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## MEETING MINUTES

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Board of Directors Meeting  
May 27th, 2019  
Kitchener, Conestoga College, BOD Office  
3:00PM – 3:45PM

Meeting called by:	BOD
Type of Meeting	Board Meeting
Call to order	3:00 PM
Attendees	Scot Wyles, Andrew Sammut, Harshpreet Singh, Sana Banu, Brent Parke
Proxy	Erin Reid, Mehar Hundal, Megha James, Heather Firlotte
Regrets	Nikhil Nisangi
Adjournment	3:45 PM

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## AGENDA TOPICS

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### CALL TO ORDER

PROCEDURAL

Meeting called to order at 3:00 PM

### LAND ACKNOWLEDGEMENT

PROCEDURAL

We would like to acknowledge that we are on the lands of the Neutral, Anishinaabe and Haudenosaunee peoples.

### TIME TO ADJOURN

PROCEDURAL

Presenter: Scot Wyles, President

Time to adjourn will be 3:45 PM.

### APPROVAL OF AGENDA

DECISION

Presenter: Scot Wyles, President

Attachment: Board Meeting Agenda - May 27th, 2019.docx;

Amendments: Add an item for incidental reports.

## Motion to approve the agenda with amendments.

Forward: Brent  
Second: Harshpreet  
Abstain: None  
In Favor: All  
Motion: Carried

## APPROVAL OF MINUTES

## DECISION

Presenter: Scot Wyles, President  
Attachment: Board Meeting Minutes April 24th.docx;  
Board Meeting Minutes April 12th.docx

### Amendments:

1. Brent's last name was spelled incorrectly in the minutes from April 12<sup>th</sup>

## Motion to approve the minutes from the month of April with amendments.

Forward: Harshpreet  
Second: Brent  
Abstain: None  
In Favor: All  
Motion: Carried

## CSSI FINANCIALS

## UPDATE

Presenter: Sana Banu, VPE  
Attachment: Finance. Venue Sales Report.2019.04.30.pdf  
Finance. Pita Pit Sales Report.2019.04.30.pdf  
Finance.CSSI Budget to Actual.2019.04.30.xlsx

## CSI FINANCIALS

## UPDATE

Presenter: Andrew Sammut, VPI  
Attachment: Copy of CSI Budget to Actuals.2019.04.30.xlsx  
Finance.Doon Service Hub Sales Report.2019.04.30.pdf  
Finance.Waterloo Service Hub Sales Report.2019.04.30.pdf  
Finance.Wellness Sales Report.2019.04.30.pdf  
Finance.Cambridge Service Hub Sales Report.2019.04.30.pdf

- CSI Financials are in good standing

- Looking to get the budget for next fiscal approved at next board meeting

## ADJOURNMENT


## PROCEDURAL

Presenter: Scot Wyles, President  
Attachment: N/A

**Motion to adjourn at 3:42 PM**

Forward: Harshpreet  
Second: Brent  
Abstain: None  
Approve: All  
Motion: Carried

## APPROVAL



September 24<sup>th</sup> 2020

President, Chair

Date



September 24<sup>th</sup> 2020

Vice-President, Secretary

Date