2021.06.30

Service Counts 2021.06.30

Summary Table

- Kyle has prepared a condensed summary which can be found in Sharepoint
- There has been a large increase in food hamper distribution
- Overall, social media has gained users and increased engagement
- The board would like to see Twitch and YouTube numbers

- The summary Kyle prepared is easier to understand and will be continued going forward with gratitude of the Board to Kyle

**ACTION:** Kyle to request service count numbers for Twitch and YouTube

## CASA UPDATE

UPDATE

Presenter: Sana Banu, President

- CSI Advocacy Department has collaborated well with CASA which helped in creating some talking points
- Policy and Strategy Conference is upcoming, no sign up is required
- Sana will forward the conference information to the board

## COMPLIANCE REPORT

UPDATE

Presenter: Sana Banu, President

- Compliance Report EL #2h – Emergency Executive Succession, was presented with supporting documentation
- Sana reports compliance

## PRESIDENT/VICE PRESIDENT UPDATES

UPDATE

Presenter: Sana Banu, President  
Kyle Magalhaes, Vice President

- President – Engaged in meetings with MPs, MPPs and city councilors to discuss student issues and create relationships
- Planning of August retreat is underway, sessions will be virtual with the possibility of gathering for dinner
- Looking towards creating a plan for students on campus in the fall and actively discussing CSI's stance on mandatory vaccinations
- VP – Met with municipal leaders around housing and transportation
- Transportation – much is centered around what their transportation future developments provide for students (not including UPass)
- Nelson asked about expansion of LRT closer to the college. This is not the case, however new routes are planned and a new bus hub is being built as feeders into the LRT. Also looking at bike paths, electric scooter rentals, etc.
- With regards to student housing, the Board could look at forming its own committee around this which would work into future boards

## BOARD MONITORING

## IN-CAMERA

### Motion to enter in-camera 2:26 PM

Forward: Pranav Gandhi  
Second: Nelson Chukwuma  
Abstain: None  
Opposed: None  
Approve: All  
Motion: Carried

### Motion to exit in-camera 2:50 PM

Forward: Richard Mitchell  
Second: Harsh Singh  
Abstain: None  
Opposed: None  
Approve: All  
Motion: Carried

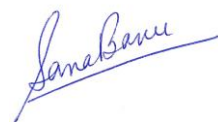
## ADJOURNMENT

## PROCEDURAL

Presenter: Paul Banks, Chair

### Motion to adjourn at 2:53 PM

Forward: Richard Mitchell  
Second: Pranav Gandhi  
Abstain: None  
Opposed: None  
Approve: All  
Motion: Carried



August 31<sup>st</sup> 2021

President

Date

Parneet Dhaliwal

August 30<sup>th</sup> 2021

Secretary

Date