

## MEETING MINUTES

Board of Directors Meeting

February 25<sup>th</sup> 2020

299 Doon Valley Drive, Kitchener, Conestoga College, Room WC-241

6:27 PM – 10:10PM

|                    |   |
|--------------------|---|
| Meeting called by: | BOD   |
| Type of Meeting    | Board Meeting   |
| Call to order      | 6:27 PM   |
| Attendees          | Scot Wyles, Andrew Sammut, Harshpreet Singh, Sana Banu, Brent Parke, Erin Reid, Megha James, Heather Firlotte, Mehar Hundal, Janie Renwick, Sheena Witzel |
| Proxy              |   |
| Regrets            |   |
| Adjournment        | 9:10 PM   |

## AGENDA TOPICS

### CALL TO ORDER

PROCEDURAL

Meeting called to order at 6:27 PM

### LAND ACKNOWLEDGEMENT

PROCEDURAL

We would like to acknowledge that we are located on the traditional territory of the Anishinaabe, Haudenosaunee and Neutral peoples.

### TIME TO ADJOURN

PROCEDURAL

Presenter: Scot Wyles, President

Time to adjourn will be 9:32 PM

### APPROVAL OF AGENDA

DECISION

Presenter: Scot Wyles, President

Attachment: February Board Meeting Agenda.docx



## Motion to approve the agenda with amendments:

- Add the budget revision to the agenda
- Add discussion for the VP job descriptions

Forward: Erin Reid

Second: Harshpreet Singh

Abstain: None

In Favor: All

Motion: Carried

## APPROVAL OF MINUTES

## DECISION

Presenter: Scot Wyles, President

Attachment: Minutes January Board Meeting.docx

### Amendments:

- VP job description changes mentions that policy committee mentioned the agenda
- Remove Nikhil from the attendance

## Motion to approve the minutes from the month of January with amendments.

Forward: Mehar Hundal

Second: Heather

Abstain: None

In Favor: All

Motion: Carried

## STUDENTCARE PRESENTATION

## DISCUSSION

Presenter: Del Pereira

Attachment: .N/A

- Studentcare presented on the health plan statistics of the current year.
- The health plan has seen an increase of utilization in the past year
- More students are utilizing the dental coverage
- CSI has one of the most comprehensive drug formularies
- Studentcare's loss ratio adjustment for the CSI health plan will see a \$43000 dollar reimbursement
- Students that are not able to claim drug expenses due to them not being included in the health plan formulary can apply for an exception through Studentcare.



## LAURIER PRIZE COLLABORATION

UPDATE

Presenter: Scot Wyles, President

**CSI is hosting a townhall with Laurier Brantford on the 12<sup>th</sup> of March**

- The proposal on the table is small donation in conjunction with Laurier for a door prize to help increase student turn out at the town hall

**Motion to approve \$100 dollars from the CSI feedback budget for the prize collaboration with Laurier**

Forward: Mehar Hundal

Second: Harshpreet Singh

Abstain: None

In Favor: All

Motion: Carried

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## ELECTIONS UPDATE

UPDATE

Presenter: Harshpreet Singh, PEO

- The election nomination process saw a total of 14 applicants
- The voting process for the election will start from March 16<sup>th</sup> and run until the March 20<sup>th</sup>
- The first all candidates meeting was held on the 25<sup>th</sup> of February

## BOARD MEETING DISCUSSION LENGTH

UPDATE

Presenter: Harshpreet Singh

- Harshpreet brought a discussion to the board on how he feels during board meetings not enough time is being dedicated to each topic, and sometimes the board cuts decision short
- Several other board members presented their opinions on the topic



## VPI POSITION

## DECISION

Presenter: Harshpreet Singh & Scot Wyles

- During CSI's executive elections held on February 24<sup>th</sup> there was no successful candidate elected for the VPI position
- Scheduling issues this semester caused the CSI executive elections to take place after the nomination period for the BOD elections had closed, resulting in an unsuccessful executive candidate not being able to rerun for the board
- Some directors expressed their dissatisfaction with the outcome of the executive election

**Motion to approve the start of hiring process for the 2020-2021 VPI:**

Forward: Mehar Hundal

Second: Erin Reid

Abstain: None

In Favor: Erin, Heather, Mehar

Opposed: Harshpreet, Megha, Brent

Motion: Defeated

## VPI POSITION HIRING APPEAL

## DECISION

Presenter: Scot Wyles

**Motion to appeal the decision to start a hiring process for the VPI position :**

Forward: Heather Firlotte

Second: Mehar Hundal

Abstain: None

In Favor: All

Opposed: None

Motion: Carried

## VPI POSITION HIRING PROCESS TOPIC

## DECISION

Presenter: Brent Parke

**Motion to decide here and now on the VPI selection process with the full knowledge that if this it is defeated, then it is therefore tabled:**

Forward: Mehar Hundal



Second: Harshpreet Singh  
Abstain: Erin Reid  
In Favor: Megha, Brent, Harspreet, Mehar  
Opposed: None  
Motion: Carried

## STUDENT REP

UPDATE

Presenter: Sana Banu, VPE

- Sana provided updates on student rep

## CSI FINANCIALS

UPDATE

Presenter: Andrew Sammut, VPI

- CSI is in good financial standing
- The financial monitoring committee did not have any items of significance to report

## CSSI FINANCIALS

UPDATE

Presenter: Sana Banu, VPE

- CSSI is in good financial standing
- The financial monitoring committee did not have any items of significance to report

## IN-CAMERA

PROCEDURAL

Presenter: Scot Wyles, President

**Motion to enter In-Camera 10:20 PM:**

Forward: Brent Parke  
Second: Harshpreet Singh  
Abstain: None  
In Favor: All  
Motion: Carried

## MOTION TO EXIT IN-CAMERA

PROCEDURAL

Presenter: Scot Wyles, President

**Motion to Exit In-Camera 10:23 PM:**

Forward: Heather Firlotte  
Second: Mehar Hundal  
Abstain: None



In Favor: All  
Motion: Carried

## BOD HONOURARIUM DEDUCTIONS

DECISION

Presenter: Andrew Sammut, VPI

Both Andrew Sammut and Sana Banu received a 2.5% Deduction for the month of February

## ADJOURNMENT

PROCEDURAL

Presenter: Scot Wyles, President  
Attachment: N/A

Motion to adjourn at 10:24PM

Forward: Harshpreet Singh  
Second: Brent Parke  
Abstain: None  
In Favor: All  
Motion: Carried

## APPROVAL



September 23<sup>rd</sup> 2020

President, Chair

Date



September 24<sup>th</sup> 2020

Vice-President, Secretary

Date