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## MEETING MINUTES

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Board of Directors Meeting

Date: 2026.20.04

Location: Hybrid (TEAMS/2A-310-2)

Time: 6:00PM-8:00PM

<b>Meeting called by:</b>	BOD
<b>Type of Meeting</b>	Board Meeting
<b>Call to order</b>	
<b>Attendees</b>	CSI BOD, Alex Oestreicher, Rajveer Singh, Shubham Savalia, Hayden Park Douglas Stewart, Gopu Kiran Surendran, Kimberly Brown, Diana Mutoni, Bisman Kaur, Szymon Pelczar, Krish Mistry, Brandi-Rae-Tibishkogijig, Monil Jethva, Sheena Witzel, Monica Suljovic , Om Patel, Jadah Guerra-Kokyrtsa, Giyazlahi Olayiwola
<b>Proxy</b>	
<b>Regrets</b>	
<b>No Show</b>	Janie Renwick
<b>Adjournment</b>	

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## AGENDA TOPICS

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### ITEM: CALL TO ORDER

PROCEDURAL

Presenter: Monil Jethva

Meeting called to order at: **6:07 PM**

### ITEM: LAND ACKNOWLEDGEMENT

PROCEDURAL

Presenter: Bisman Kaur

We wish to acknowledge the lands where we live, learn, work & organize hold the ancestral connections and stories of Indigenous peoples. As we all know, colonization has orchestrated the displacement of Indigenous peoples from their ancestral lands which has hindered their ability to be in good relations with the land. Indigenous peoples are actively maintaining and strengthening their relationships with the land, which are grounded in respect, reciprocity, and resiliency.

The land our Brantford, Kitchener, Waterloo, and Cambridge campuses are located on represents the unceded territory of the Neutral, Haudenosaunee (Ho-deh-no-show-nee) and Anishinaabe (Ah-nish-nah-bay) peoples. This land was promised to the Haudenosaunee (Ho-deh-no-show-nee) people of Six Nations, which includes six miles on each side of the Grand River, known as the Haldimand Tract. We also wish to acknowledge and recognize that the lands our Stratford, Ingersoll, Guelph & Milton campuses are located on represent the ancestral and treaty lands of the Anishinaabe (Ah-nish-nah-bay) peoples.

Our acknowledgement of the land is our declaration of our collective responsibility to this place and its peoples' histories, rights, and presence. We extend our respect, friendship & solidarity to all Indigenous peoples for their past, present & future contributions to this land and our community, and in their past, present and future struggles.

## TIME TO ADJOURN

## PROCEDURAL

Presenter: Chair- Monil Jethva

Time to adjourn will be **8:00 PM**

## APPROVAL OF AGENDA

## DECISION

Presenter: Chair- Monil Jethva

Attachment: Board Meeting Agenda – [BOD Meeting Agenda 2026.20.04.docx](#)

### **Motion to approve the agenda for April 20, 2026, as presented**

Forward: Bisman Kaur  
Second: Kimberly Brown  
Abstain: None  
Opposed: None  
In Favor: All  
Motion: Carried

## ITEM: RENUMERATION OF PRESIDENT

## DECISION

Presenter: Alex Oestreicher

Attachment: [Remuneration .docx](#)

- The evaluation of pay is reviewed every year by HR

- Wages are categorized into pay bans
- The pay ban for the president's position has increased from last year
- Salary for the President has increased from \$63, 600 to \$66, 750/year
- Kim asked if the new salary suggested falls at the top of bottom of the pay ban
  - Alex indicates that since this will be the incoming President's first year, the salary suggested falls at the bottom of the pay ban.
  - If the current President were to come back a second year, the salary would likely increase up the pay ban.
- Bisman asks why the pay ban increases
  - Alex indicates that research of other organizations of similar size with similar positions, indicates this pay ban

## Motion to approve the President remuneration as \$66,750/year as presented

Forward: Hayden Stewart  
Second: Kimberly Brown  
Abstain: None  
Opposed: None  
In Favor: All  
Motion: Carried

## ITEM: CHAIR SELECTION

## DECISION

Presenter: Monil Jethva  
Attachment: N/A

- Each candidate indicates why they would be the best fit for this position.
- Based on the speeches provided, all members will then send a private message to the current Chair- Monil, to advise who they are voting for.
- Monil will then declare who the new chair will be
- Alex, Janie and Sheena will not have a vote in this selection process, but the VP & AVP will.
- Alex asks to remove her name as a current candidate
- Gopu and Brandi both give a speech on why they are the better fit for the position
- The members cast their votes
- Monil indicates that there is a tie between Brandi and a vote of non-confidence.
- Monil asks that the members recast their votes between Brandi and non-confidence.
- Monil indicates that based on the votes he received, Brandi has been selected for the position of the CSI BOD Chair for the 2026/2027 year.

**Motion to approve Brandi Tibishkogijig, for the position of Chair for the 2026/2027 CSI Board of Directors, effective May 1, 2026, to April 30, 2027**

Forward: Gopu Surendran  
Second: Krish Mistry  
Abstain: None  
Opposed: None  
In Favor: All  
Motion: Carried

## ITEM: RATIFICATION OF NEW DIRECTORS

DECISION

Presenter: Monil Jethva  
Attachment: N/A

**Motion to ratify the following individuals as Directors on the 2026-2027 CSI Board of Directors, effective May 1, 2026, to April 30, 2027.**

- Giyazlahi Olamide Olayiwola
- Om Patel
- Ibukunoluwa Adedoyin Alaba
- Kimberly Brown
- Sarah Hallgren
- Jadah Guerra-Kokyrtsa
- Shubham Savaliya

Forward: Hayden Stewart  
Second: Bisman Kaur  
Abstain: None  
Opposed: None  
In Favor: All  
Motion: Carried

## ITEM: RATIFICATION OF PRESIDENT

DECISION

Presenter: Monil Jethva  
Attachment: N/A

**Motion to ratify Rajveer Singh as the CSI President 2026-2027, effective May 1, 2026, to April 30, 2027**

Forward: Bisman Kaur  
Second: Diana Mutoni  
Abstain: None  
Opposed: None  
In Favor: All  
Motion: Carried

## ITEM: RATIFICATION OF VICE PRESIDENT

DECISION

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Presenter: Monil Jethva  
Attachment: N/A

**Motion to ratify Bisman Kaur as the CSI Vice President 2026-2027, effective May 1, 2026, to April 30, 2027**

Forward: Diana Mutoni  
Second: Hayden Stewart  
Abstain: Bisman Kaur  
Opposed: None  
In Favor: All  
Motion: Carried

## ITEM: RATIFICATION OF ASSOCIATE VICE PRESIDENT

DECISION

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Presenter: Monil Jethva  
Attachment: N/A

**Motion to ratify Hayden Stewart as the CSI Associate Vice President 2026-2027, effective May 1, 2026, to April 30, 2027**

Forward: Diana Mutoni  
Second: Bisman Kaur  
Abstain: Hayden Stewart  
Opposed: None  
In Favor: All  
Motion: Carried

## ITEM: POLICY COMMITTEE

DECISION

Presenter: Shubham Savaliya

Attachment: [Policy Committee April Report.docx](#)

- Shubham reviews the policy committee report with the BOD, and indicates which policies the committee suggests require revision.
- No questions were brought forward from any members.

### **Policies 4.18.0, 4.19.0 & 4.20.0: PEO Voting Rights**

**Motion to amend Policies 4.18.0, 4.19.0, and 4.20.0 to allow the PEO to retain their voting rights, unless they are a candidate in that selection process.**

Forward: Gopu Surendran  
Second: Brandi Rae- Tibishkogijig,  
Abstain: None  
Opposed: None  
In Favor: All  
Motion: Carried

### **Policy 4.21.0: PEO Voting Rights (By-Elections)**

**Motion to amend Policy 4.21.0 to align the By-Elections PEO voting framework with the changes made to Policies 4.18.0, 4.19.0, and 4.20.0.**

Forward: Hayden Stewart  
Second: Brandi – Rae Tibishkogijig,  
Abstain: None  
Opposed: None  
In Favor: All  
Motion: Carried

### **Policy 4.4.0: Chair Compensation**

**Motion to amend Policy 4.4.0 to make Chair compensation contingent on attendance at the applicable Board meeting.**

Forward: Hayden Stewart  
Second: Bisman Kaur  
Abstain: None  
Opposed: None  
In Favor: All  
Motion: Carried

## Policy 4.5.0: President's Participation on External Partner Boards

Motion to amend Policy 4.5.0 to restrict the President from holding positions on external partner boards, with that responsibility delegated to the Vice President or a Board-designated Representative.

Forward: Bisman Kaur  
Second: Hayden Stewart  
Abstain: None  
Opposed: None  
In Favor: All  
Motion: Carried

## ITEM: PEO ELECTION UPDATE

UPDATE

Presenter: Diana Mutoni  
Attachment: [Final PEO Report.docx](#)

- Diana shares her PEO update with the BOD members and indicates:
  - that this is the final report
  - Total votes received was 1, 157 out of a possible 17,681
  - 6.5% voter turn out rate
  - 7 new BOD members were elected
  - Indigenous BOD member is still pending
- Szymon asks if no indigenous director is appointed, will another seat open as a regular BOD member
  - Alex indicates that this seat was added for this title only. If no one is appointed, the seat remains empty , and no additional BOD members are called in to fill the spot.

## ITEM: DISSOLUTION OF PEO

DECISION

Presenter: Monil Jethva  
Attachment: N/A

Motion that the Board of Directors approve the dissolution of the PEO Diana Mutoni, effective April 31, 2026, and that any remaining responsibilities, assets, and records be transitioned in accordance with organizational policy.

Forward: Hayden Stewart  
Second: Brandi-Rae Tibishkogijig

Abstain: Diana Mutoni  
Opposed: None  
In Favor: All  
Motion: Carried

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## ITEM: ORGANIZATIONAL AND STRATEGIC PRIORITIES REPORT UPDATE

Presenter: Alex Oestreicher

Attachment: [Organizational & Strategic Priorities Report.pdf](#)

- This has been presented to the BOD in the past
- It is being presented now, so it can be included in the minutes and reported back to students.
- There are no approvals required for this
- Alex presents a high level overview of the report aside from the appendices
  
- No questions were brought forward regarding this report

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## ITEM: CSI & CSSI FINANCIAL REPORT UPDATE

Presenter: AVP- Shubham

Attachment: [Finance Reporting.2026.03.31.xls.xlsx](#)

- Shubham reviewed the finance report with the BOD members
  - No questions were brought forward regarding this report.

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## ITEM: INQUIRY REPORT UPDATE

Presenter: Shubham Savaliya

Attachment: [C. March 2026 Inquiry Report .pdf](#)

- Shubham reviewed the inquiry report with all members and indicated what services saw the highest engagement last month
  - No questions were asked regarding this report

## ITEM: SERVICE COUNTS

UPDATE

Presenter: Shubham Savaliya

Attachment: [Service Counts 2026 \(Jan-Dec\).xlsx](#)

- Shubham reviews the service counts with the BOD members
  - No questions were asked regarding this.

## ITEM: INCIDENTAL REPORTS

UPDATE

Presenter: Alex Oestreicher

Attachment: [March - Incidental Report - Alex.docx](#)

- Alex shares her March incidental report
  - No questions were asked

Presenter: Rajveer Singh

Attachment: [Rajveer March EXECUTIVE MONTHLY INCIDENTAL REPORT.docx](#)

- Rajveer shares his March incidental report
  - No questions were brought forward

Presenter: Shubham Savaliya

Attachment: [March - Incidental Report - Shubham.docx](#)

- Shubham shares his March incidental report
  - No questions were raised

## ITEM: CONFERENCE REPORTS

UPDATE

Presenter: Rajveer Singh

Attachment: [Rajveer - CASA – Annual General Meeting \(AGM\) Conference Report.docx](#)

- Rajveer shares his conference report with all meeting attendees
  - No questions were presented

## ITEM: NEW BUISNESS

DISCUSSION

Presenter: Chair- Monil Jethva

- Monil opens the floor to anyone wanting to bring anything forward
- Gopu asks if he is not happy with how the executive election process unfolded, how can he express this
  - Monil suggests that his be discussed during the in camera session
- No additional new business was brought forward

## ITEM: BOARD MONITORING IN CAMERA

PROCEDURAL

Presenter: Chair - Monil Jethva

### **Motion to enter In Camera at 7:55 PM**

Forward: Gopu Surendran  
Second: Brandi- Rae Tibishkogjjig  
Abstain: None  
Opposed: None  
In Favor: All  
Motion: Carried

## Motion to exit In Camera at 8:06 PM

Forward: Kimberly Brown  
Second: Hayden Stewart  
Abstain: None  
Opposed: None  
In Favor: All  
Motion: Carried

## ITEM: ADJOURNMENT

PROCEDURAL

Presenter: Chair- Monil Jethva

## Motion to adjourn at 8:07 PM

Forward: Hayden Stewart  
Second: Bisman Kaur  
Abstain: None  
Opposed: None  
In Favor: All  
Motion: Carried

Rajveer Singh	28-05-2026
President	Date
Sarah Hallgren	28-05-2026
Secretary	Date