

Meeting Minutes  
Board of Directors Meeting  
2020.12.08  
Virtual Zoom  
4:16PM – 5:03PM

|                    |  |
|--------------------|--|
| Meeting called by: | BOD  |
| Type of Meeting    | Board Meeting  |
| Call to order      | 4:16 PM  |
| Attendees          | Sana Banu, Paul Banks, Tamara Cooper, Pranav Gandhi, Mehar Hundal, Gijo Mathew, Sivani Pappu, Prabhjot Singh, Vaidehi Thakkar, Sheena Witzel, Janie Renwick, Amelia Baty |
| Proxy              |  |
| Regrets            | Kyle Magalhaes   |
| Adjournment        | 5:03 PM  |

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## AGENDA TOPICS

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### CALL TO ORDER

PROCEDURAL

Meeting called to order at 4:16 PM

### LAND ACKNOWLEDGEMENT

PROCEDURAL

We would like to acknowledge that we are on the lands of the Neutral, Anishinaabe and Haudenosaunee peoples.

### TIME TO ADJOURN

PROCEDURAL

Presenter: Sana Banu, President

Time to adjourn will be 6:10 PM

### APPROVAL OF AGENDA

DECISION

Presenter: Sana Banu, President  
Attachment: Board Meeting Agenda – 2020.12.08

Sana will take questions about financials and services counts in Kyle's absence.

## Motion to approve the agenda

Forward: Tamara Cooper  
Second: Sivani Pappu  
Abstain: None  
Opposed: None  
In Favor: All  
Motion: Carried

## APPROVAL OF MINUTES

## DECISION

Presenter: Sana Banu, President  
Attachment: Board Meeting Minutes 2020.11.24

## Motion to approve the minutes from the month of November

Forward: Vaidehi Thakkar  
Second: Sivani Pappu  
Abstain: None  
Opposed: None  
In Favor: All  
Motion: Carried

## BYLAW REVISION

## UPDATE

Presenter: Sana Banu, President

- Our lawyer has looked at CSI bylaws, policies, nominations packages and made recommendations which will be sent to the board via email
- There are a few bylaw changes that the policy committee wants to review in January for our AGM package approval

## CSI FINANCIALS

## UPDATE

Presenter: Sana Banu, President for Kyle Magalhaes, VPI  
Attachment: Finance CSI Budget to Actuals 2020.11.30

- No questions from the board

## CSSI FINANCIALS

UPDATE

Presenter: Mehar Hundal, VPE  
Attachment: CSSI 2020-2021 Budget to Actuals 2020.11.30

- New budget line "Inventory Write Off" includes expired/spoiled food from The Venue and Pita Pit due to covid closure
- Approximately \$1300 Pita Pit, \$2900 The Venue

## SERVICE COUNTS

UPDATE

Presenter: Sana Banu, President for Kyle Magalhaes, VPI  
Attachment: Inquiry Report November 2020  
Service Counts November 2020

- No questions from the board

## CASA UPDATE

UPDATE

Presenter: Sana Banu, President

- Anticipating changes in proposal to Equity, Diversion and Inclusion committee. Looking at where more work is required on behalf of institutions and student unions
- Conestoga doesn't have an EDI committee.
- Our operations team has created a proposal to create councils that students can join to bring forward their ideas and feedback
- The executive team will debrief on this proposal and forward to directors

## EXECUTIVE UPDATE

UPDATE

Presenter: Sana Banu, President  
Janie Renwick, Executive Director  
Sheena Witzel, Associate Executive Director

- Working on AGM preparation and compilation of documentation for the meeting
- Sana met with the college Board of Governors who were presented the college's 2021-22 annual plan which explored fully virtual, virtual and on campus and fully on campus scenarios and how to execute them
- CSI approved fees as well as college fees were presented

- The college is looking at a 5-10% tuition increase justified by cost of living increase and the fact that Conestoga was the only college to freeze tuition last year
- A request has been sent to the college for a presentation during CSI strategic planning when questions can be asked about fees
- Refunds for One Cards are provided once a semester by emailing the One Card office
- Student Care was acquired by Peoples Group, who in the past twelve months have acquired Gallivan and We Speak Student
- Student Care has assured us that they will continue to provide the best possible rates and service
- Student Care will present at January retreat

## INCIDENTAL REPORTS

## UPDATE

Attachments: Incidental Reports

- All incidental reports have been uploaded to Sharepoint

## BOARD MONITORING

## IN-CAMERA

### Motion to enter In-Camera at 4:49pm

Forward: Gijo Mathew  
Second: Tamara Cooper  
Opposed: None  
Abstain: None  
In Favour: All  
Motion: Carried

### Motion to exit In-Camera at 4:57pm

Forward: Sivani Pappu  
Second: Gijo Mathew  
Opposed: None  
Abstain: None  
In Favour: All  
Motion: Carried

## ADJOURNMENT

## PROCEDURAL

Presenter: Sana Banu, President

### Motion to adjourn at 5:03 PM

Forward: Vaidehi Thakkar  
Second: Prabhjot Singh  
Abstain: None  
Opposed: None  
Approve: All  
Motion: Carried

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President, Chair

Date

*7. Cooper*

January 15, 2021

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President, Secretary

Date