

MEETING MINUTES

Board of Directors Meeting

December 16th 2019

2980 King St E, Kitchener, ON N2A 1A9, Del's

5:45 PM – 8:15 PM

Meeting called by:	BOD
Type of Meeting	Board Meeting
Call to order	5:45 PM
Attendees	Scot Wyles, Andrew Sammut, Harshpreet Singh, Sana Banu, Brent Parke, Erin Reid, Nikhil Nisangi, Megha James, Heather Firlotte, Mehar Hundal, Janie Renwick, Sheena Witzel
Proxy	
Regrets	
Adjournment	9:10 PM

AGENDA TOPICS

CALL TO ORDER

PROCEDURAL

Meeting called to order at 5:34 PM

LAND ACKNOWLEDGEMENT

PROCEDURAL

We would like to acknowledge that we are located on the traditional territory of the Anishinaabe, Haudenosaunee and Neutral peoples.

TIME TO ADJOURN

PROCEDURAL

Presenter: Scot Wyles, President

Time to adjourn will be 10 PM

APPROVAL OF AGENDA

DECISION

Presenter: Scot Wyles, President

Attachment: December Board Meeting Agenda.docx

Motion to approve the agenda with amendments:

- **Add a discussion about Nikhil leaving as a director.**
- **Correct Board meeting date December 16th**

Forward: Brent Parke

Second: Erin Reid

Abstain: Board Member

In Favor: All

Motion: Carried

APPROVAL OF MINUTES

DECISION

Presenter: Scot Wyles, President

Attachment: Minutes October Board Meeting.docx

Amendments:

Motion to approve the minutes from the month of November with amendments.

- **Date says October 30th instead of November**

Forward: Harshpreet Singh

Second: Mehar Hundal

Abstain:

In Favor: All

Motion: Carried

OSAP SURVEY COLLECTION

DECISION

Presenter: Scot Wyles, President

Attachment: N/A

Motion approve \$10000 for OSAP survey collection

Forward: Brent Parke

Second: Harshpreet Singh

Abstain:

In Favor: All

Motion: Carried

CASA MEMBERSHIP

UPDATE

Presenter: Scot Wyles, President

- The board discussed whether they should initiate the process to leave CASA

ATS COFFEE MACHINE

UPDATE

Presenter: Janie Renwick, GM

- As per request the board discusses the attempts that took place to get a coffee machine in the ATS Building
- CSI was unable to put in a coffee machine in the ATS Building due to space restrictions

POLICY COMMITTEE

UPDATE

Presenter: Andrew Sammut, VPI

- Brief update on the progress policy committee has been making

PHYSIOTHERAPY

DECISION

Presenter: Janie Renwick, GM

Motion to approve the removal of the need for a doctor's note for usage of physiotherapy through the health plan starting in January 2020'

First: Megha James

Second: Harshpreet Singh

Abstain:

In Favor: All

Motion: Carried

CSI OFFICE RENNOVATIONS

UPDATE

Presenter: Sheena Witzel

- Board discussed having an architect come into the CSI office space and look at some options for renovations
- No motion as the CSI office renovation has not yet been approved

PEO SELECTION

UPDATE

Presenter: Scot Wyles, President

Motion to approve Harshpreet Singh as the PEO for the 2020 BOD and executive elections.

Forward: Brent Parke
Second: Megha James
Abstain: Harshpreet Singh
In Favor: All
Motion: Carried

STUDENT REP

UPDATE

Presenter: Sana Banu, VPE

- Student Rep met for the month of November
- Focus groups collected feedback from students

CSI FINANCIALS

UPDATE

Presenter: Andrew Sammut, VPI

- CSI is in good financial standing
- The financial monitoring committee did not have any items of significance to report

CSSI FINANCIALS

UPDATE

Presenter: Sana Banu, VPE

- CSSI is in good financial standing
- The financial monitoring committee did not have any items of significance to report

IN-CAMERA

PROCEDURAL

Presenter: Scot Wyles, President

Motion to enter In-Camera 9:27 PM:

Forward: Harshpreet Singh
Second: Mehar Hundal
Abstain: None
In Favor: All
Motion: Carried

MOTION TO EXIT IN-CAMERA

PROCEDURAL

Presenter: Scot Wyles, President

Motion to exit In-Camera 9:28 PM:

Forward: Heather Firlotte
Second: Mehar Hundal
Abstain: None
In Favor: All
Motion: Carried

ADJOURNMENT

PROCEDURAL

Presenter: Scot Wyles, President
Attachment: N/A

Motion to adjourn at 9:29 PM

Forward: Harshpreet Singh
Second: Brent Parke
Abstain: None
In Favor: All
Motion: Carried

APPROVAL



22nd September 2020

President, Chair

Date



September 24th 2020

Vice-President, Secretary

Date