
MEETING MINUTES

Board of Directors Meeting

Date: 2025.06.26

Location: Hybrid (TEAMS/2A-310-2)

Time: 5:00PM-7:00PM

Meeting called by:	BOD
Type of Meeting	Board Meeting
Call to order	
Attendees	CSI BOD, Alex Oestreicher, Rajveer Singh, Shubham Savalia, Hayden Park Douglas Stewart, Gopu Kiran Surendran, Kirsh Mistry, Kimberly Brown, Diana Mutoni, Brandi-Rae Tibishkogijig, Bisman Kaur, Szymon Pelczar, Monil Jethva, Janie Renwick, Sheena Witzel, Monica Suljovic
Proxy	
Regrets	
Adjournment	

AGENDA TOPICS

CALL TO ORDER

PROCEDURAL

Meeting called to order at: 5:03PM

Presenter: Monil Jethva

LAND ACKNOWLEDGEMENT

PROCEDURAL

Presenter: Brandie- Rae Tibishkogijig

We wish to acknowledge the lands where we live, learn, work & organize hold the ancestral connections and stories of Indigenous peoples. As we all know, colonization has orchestrated the displacement of Indigenous peoples from their ancestral lands which has hindered their ability to be in good relations with the land. Indigenous peoples are actively maintaining and strengthening their relationships with the land, which are grounded in respect, reciprocity, and resiliency.

The land our Brantford, Kitchener, Waterloo, and Cambridge campuses are located on represents the unceded territory of the Neutral, Haudenosaunee (Ho-deh-no-show-nee) and Anishinaabe (Ah-nish-nah-bay) peoples. This land was promised to the Haudenosaunee (Ho-deh-no-show-nee) people of Six Nations, which includes six miles on each side of the Grand River, known as the Haldimand

Tract. We also wish to acknowledge and recognize that the lands our Stratford, Ingersoll, Guelph & our future campus in Milton are located on represent the ancestral and treaty lands of the Anishinaabe (Ah-nish-nah-bay) peoples.

Our acknowledgement of the land is our declaration of our collective responsibility to this place and its peoples' histories, rights, and presence. We extend our respect, friendship & solidarity to all Indigenous peoples for their past, present & future contributions to this land and our community, and in their past, present and future struggles.

TIME TO ADJOURN

PROCEDURAL

Presenter: Monil Jethva

Time to adjourn will be : 7:00PM

APPROVAL OF AGENDA

DECISION

Presenter: Monil Jethva

Attachment: Board Meeting Agenda – [BOD Meeting Agenda 2025.06.26.docx](#)

Motion to approve the agenda as presented

Forward: Bisman Kaur

Second: Brandi Rae Tibishkogijig

Abstain: None

Opposed: None

In Favor: All

Motion: Carried

CSI AND CSSI FINANCIALS

UPDATE

Presenter: Associate Vice President- Shubham Savalia

Attachment: [May Balance Sheet](#)

- Shubham went through the financials from May
- Krish asked what is the difference between CSSI and CSI bank account?
 - Shubham indicated that CSSI was created a few years back as it is the for profit side of our organization.
- Krish asked roughly how much time do we have to pay our vendors?
 - Janie replied that all vendors are paid by their due dates. It would depend on when the payment is due.

COMPLIANCE REPORT:

EL #3.10 FINANCIAL EMERGENCY EXECUTIVE SUCCESSION REPORT

Presenter: President- Alex Oestreicher

Attachment: [June 2025 - Monitoring Report EL 3.10 - Emergency Executive Succession.docx](#)

- Alex went through her interpretation of the report
- Alex also mentioned once the secretary is elected, they will sign off on this report to indicate that the BOD has received these reports.
- No questions regarding this report.

USAGE REPORT

UPDATE

Presenter: President- Alex Oestreicher

Attachment: [Inquiry Report](#)
[Service Counts](#)

- Alex provided an overview of both reports, what they include and how to read the reports.
- Alex ensured that all BOD members understood the reports they were looking at.
- No questions regarding these reports.

POLICY COMMITTEE SELECTION

DECISION

Presenter: Monil Jethva

- Monil better explained the committees needs and expectations
 - Regular meeting attendance
 - Responsible for reviewing policies and providing recommendations to the board
 - Committee with consists of 3 directors (minimum), the ED, VP and the AVP who serves as the Chair of the committee.
- Gopu Surendran, Hayden Stewart, Bisman Kaur, Brandi-Rae Tibishkogijig and Kimberly Brown put their names forward
- **Motion to appoint Hayden Stewart to the 2025-2026 CSI Board Policy Committee**

Forward: Krish Mistry

Second: Bisman Kaur
Abstain: None
Opposed: None
In Favor: All
Motion: Carried

- **Motion to appoint Gopu Surendran to the 2025-2026 CSI Board Policy Committee**

Forward: Bisman Kaur
Second: Krish Mistry
Abstain: None
Opposed: None
In Favor: All
Motion: Carried

- **Motion to appoint Kimberly Brown to the 2025-2026 CSI Board Policy Committee**

Forward: Szymon Pelczar
Second: Gopu Surendran
Abstain: None
Opposed: None
In Favor: All
Motion: Carried

- **Motion to appoint Bisman Kaur to the 2025-2026 CSI Board Policy Committee**

Forward: Kimberly Brown
Second: Brandi- Rae Tibishkogijig
Abstain: None
Opposed: None
In Favor: All
Motion: Carried

- **Motion to appoint Brandi- Rae Tibishkogijig to the 2025-2026 CSI Board Policy Committee**

Forward: Gopu Surendran
Second: Bisman Kaur
Abstain: None
Opposed: None
In Favor: All
Motion: Carried

BOARD SECRETARY SELECTION

DECISION

Presenter: Monil Jethva

- Monil better explained the Board Secretary's duties and role expectations
 - As per policy 4.4.0, 3.0, the Board Secretary ensures the integrity of the board's documents
 - Responsible for recording in camera minutes
 - Assists with BOD communications
- Brandi-Rae Tibishkogijig, Diana Mouti, Krish Mistry all put their names forward
- Each BOD member had 2 minutes to pitch why they would be the best fit for the position.
- Electronic poll was created via teams, and completed by the eligible voting members.
- Brandi-Rae received the highest number of votes, with a total of 4 votes.

Motion to appoint Brandi- Rae Tibishkogijig to the 2025-2026 as the Board Secretary

Forward: Bisman Kaur
Second: Hayden Stewart
Abstain: None
Opposed: None
In Favor: All
Motion: Carried

PRESIDENT AND VICE PRESIDENT UPDATE

UPDATE

Presenter: President - Alex Oestreicher
Attachment: Incidental Report - [May - Incidental Report - Alex.docx](#)

- Alex provided an overview of her May incidental report highlighting:
 - campus visits
 - orientations
 - Onboarding
 - admin work
 - attendance of 3 conferences
 - advocacy work
 - working on institutional relationships

- town and gown engagements
- wrapping up her work as Chair with OSV.
- Additional reports regarding conferences can be found on sharepoint.
- BOD is encouraged to review these
- No questions for Alex regarding her reports.

Presenter: Vice President- Rajveer Singh

Attachment Incidental Report: [May - Rajveer - Incidental Report.docx](#)

- Rajveer provided an overview of his report highlighting:
 - CASA work
 - OSV work
 - helping with executive onboarding
 - taking the lead on the May Board Newsletter
 - Attendance of CSI Executive and advocacy meetings.
- No questions for Rajveer regarding his report.

Presenter: Associate Vice President- Shubham Savalia

Incidental Report- [May Shubham's Incidental Report .docx](#)

- Shubham provided an overview of his report highlighting:
 - Attending CSI dept meetings to better understand how CSI operates
 - Attending advocacy meetings
 - Attending Studentcare conference.
- No questions for Shubham.
- Alex took an opportunity to remind all BOD members that these reports can be found on Sharepoint, and if there are any questions they can reach out to the exec team at any point.

BOARD MONITORING

IN CAMERA

Presenter: Chair -Monil Jethva

- Monil and Alex provided an overview of what “enter in camera” and “exit in camera” mean and when this is used.
- A trial run was then performed for the BOD members to better understand how this would work, should they require to use this in future meetings.

Motion to enter In Camera at 6:03PM

Forward: Bisman Kaur

Second: Kimberly Brown
Abstain: None
Opposed: None
In Favor: All
Motion: Carried

Motion to exit In Camera at 6:07PM

Forward: Szymon Pelczar
Second: Kimberly Brown
Abstain: None
Opposed: None
In Favor: All
Motion: Carried

ADJOURNMENT

PROCEDURAL

Presenter: Monil Jethva

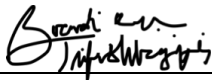
Motion to adjourn at 6:08 PM on June 26th

Forward: Kimberly Brown
Second: Bisman Kaur
Abstain: None
Opposed: ☐ None
In Favor: All
Motion: Carried



President

Date



Secretary

Date