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## MEETING MINUTES

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Board of Directors Meeting

Date: 2024.06.20

Location: Microsoft Teams, 2A310-2

Time: 9:00AM

<b>Meeting called by:</b>	<b>BOD</b>
<b>Type of Meeting</b>	Board Meeting
<b>Call to order</b>	9:09AM
<b>Attendees</b>	Nelson Chukwuma, Alexandra Oestreicher, Hayden Stewart, Amandeep Singh Saini, Vinayak Baiju, Amal Jeevan, Janelle Gordon, Shubham Savaliya, Daniel Olusi, Monil Jethva, Sheena Witzel, Amelia Baty
<b>Proxy</b>	Silvanus Fernando
<b>Regrets</b>	Brandi-Rae Tibishkogijig, Janie Renwick
<b>Adjournment</b>	11:00AM

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## AGENDA TOPICS

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### CALL TO ORDER

### PROCEDURAL

Presenter: Sheena Witzel, Acting Chair

- Meeting called to order at 9:09AM

### LAND ACKNOWLEDGEMENT

### PROCEDURAL

Presenter: Vinayak Baiju, Director

We wish to acknowledge the lands where we live, learn, work & organize hold the ancestral connections and stories of Indigenous peoples. As we all know, colonization has orchestrated the displacement of Indigenous peoples from their ancestral lands which has hindered their ability to be in good relations with the land. Indigenous peoples are actively maintaining and strengthening their relationships with the land, which are grounded in respect, reciprocity, and resiliency.

The land our Brantford, Kitchener, Waterloo, and Cambridge campuses are located on represents the unceded territory of the Neutral, Haudenosaunee (Ho-deh-no-show-nee) and Anishinaabe (Ah-nish-nah-bay) peoples. This land was promised to the Haudenosaunee (Ho-deh-no-show-nee) people of Six Nations, which includes six miles on each side of the Grand River, known as the Haldimand

Tract. We also wish to acknowledge and recognize that the lands our Stratford, Ingersoll, Guelph & our future campus in Milton are located on represent the ancestral and treaty lands of the Anishinaabe (Ah-nish-nah-bay) peoples.

Our acknowledgement of the land is our declaration of our collective responsibility to this place and its peoples' histories, rights, and presence. We extend our respect, friendship & solidarity to all Indigenous peoples for their past, present & future contributions to this land and our community, and in their past, present and future struggles.

## TIME TO ADJOURN

## PROCEDURAL

Presenter: Monil Jethva, Chair

- Time to adjourn will be 11:00AM

## APPROVAL OF AGENDA

## DECISION

Presenter: Monil Jethva, Chair

Attachment: Board Meeting Agenda 2024.06.20

**Motion to approve the agenda 2024.06.20 as presented**

Forward: Shubham Savaliya

Second: Janelle Gordon

Abstain: None

Opposed: None

In Favor: All

Motion: Carried

## APPROVAL OF MINUTES

## DECISION

Presenter: Monil Jethva, Chair

Attachment: Board Meeting Minutes 2024.05.23

**Motion to approve the minutes 2024.05.23 as presented**

Forward: Janelle Gordon

Second: Shubham Savaliya

Abstain: None

Opposed: None

In Favor: All

Motion: Carried

## POLICY COMMITTEE

## DECISION

Presenter: Hayden Stewart, Policy Committee Chair

- Policy 4.3.0, 4.3.2 Board Job Products

**Motion to approve changes to Policy 4.3.0, 4.3.2 Board Job Products, as presented**

Forward: Vinayak Baiju  
Second: Janelle Gordon  
Abstain: None  
Opposed: None  
In Favor: All  
Motion: Carried

- Policy 4.2, 3.1, 3.2, 3.3.3 Board Committee Structure
- On behalf of Fernando, Shubham asked why these were changed
- The AVP has taken over the Chair position as per the AVP job description, the board administrator takes the minutes as per the job description and the AVP now sits on the committee rather than the VP

**Motion to approve changes to Policy 4.12.0, sub-sections 3.1, 3.2, 3.3.3 Board Committee Structure, as presented**

Forward: Daniel Olusi  
Second: Vinayak Baiju  
Abstain: Silvanus Fernando  
Opposed: None  
In Favor: All  
Motion: Carried

- Policy 4.12.0, 3.5 Board Committee Structure
- On behalf of Fernando, Shubham asked if a two-hour time commitment enough?
- Nelson – it is a minimum two-hour time commitment so more is possible if necessary. The time frame in the policy is a guide

**Motion to approve changes to Policy 4.12.0, 3.5 Board Committee Structure, as presented**

Forward: Daniel Olusi  
Second: Vinayak Baiju  
Abstain: Silvanus Fernando  
Opposed: None  
In Favor: All  
Motion: Carried

## SERVICE COUNTS

UPDATE

Presenter: Hayden Stewart, Associate Vice President

- Directors have looked over the documents and have no questions currently

## CSSI FINANCIALS

UPDATE

Presenter: Hayden Stewart, Associate Vice President

- April
- Food services revenue was lower than budgeted overall, however expenses were also lower than budgeted
- Food costs were high; aiming to lower this
- Wellness had lowered revenue than budgeted. Massage had been budgeted but we did not have a practitioner so that contributed to the loss. Expenses were also lower than budgeted
- May
- CSI Supporting with \$100,000 to date
- Refrigerator repair was expensive
- No other significant updates as it is early in the fiscal year

## CSI FINANCIALS

UPDATE

Presenter: Hayden Stewart, Associate Vice President

- April
- Enrolment was higher than anticipated for fall and winter which provided more revenue
- Revenue was above budgeted amounts
- CIHIP revenue was above budget overall
- Legal plan revenue and expenses were both over budgeted amounts
- Amandeep – in May board meeting there was discussion about a mistake in invoicing students, was that resolved? Sheena – this should be corrected now
- May
- Health Plan budget for the first few months there will not be significant amounts for revenue or expenses
- There were no other items of significance to report

## CASA UPDATE

UPDATE

Presenter: Alex Oestreicher, Vice President

- Preparing for advocacy campaigns. Will be attending meetings for strategic discussions and implementation of advocacy efforts
- Policy development and strat conference in mid July
- Alex will add additional information to the board newsletter
- Shubham – what are the campaigns about? Alex – information is gathered from all members schools to decide which concerns to focus on. The actual campaigns take place in November

## OSV UPDATE

UPDATE

Presenter: Nelson Chukwuma, President

- The board is planning the Policy and Strat Conference which CSI may be hosting; details will be provided to the board
- Working on the board calendar and how to update membership
- Shubham – does OSV have committees like CASA? Nelson – not yet but may in the future. Alex – OSV is only 2 years old so efforts are going to recruitment and advocacy
- Shubham – the head of CASA is the Chair? Nelson – yes, and this year's chair is Alex

## COMPLIANCE REPORT

UPDATE

Presenter: Nelson Chukwuma, President

Attachment: June 2024 Monitoring Report Emergency Executive Succession

- Compliance Report EL #3.10 Emergency Executive Succession
- Nelson reports compliance

## EXECUTIVE UPDATES

UPDATE

Presenter: Nelson Chukwuma, President  
Alex Oestreicher, Vice President  
Hayden Stewart, Associate Vice President

Hayden

- Town and Gown meeting discussing housing for both domestic and international students
- Policy committee meeting
- Board meeting preparation

Alex

- Elected Chair of OSV at their conference
- Monthly newsletters (let Alex know of any items that should be included)
- Preparing script for board events; will be ready for Bond With The Board
- Met with consultant with Nelson about strat planning

Nelson

- OSV Conference
- CASA board retreat to create action plan for the year
- Met with strat plan consultant; we will be the first student union he has worked with, and this board will be involved in the process
- Meetings with College VP of Students and Chief Financial Officer, Chair of Board of Governors, College VP of Marketing
- Lunch with President Tibbits who is looking forward to continuing to work with CSI

## NEW BUSINESS

## DISCUSSION

Presenter: Monil Jethva, Chair

- Shubham – Required to visit all campuses at least once a semester, this could include days outside of events days. Nelson – trying to do that with our Bond With The Board event semesterly. Policy Committee may want to look at this policy and it can be considered within the board engagement strategy
- Shubham – training about Bond With The Board event? Nelson – script is coming and President, VP and AVP will be there to support

## BOARD MONITORING

## IN CAMERA

Presenter: Monil Jethva, Chair

### Motion to enter In Camera at 10:15AM

Forward: Daniel Olusi  
Second: Amandeep Singh Saini  
Abstain: None  
Opposed: None  
In Favor: All  
Motion: Carried

## Motion to exit In Camera at 10:30AM

Forward: Shubham Savaliya  
Second: Amandeep Singh Saini  
Abstain: None  
Opposed: None  
In Favor: All  
Motion: Carried

## ADJOURNMENT

## PROCEDURAL

Presenter: Monil Jethva, Chair

## Motion to adjourn at 10:32AM

Forward: Shubham Savaliya  
Second: Daniel Olusi  
Abstain: None  
Opposed: None  
In Favor: All  
Motion: Carried

Nelson Chukwuma

August 8, 2024

President

Date

Vinayak Baiju

August 8, 2024

Secretary

Date