
MEETING MINUTES

Board of Directors Meeting

Wednesday, October 30, 2019

Kitchener, Conestoga College, The Venue

7:45 PM-10:39 PM

Meeting called by:	BOD
Type of Meeting	Board Meeting
Call to order	7:45 PM
Attendees	Scot Wyles, Andrew Sammut, Harshpreet Singh, Sana Banu, Brent Parke, Erin Reid, Nikhil Nisangi, Megha James, Heather Firlotte, Mehar Hundal, Janie Renwick, Sheena Witzel
Regrets	
Adjournment	10:39 PM

AGENDA TOPICS

CALL TO ORDER

PROCEDURAL

Meeting called to order at 7:45 PM

LAND ACKNOWLEDGEMENT

PROCEDURAL

We would like to acknowledge that we are located on the traditional territory of the Anishinaabe, Haudenosaunee and Neutral peoples.

TIME TO ADJOURN

PROCEDURAL

Presenter: Scot Wyles, President

Time to adjourn will be 9:31 PM

APPROVAL OF AGENDA

DECISION

Presenter: Scot Wyles, President

Attachment: October Board Meeting Agenda.docx

Motion to approve the agenda:

Forward: Harshpreet Singh
Second: Erin Reid
Abstain: Board Member
In Favor: All
Motion: Carried

APPROVAL OF MINUTES

DECISION

Presenter: Scot Wyles, President
Attachment: Minutes September Board Meeting.docx

Amendments:

Heather:

- Incidental is spelled incorrectly.
- In one section when referring to working hours it says no instead of now

Nikhil:

- The date on the minutes is listed as June 26th

Motion to approve the minutes from the month of September with amendments.

Forward: Heather Firlotte
Second: Erin Reid
Abstain:
In Favor: All
Motion: Carried

CSSI BUDGET

DECISION

Presenter: Janie Renwick, GM
Attachment: Finance.CSSI Budget Draft for approval.2020.xlsx

- Expected pita-pit revenue for 19/20 is at \$230 000
- Pita-pit catering sales expected revenue has been changed to \$8000
- Totally expected revenue for CSSI is \$821 700 in 19/20
- Pita pit equipment budget line has been reduced, because of last year's digital board renovation.
- CSSI is projected to profit \$522 dollars for 19/20

Forward: Harshpreet Singh
Second: Mehar Hundal
Abstain: None
In Favor: All
Motion: Carried

CONESTOGA TAX CLINIC

UPDATE

Presenter: Scot Wyles, President

- Scot presented to the board the possibility of having a tax clinic on campus, following a discussion with the CRA
- CSI in the past sponsored a club that helped students with taxes
- In the past the school of business also aided in helping students with taxes

CSI GAME DAY ENHANCEMENTS

DECISION

Presenter: Sheena Witzel

- CSI has been approached by the athletics department to aid at varsity game days
- The ask would include CSI being at all varsity home games providing enhancements

Motion to approve \$5000 dollars from reserves for game day enhancements:

Forward: Harshpreet Singh
Second: Mehar Hundal
Abstain: None
In Favor: All
Motion: Carried

MANAGEMENT UPDATE

UPDATE

Presenter: Sheena Witzel

- Management is meeting with college admins discussing possible plans for a student center
- Management is working on a replacement for the SpotRX Pharmacies

CSA

UPDATE

Presenter: Scot Wyles, President

- Scot, Mehar, Brent, Heather and Andrew are going to the CSA Advocacy Week Conference, where they will be advocating on behalf of students to local MPPs

CASA

UPDATE

Presenter: Sana Banu, VPE

- Sana and Erin will be Vancouver from the 24th – 28th for Canadian Alliance of Student (CASA) Associations policy and strategy conference, helping set CASA's strategic goals on behalf of students for the 2019/2020 year

CSI FINANCIALS

UPDATE

Presenter: Andrew Sammut, VPI

- CSI is in good financial standing
- The financial monitoring committee did not have any items of significance to report

CSSI FINANCIALS

UPDATE

Presenter: Sana Banu, VPE

- CSSI is in good financial standing
- The financial monitoring committee did not have any items of significance to report

IN-CAMERA

PROCEDURAL

Presenter: Scot Wyles, President

Motion to enter In-Camera 9:43 PM:

Forward: Harshpreet Singh
Second: Mehar Hundal
Abstain: None
In Favor: All
Motion: Carried

MOTION TO EXIT IN-CAMERA

PROCEDURAL

Presenter: Scot Wyles, President

Motion to exit In-Camera 10:38 PM:

Forward: Harshpreet Singh
Second: Heather Firlotte
Abstain: None
In Favor: All

Motion: Carried

ADJOURNMENT

PROCEDURAL

Presenter: Scot Wyles, President, President

Attachment: N/A

Motion to adjourn at 10:39 PM

Forward: Harshpreet Singh

Second: Mehar Hundal

Abstain: None

In Favor: All

Motion: Carried

APPROVAL



September 24, 2020

President, Chair

Date



September 24th 2020

Vice-President, Secretary

Date