

BOARD OF DIRECTORS /// MEETINGS

CONESTOGA
STUDENTS INC

Meeting Minutes
Board of Directors Meeting
2020.12.08
Virtual Zoom
4:16PM – 5:03PM

Meeting called by:	BOD
Type of Meeting	Board Meeting
Call to order	4:16 PM
Attendees	Sana Banu, Paul Banks, Tamara Cooper, Pranav Gandhi, Mehar Hundal, Gijo Mathew, Sivani Pappu, Prabhjot Singh, Vaidehi Thakkar, Sheena Witzel, Janie Renwick, Amelia Baty
Proxy	
Regrets	Kyle Magalhaes
Adjournment	5:03 PM

AGENDA TOPICS

CALL TO ORDER

PROCEDURAL

Meeting called to order at 4:16 PM

LAND ACKNOWLEDGEMENT

PROCEDURAL

We would like to acknowledge that we are on the lands of the Neutral, Anishinaabe and Haudenosaunee peoples.

TIME TO ADJOURN

PROCEDURAL

Presenter: Sana Banu, President

Time to adjourn will be 6:10 PM

APPROVAL OF AGENDA

DECISION

Presenter: Sana Banu, President

Attachment: Board Meeting Agenda – 2020.12.08

Sana will take questions about financials and services counts in Kyle's absence.

Motion to approve the agenda

Forward: Tamara Cooper
Second: Sivani Pappu
Abstain: None
Opposed: None
In Favor: All
Motion: Carried

APPROVAL OF MINUTES

DECISION

Presenter: Sana Banu, President
Attachment: Board Meeting Minutes 2020.11.24

Motion to approve the minutes from the month of November

Forward: Vaidehi Thakkar
Second: Sivani Pappu
Abstain: None
Opposed: None
In Favor: All
Motion: Carried

BYLAW REVISION

UPDATE

Presenter: Sana Banu, President

- Our lawyer has looked at CSI bylaws, policies, nominations packages and made recommendations which will be sent to the board via email
- There are a few bylaw changes that the policy committee wants to review in January for our AGM package approval

CSI FINANCIALS

UPDATE

Presenter: Sana Banu, President for Kyle Magalhaes, VPI
Attachment: Finance CSI Budget to Actuals 2020.11.30

- No questions from the board

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CSSI FINANCIALS

UPDATE

Presenter: Mehar Hundal, VPE

Attachment: CSSI 2020-2021 Budget to Actuals 2020.11.30

- New budget line “Inventory Write Off” includes expired/spoiled food from The Venue and Pita Pit due to covid closure
- Approximately \$1300 Pita Pit, \$2900 The Venue

SERVICE COUNTS

UPDATE

Presenter: Sana Banu, President for Kyle Magalhaes, VPI

Attachment: Inquiry Report November 2020
Service Counts November 2020

- No questions from the board

CASA UPDATE

UPDATE

Presenter: Sana Banu, President

- Anticipating changes in proposal to Equity, Diversion and Inclusion committee. Looking at where more work is required on behalf of institutions and student unions
- Conestoga doesn't have an EDI committee.
- Our operations team has created a proposal to create councils that students can join to bring forward their ideas and feedback
- The executive team will debrief on this proposal and forward to directors

EXECUTIVE UPDATE

UPDATE

Presenter: Sana Banu, President

Janie Renwick, Executive Director

Sheena Witzel, Associate Executive Director

- Working on AGM preparation and compilation of documentation for the meeting
- Sana met with the college Board of Governors who were presented the college's 2021-22 annual plan which explored fully virtual, virtual and on campus and fully on campus scenarios and how to execute them
- CSI approved fees as well as college fees were presented

- The college is looking at a 5-10% tuition increase justified by cost of living increase and the fact that Conestoga was the only college to freeze tuition last year
- A request has been sent to the college for a presentation during CSI strategic planning when questions can be asked about fees
- Refunds for One Cards are provided once a semester by emailing the One Card office
- Student Care was acquired by Peoples Group, who in the past twelve months have acquired Gallivan and We Speak Student
- Student Care has assured us that they will continue to provide the best possible rates and service
- Student Care will present at January retreat

INCIDENTAL REPORTS

UPDATE

Attachments: Incidental Reports

- All incidental reports have been uploaded to Sharepoint

BOARD MONITORING

IN-CAMERA

Motion to enter In-Camera at 4:49pm

Forward: Gijo Mathew
Second: Tamara Cooper
Opposed: None
Abstain: None
In Favour: All
Motion: Carried

Motion to exit In-Camera at 4:57pm

Forward: Sivani Pappu
Second: Gijo Mathew
Opposed: None
Abstain: None
In Favour: All
Motion: Carried

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ADJOURNMENT

PROCEDURAL

Presenter: Sana Banu, President

Motion to adjourn at 5:03 PM

Forward: Vaidehi Thakkar
Second: Prabhjot Singh
Abstain: None
Opposed: None
Approve: All
Motion: Carried

President, Chair

Date

T. Cooper

January 15, 2021

President, Secretary

Date