
MEETING MINUTES

Board of Directors Meeting

Date: 2025.07.31

Location: Hybrid (TEAMS/2A-310-2)

Time: 5:00PM-7:00PM

Meeting called by:	BOD
Type of Meeting	Board Meeting
Call to order	
Attendees	CSI BOD, Alex Oestreicher, Rajveer Singh, Shubham Savalia, Hayden Park Douglas Stewart, Gopu Kiran Surendran, Kirsh Mistry, Kimberly Brown, Diana Mutoni, Brandi-Rae Tibishkogijig, Bisman Kaur, Szymon Pelczar, Monil Jethva, Monica Suljovic
Proxy	
Regrets	Sheena Witzel, Janie Renwick
Adjournment	

AGENDA TOPICS

ITEM: CALL TO ORDER

PROCEDURAL

Presenter: Monil Jethva

Meeting called to order at: 5:00PM

ITEM: LAND ACKNOWLEDGEMENT

PROCEDURAL

Presenter: Bisman Kaur

We wish to acknowledge the lands where we live, learn, work & organize hold the ancestral connections and stories of Indigenous peoples. As we all know, colonization has orchestrated the displacement of Indigenous peoples from their ancestral lands which has hindered their ability to be in good relations with the land. Indigenous peoples are actively maintaining and strengthening their relationships with the land, which are grounded in respect, reciprocity, and resiliency.

The land our Brantford, Kitchener, Waterloo, and Cambridge campuses are located on represents the unceded territory of the Neutral, Haudenosaunee (Ho-deh-no-show-nee) and Anishinaabe (Ah-nish-nah-bay) peoples. This land was promised to the Haudenosaunee (Ho-deh-no-show-nee) people of Six Nations, which includes six miles on each side of the Grand River, known as the Haldimand

Tract. We also wish to acknowledge and recognize that the lands our Stratford, Ingersoll, Guelph & our future campus in Milton are located on represent the ancestral and treaty lands of the Anishinaabe (Ah-nish-nah-bay) peoples.

Our acknowledgement of the land is our declaration of our collective responsibility to this place and its peoples' histories, rights, and presence. We extend our respect, friendship & solidarity to all Indigenous peoples for their past, present & future contributions to this land and our community, and in their past, present and future struggles.

TIME TO ADJOURN

PROCEDURAL

Presenter: Chair- Monil Jethva

Time to adjourn will be 7:00PM

APPROVAL OF AGENDA

DECISION

Presenter: Chair- Monil Jethva

Attachment: Board Meeting Agenda - [BOD Meeting Agenda 2025.07.31.docx](#)

Motion to approve the agenda as presented

Forward: Hayden Stewart

Second: Diana Mutoni

Abstain: None

Opposed: None

In Favor: All

Motion: Carried

Friendly amendment to change President to AVP for the food sales update

Forward: Hayden Stewart

Second: Diana Mutoni

Abstain: None

Opposed: None

In Favor: All

Motion: Carried

ITEM: APPROVAL OF MINUTES

DECISION

Presenter: Chair- Monil Jethva

Attachment: Board Meeting Minutes -[Board Meeting Minutes 2025.06.26.docx](#)

Board Meeting 2025.04.29.docx

Motion to approve the minutes from April 29, 2025, as presented

Forward: Bisman Kaur
Second: Hayden Stewart
Abstain: None
Opposed: None
In Favor: All
Motion: Carried

Motion to approve the minutes from June 26, 2025, as presented

Forward: Hayden Stewart
Second: Kimberly Brown
Abstain: None
Opposed: None
In Favor: All
Motion: Carried

ITEM: CSI & CSSI FINANCIAL REPORT

UPDATE

Presenter: AVP- Shubham

Attachment: [CSI-CSSI June Balance](#)

- Shubham is going through CSSI financials from the CSI Chequing account, Pita Pit, Insurance amounts are paid
- Shubham then moved onto the CSI bank account information, going into detail on the amount of funds that currently sit in each account.

Presenter: AVP- Shubham

Attachment: [Food Services Year over Year Sales Report.xlsx](#)

- Full year picture of food services, comparing month to month sales.
- Kimberly was wondering why June 2025 was so much lower than the years earlier.

- Alex will bring this question back to the team to get that answer back to Kimberly.
- Bisman indicates that low sales may be due to spring term, as well as low enrollment. Verification will be provided to Kimberly via email.

ITEM: COMPLIANCE REPORT

UPDATE

Presenter: President- Alex Oestreicher

Attachment: [Monitoring Report of EL #3.9- Communication and Support to the Board .docx](#)

- Policy on Communication and Support to the Board.
- Alex summarized her interpretation of what this policy states.
- The BOD appreciates her thorough explanation and does not have questions.

ITEM: EXECUTIVE REPORTS

UPDATE

Presenter: President- Alex Oestreicher

Attachment: [June - Incidental Report - Alex.docx](#)

- Alex indicates that she did multiple campus visits, convocation, worked on getting Health and Safety training for some of the team, gained sharepoint access for board, reviewed an uploaded all compliance reports from May, provided feedback to multiple organizations. (among other things)
- Gopu has questions regarding advocacy efforts, and how they are measured.
 - Alex indicates that a report will be provided on this at the next BOD meeting.
 - If Gopu is looking for additional specifics he will reach out to Alex.

Presenter: VP- Rajveer Singh

Attachment: [Rajveer Singh_June_EXECUTIVE MONTHLY INCIDENTAL REPORT.docx](#)

- Rajveer indicates that he had a busy month that included attending several conferences, convocation, advocacy conference, Twisted Tea Patio Party on Doon Campus, meetings with AVP and President, OSV Board meetings, U Pass Meeting (among other things).

Presenter: AVP- Shubham Savalia

Attachment: [June_Shubham's Incidental Report.docx](#)

- Shubham indicates that he attended convocation, created Studentcare reports that were uploaded onto CSI Website, attended advocacy meetings, media training, BOD meeting (among other things).

ITEM: ORGANIZATIONAL UPDATE

UPDATE

Presenter: President

Attachment: [Briefing Note Bill 33 – Supporting Children and Students Act, 2025.pdf](#)
[BOD- GENERAL UPDATES.docx](#)

- Alex points out what is relevant to CSI in regard to Bill 33.
- She indicates that there are no decisions that need to be made right now, this is only for information purposes.
- A high-level overview of this Bill is provided and only focuses on the areas of this bill that would affect post-secondary institutions, or student associations.
- Alex explains what we are currently doing to understand the Bill, and it's possible impacts to CSI.
- Gopu asks if there is anything that the Board can do to support and prepare if this Bill gets passed.
 - Alex indicates that ensuring the board stays informed, reads the docs that are provided, asking questions and also supporting OSV are all good ways to be able to support if we reach that point.

Presenter: President

Attachment: [BOD- GENERAL UPDATES.docx](#)

- Parkhill Cafe is closing
- DTK campus will be closing- CSI will not be providing any services here after Spring term has finished.
- CSI Main Office will be closing for renovations. Due to this project:
 - Studentcare on campus office is moving to the Rec Centre
 - CSI Full-time staff can choose to either work remotely, or from an alternate campus should they wish.
- Krish asks when main office reno will be complete.
 - Alex indicates as of now it is set to be completed in January.
- Gopu asks what CSI's plan is around the DTK campus.
 - Alex indicates these students will be attending a campus where CSI Services are currently offered, so this won't be an issue.
- Krish asks if we are selling Parkhill Cafe.

- Alex indicates that we are closing it.

ITEM: NEW BUISNESS

DISCUSSION

Presenter: Chair- Monil Jethva

- No new business to discuss.

ITEM: BOARD MONITORING IN CAMERA

Presenter: Chair - Monil Jethva

Motion to enter In Camera at 6:04 PM

Forward: Krish Mistry
Second: Hayden Stewart
Abstain: None
Opposed: None
In Favor: All
Motion: Carried

Motion to exit In Camera at 6:24 PM

Forward: Diana Mutoni
Second: Szymon Pelczar
Abstain: None
Opposed: None
In Favor: All
Motion: Carried

ITEM: ADJOURNMENT

PROCEDURAL

Presenter: Chair- Monil Jethva

Motion to adjourn at 6:26 PM

Forward: Krish Mistry
Second: Hayden Stewart
Abstain: None
Opposed: None

BOARD OF DIRECTORS /// MEETING



In Favor: All
Motion: Carried

Alex Oestreicher

President Date

Brandi van
Tiffen-Wright

Secretary Date